



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 12, 2021

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member, Margaret Gabe, Member; Jennifer Brimhall, Member-attended by phone

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations; members of the administrative staff of Blue Ridge Unified School District, as well as interested citizens.

1. Opening Ceremony

**Pledge of Allegiance @
5:05 pm by David Merrill**

Recognition:

- Rachel Cotellesse, Awnings for our elementary school
- Jeremy Hathcock and football team, assisting with awning set up

Donations:

Lowes, Awnings for Elementary School valued at \$900.00
Wal-Mart, Awnings for Elementary School valued at \$2,000.00

Recognition of October BR Star Award

- Alexis Vido, Office Assistant, Elementary School

2. Consent Agenda-Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on September 21, 2021, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

6	547,558.63
7	337,999.70
8	557,349.38

Total \$1,442,907.71

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Approve Expense Vouchers:

3011	76,874.21
3012	65,408.44
3013	57,097.08
3014	866.19
3015	57,661.93
3016	55,886.54
3017	193,986.93
3018	20,061.49
3019	103,317.98
3020	170,268.63

Total \$ 801,429.42

Approve Student Activity & Auxiliary Operation Vouchers:

6013	2,123.09
6014	1,120.42
6015	4,003.67
6016	340.65
6017	303.33
6018	575.00
6019	6.35
6020	1,030.00
6021	1,080.00
6022	1,312.07
6023	1,042.38
6023	1,328.53
6025	779.28
6026	1,303.50
6027	2,298.66
6028	700.39
6029	1,483.36
6030	1,905.47
6031	526.00
6032	139.96

Total \$ 22,073.58

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of the Following Employees for the 2021-2022 School Year**

The Superintendent recommends the Governing Board approve the hire of the following employees:

- Mike Bosley, HVAC Specialist (replacement)
- Ricky Hinsley, Maintenance III (replacement)
- Gabriel Haubert, Computer Tech (replacement)

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- 2.5. **Recommendation to Review and Approve Update of Policy GCCA and GDD**
Superintendent recommends the Governing Board approve update of the following policies:
- Policy GCCA Professional/Support Staff Sick Leave
 - Policy GDD Support Staff Vacations and Holidays
- A copy of the policies have been provided to the Board in a separate handout.
- 2.6. **Recommendation to Review and Approve School Year (SY) 2021-2022 Extra Class Addendums**
Superintendent recommends the Governing Board approve extra class addendums SY 2021-2022. A list of participants and the associated amounts provided to the Board in a separate handout.
- 2.7. **Recommendation to Review and Approve Sports/Coaching/Extra Curriculum Addendums**
Superintendent recommends the Governing Board approve sport/coaching/extra curriculum addendums for School Year 2021-2022. A list of participants and the associated amounts provided to the Board in a separate handout.
- 2.8. **Recommendation to Review and Approve School Year (SY) 2021-2022 Retirement Incentives and Leave Payouts**
Superintendent recommends the Governing Board review and approve retirement incentives for employees identified as retiring at the end of the 2021-2022 SY. A list has been provided to the Board in a separate handout.
- 2.9. **Recommendation to Review and Approve Teacher Recruitment Stipends for School Year (SY) 2021-2022**
Superintendent recommends the Governing Board review and approve teacher recruitment stipends for SY 2021-2022. A list has been provided to the Board in a separate handout.
- 2.10. **Recommendation to Review and Approve School Year (SY) Fund Raiser Events**
Superintendent recommends the Governing Board review and approve SY 2021-2022 fund raiser events. A list has been provided to the Board in a separate handout.
- 2.11. **Recommendation to Review and Approve the September Financial Reports**
Superintendent recommends the Governing Board review and approve July tax credit, auxiliary operations and student activities financial reports. Copies of the financial reports have been provided to the Board as a separate handout.
3. **Business**
- 3.1. **Presentation and Request for Approval of the Annual Financial Report (AFR) for Fiscal Year 2020-2021**
Presentation of AFR for possible approval by Brenda Thomas-Martinez. Brenda Thomas-Martinez available for questions.
Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall
- 3.2. **Superintendents Report**
- General District update, review of COVID conditions, and progress of programs

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3.3. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, November 9, 2021 at 5:00 pm.**

4. **Adjournment @ 5:20 pm, Motion to adjourn by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

The Board members have been provided with background material in advance of the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours in advance of the Board meeting.

Dated October 15, 2021

Respectfully submitted by,


Mary L. Ford

Executive Secretary to Governing Board

EXECUTIVE SESSION/ADMONITION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126 ext. 1101.