



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
January 18, 2022

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member; Margaret Gabe (**excused**), Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

AVID Presentation by Jesse Reeck:

Ms. Reeck will present AVID details outlining benefits and program objectives.

Recognition of December BR Star Award Recipients

- Angela Desmond, Teacher, Elementary School
- Becky Montoya Wright, Counselor, Junior High School
- Melissa Martinez-Grzelak, Counselor, High School
- Nikole Henry, Counselor, High School

2022 Organization Items for the Governing Board

1.1 Election of Governing School Board Officers for 2022

Annually the Governing Board elects its officer for the current calendar year.

David Merrill, President, Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote-Chuck Waldo, Jennifer Brimhall, Diana Butler
Chuck Waldo, Vice-President, Motion to approve by David Merrill, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Jennifer Brimhall, Diana Butler

1.2 Resolution Authorizing Approval and Execution of Funding Proposals, Grants, Special Projects, Vouchers, Warrants, Salary and other Expenses to be signed between board meetings

The Superintendent seeks board authorization to allow a resolution authorizing vouchers, salary and other district expenses to be signed in advance of scheduled board meetings.

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

1.3 Identify and Record Conflicts of Interest for Governing Board Members, School Administration and Staff Districtwide

Pursuant to A.R.S. 38-503, Arizona State Statute, requiring all Governing Board and each group listed Above must fully disclose actual and potential conflicts of interest.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

1.4 Directive of Annual Investment/Reinvestment of All Monies within School District Service Fund

The Superintendent requests the Governing Board to direct the Navajo County Treasurer to invest/reinvest all monies belonging or credit to the school debit service fund. And, the Superintendent recommends the Governing Board approve all monies belonging to the school and/or credits received by the District to be invested/reinvested.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

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1.5 Governing Board Delegation of Purchasing Authority

As required by Arizona Administrative Code R7-2-1006, the Governing Board Approves annually the delegation of purchasing and procurement to certain Designated School Executives. It is recommended that the Board delegate Such authority to the Superintendent and Chief Financial Officer to conduct District business.

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

1.6 Establish Meeting Dates, Time and Location for Regular Monthly Governing Board Meetings Through December 2022

- February 15, 2022
- March 22, 2022 (Spring Break 14-18)
- April 19, 2022
- May 17, 2022
- June 21, 2022
- July 19, 2022
- August 16, 2022
- September 20, 2022
- October 18, 2022
- November 15, 2022
- December 20, 2022

Change December date to the 13th. Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

2. Consent Agenda-

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

2. 1. Minutes

Minutes of Regular Governing Board meeting held on December 14, 2021, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

15	577,255.26
16	177,950.23
17	545,676.84
18	539,643.73

Total \$1,840,526.06

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Approve Expense Vouchers:

3038	67,008.71
3039	205,623.30
3040	44,445.94
3041	92,612.25
3042	221,529.82
3043	623.68
3044	18,006.55
3045	55,050.04
3046	36,037.69

Total \$ 740,937.98

Approve Student Activity & Auxiliary Operation Vouchers:

6068	2,157.54
6069	3,107.48
6070	1,020.57
6071	661.13
6072	1,483.74
6073	798.88
6074	2,001.98
6075	45.13
6076	11.20
6077	2,661.46
6078	2,630.00
6079	500.00

Total \$ 18,079.11

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the Following Employees:**

Superintendent recommends the Governing Board approve the resignation of the following employee:

- Tiffany McFall, Elementary School (another opportunity)
- Barbara Martinez, Elementary School (personal)

2.5. **Recommendation to Review and Approve T3 Stipends School Year 2021-2022**

Superintendent recommends the Governing Board review and approve T3 stipends for SY 2021-2022. First portion to be paid in January, second portion to be paid in May. T3 teachers provide technology training to all instructional staff while also providing tech support. A list has been provided to the Board as a separate handout.

2.6. **Recommendation to Review and Approve the District Teacher and Principal Evaluations**

The Superintendent recommends the Governing Board approve the District Teacher and Principal Evaluations. This is an annual requirement. No changes have been made to the process or documents. The District uses 'Strong' as its evaluation tool.

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2.7. Recommendation to Review and Approve the Indian Procedures and Policies 2022

Superintendent recommends the Board review and approve the Indian Procedures and Policies. This is an annual requirement for all Schools receiving federal Impact Aid. A copy of the procedures and policies has been provided to the Board in a separate handout. Mr. Brad Pico available for questions.

2.8. Recommendation to Review and Approve December 2021 Financial Reports

The Superintendent recommends the Governing Board review and approve December tax credit, auxiliary operations and student activities financial reports.

3. Business

3.1. Superintendents Report

- ADM update
- General District update

4. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, February 15, 2022 at 5:00 pm.**

Meeting adjourned at 6:27 pm, Motion to adjourn by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

Dated January 20, 2022

Respectfully submitted by,

Mary L. Ford,

Executive Secretary