



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
February 15, 2022

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler (**by phone**), Member; Margaret Gabe Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Brenda Thomas-Martinez, Chief Financial Officer and administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Jennifer Brimhall

Curriculum Presentation by Mr. Ryan Grace, Elementary School Principal

Mr. Grace will review the curriculum adoption process, presenting information on the instructional materials under consideration, and the academic advantages of aligning curriculum district-wide.

Recognition of February BR Star Award Recipients

- Eric Fogle, Teacher, High School
- Tommy Crane, Custodian

2. Consent Agenda-(item 2.5 voted on separately) Motion to approve by Margaret Gabe, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on January 18, 2022, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

19	581,527.02
20	14,669.76
21	576,578.29

Total \$1,172,775.07

Approve Expense Vouchers:

3047	137,069.68
3048	188,580.31
3049	69,475.71
3050	117,508.04
3051	358.12
3052	111,777.56

Total \$ 624,769.42

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Approve Student Activity & Auxiliary Operation Vouchers:

6080	459.25
6081	1,700.00
6082	4,199.30
6083	1,278.42
6084	400.00
6085	5,826.09

Total \$ 13,863.06

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the Following Employees:**

Superintendent recommends the Governing Board approve the resignation of the following employees:

- Jamie Aros, SPED Aide I, Elementary School (moving)
- Peter Scott, Maintenance III/Sub Bus Driver, (moving)

2.5. **Recommendation to Approve the Retirement of the Following Employees:**

Superintendent recommends the Governing Board approve the retirement of the following employees:

- Nancy Bowen, Teacher, Elementary School (May 19, 2022)
- Diane Hall, Teacher, Junior High School (May 19, 2022)
- Eric Fogle, Teacher, High School (May 19, 2022)

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.6. **Recommendation to Approve Retirement Incentive Payment for the 2021-2022 School Year (SY)**

Superintendent recommends the Governing Board approve retirement incentive for the following employee for 2021-2022 SY: A list was provided to the Board as a separate handout.

2.6. **Recommendation to Approve Bus Driver Retention Stipends 2021-2022 School Year (SY)**

Superintendent recommends the Governing Board approve bus driver retention stipends for 2021-2022 SY. The program begins February 1, 2022 commencing the last day of school May 19, 2022. Each month a full-time bus driver achieving perfect attendance, earns a \$250.00 dollar stipend throughout the duration of the program. Bus drivers working 29 hours or less, earns a \$125.00 dollar stipend if perfect attendance is achieved.

2.7. **Recommendation to Approve 2021-2022 School Year Spring Sport Addendums**

The Superintendent recommends the Governing Board approve the spring sport addendums for 2021-2022 School Year. A list was provided to the Board as a separate handout.

2.8. **Recommendation to Approve the Out of State Travel for Coach Training**

The Superintendent recommends the Governing Board approve six coaches travel to Las Vegas, Nevada for a coach training program, February 10 -13, 2022. The training program is paid through Maintenance and Operation funds. The program information has been provided to the Board in a separate handout.

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2.9. Recommendation to Approve the Fulfillment of Graduation Requirements for a Blue Ridge High School Student

The Superintendent recommends the Governing Board approve the fulfillment of graduation requirements for a Blue Ridge High School student (5th year senior). The student information was provided to the Board in a separate handout.

2.10. Recommendation to Approve the Reorganization of the Finance Department

The Superintendent recommends the Governing Board approve the reorganization of the Finance Department to include the elimination of one position.

2.11. Recommendation to Approve the January 2022 Financials

The Superintendent recommends the Governing Board approve the January 2022 financials, to include tax credit, auxiliary operations and student activities. A list was provided to the Governing Board as a separate handout.

3. Business

3.1. Recommendation to Approve the Hire of New Employees for the 2021-2022 School Year

Superintendent recommends the Governing Board approve the hire of the following employees:

- McKinlee Short, SPED Aide II, Elementary School (new position)
- Kimberly Harder, Title I Assistant, Elementary School (replacement position)
- Sara Owens, Library Assistant, Elementary School (replacement position)
- David Martinsen, Bus Aide, SPED, Transportation (replacement position)
- Renee Buchanan, Bus Aide, SPED, Transportation (replacement position)
- RikkiLynn Archibeque, Teacher, High School (replacement position) 2022-2023 SY
- Jake Archibeque, Teacher, High School (replacement position) 2022-2023 SY

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. Recommendation to Approve Teachers and Counselors Contracts for the 2022-2023 School Year

The Superintendent recommends the Governing Board approve the issuance of teacher and counselor contracts for the 2022-2023 School Year. A list was provided to the Governing Board as a separate handout.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. Recommendation to Approve a Renewal Lease Agreement for 'The Church'

The Superintendent recommends the Governing Board approve the renewal of a lease agreement with the organization 'The Church'. The lease renewal is for a period of five (5) years.

Recommendation to table this item until the March 22, 2022 Board meeting.

3.4. Superintendents Report

- General District update including review of upcoming scheduled breaks
- Expenditure limit issue and impact to Blue Ridge Schools including timing of school closures
- State Facilities Board award of \$1.5 million for high school gym roof
- The Committee reviewing sex education curriculum will form in April to consider content and appropriateness of instructional materials
- Food Service Supply Chain Assistance Funds Announcement Letter, \$40,012.48
- The District reaffirms its commitment to creating a safe environment for all. Violence in all its forms is intolerable.

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4. Call to the Public

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual.

Request for information, AZ Merit testing results. Information to be presented at the March 22, 2022 Board meeting.

5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, March 22, 2022 at 5:00 pm.**

5. Adjournment @ 6:04 pm Motion to adjourn by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Dated February 18, 2022

Respectfully submitted by,

Mary L. Ford,

Executive Secretary