



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING AGENDA
July 13, 2021

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Blue Ridge Unified School District #32 and to the general public that the Board will hold a Regular Meeting on **Tuesday, July 13, 2021, at 5:00 PM in the District Board room located at 1200 West White Mountain Boulevard, Lakeside, Arizona.** Governing Board members will attend in person or by telephone [or video or internet conference]. **Live-streamed at <https://www.youtube.com/channel/UCkgNap0pIxaI9f0KIG6TyrA>.** The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(A)(3). The Board's attorney may appear in person or telephonically.

Because of the COVID-19 pandemic, the public is invited and strongly urged to attend/participate in the meeting via [technology], rather than to attend/participate in person. The District intends to comply with all state and federal guidelines aimed at slowing the spread of COVID-19. Accordingly, the ability of the public to attend the meeting in person will be restricted so that no more than 10 people are gathered, inclusive of board members and staff.

The Agenda for the meeting is as follows. The Board reserves the right to change the order of the items on the Agenda except for public hearings and bid awards.

1. Opening Ceremony

Pledge of Allegiance

Recognition of July BR Star Award

- Brenda Thomas-Martinez, Director of Finance and Business Operations

Donation for School Year 2021-2022

- Greenhouse, valued in the amount of \$15,000.00 dollars

2. Consent Agenda

2. 1. Minutes

Minutes of Regular Governing Board meeting held on June 8, 2021, Regular Governing Board meeting and June 29, 2021, Special Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

32	241,095.79
33	16,456.78
34	207,684.81
35	111,006.37

Total \$ 576,243.75

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Approve Expense Vouchers:

2079	32,822.96
2080	732.89
2081	15,767.97
2082	66,349.56
2083	47,879.76

Total \$ 16,353.14

Approve Student Activity & Auxiliary Operation Vouchers:

5090	2,036.40
5091	25.00
5092	20,134.98
5093	618.38
5094	1,060.37
5095	553.52
5096	10,695.16
5097	3,419.90
5098	3,784.16
5099	5,511.12
5100	3,682.40
5101	691.05
5102	73.91
5103	322.49

Total \$ 52,608.84

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of the Following Employees for the 2021-2022 School Year**

The Superintendent recommends the Governing Board approve the hire of the following employees:

- Daniel Robinson, Dean of Students, Elementary School (new position)
- Samantha Rose, Instructional Aide, Elementary School (replacement position)
- Tiffany McFall, Instructional Aide, Elementary School (replacement position)
- Kimberly Hickam, SPED 1 Aide, Elementary School (replacement position)
- Molly Norcutt, Teacher, Elementary School (replacement position)
- Barbara Martinez, Title I Aide, Elementary School (replacement position)
- Sarah Ginn, SPED 1 Aide, Elementary School (replacement position)
- Christy Pico, Title 1 Aide, Elementary School (replacement position)
- Jenny Hess, SPED 1 Aide, Elementary School (replacement position)
- Catherine Doyle, Student Support, Elementary School (new position)
- Kaylee Bradford, Teacher, Elementary School (replacement position)

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2.5. Recommendation to Approve Credit Card Users

Superintendent recommends the Governing Board approve and authorize the addition of two credit card users for the Wells Fargo account, Brian Jackson, (Accounting Specialist), Barbara Simington, (Food Service Liaison/Accounting Specialist).

2.6. Recommendation to Approve Bank Signers

Superintendent recommends the Governing board review and approve Brian Jackson (Accounting Specialist), to be appointed as a check signer on the student activity account; auxiliary operations account, extracurricular tax credit account, revolving fund account, lunch fund and miscellaneous account.

2.7. Recommendation to Review and Approve Salary Advancement for Completed Continuing Education

Superintendent recommends the Governing Board review and approve salary advancement for course work completed. The completion of continuing education qualifies the following for salary advancement per Policy GCBA-E. A list has been provided to the Board as a separate handout.

2.8. Recommendation to Review and Approve Administrator Contract for the 2021-2022 School Year

Superintendent recommends the Governing Board review and approve the renewal of administrator contract for the 2021-2022 School Year. A list has been provided to the Governing Board as a separate handout.

2.9. Recommendation to Review and Approve Update of Policy GCQEAB

Superintendent recommends the Governing Board review and approve the update of Policy GCQEAB, to include vacation, leave of administrative personnel.

2.10. Recommendation to Review and Approve Contracted Related Service Providers for the 2021-2022 School Year

Superintendent recommends the Governing Board approve annual request for the following therapists who provide related services to students qualifying for Special Education Services:

- Dr. Jeffrey Hurst, Educational Psychological Testing
- Lori Morse-Occupational Therapist Services
- Sarah Struthers-Occupational Therapist Services
- White Mountain Physical Therapy-Physical Therapist Services
- Kathy Lacapa-Boegl, Speech Language Pathologist Services

2.11. Recommendation to Approve Out of State Travel

Superintendent recommends the Governing Board approve out of state travel for the girls soccer team (high school) in July.

2.12. Recommendation to Approve Out of State Travel

Superintendent recommends the Governing Board approve out of state travel, football camp to California (high school) in July.

2.13. Disclosure of Actual or Potential Conflict of Interest

A.R.S. § 38-503. Arizona Statute requires all Governing Board members and staff disclose actual and potential conflicts of interest. Dr. Wright's consulting firm is retained by the Arizona Risk Retention Trust or 'Trust' to provide professional services. Details concerning Dr. Wright's involvement are provided within the Board packet.

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2.14. **Recommendation to Review and Approve the June Financial Reports**

Superintendent recommends the Governing Board review and approve June tax credit, auxiliary operations and student activities financial reports. Copies of the financial reports have been provided to the Board as a separate handout.

3. **Business**

3.1. **Recommendation to Approve and Adopt the Expenditure Budget for Fiscal Year 2022**

Superintendent recommends the Governing board approve and adopt the expenditure budget for Fiscal Year 2022. This is an annual requirement. Dr. Wright and Brenda Thomas-Martinez will be available for questions.

3.2. **Recommendation to Approve the TALON IGA for the 2021-2022 School Year**

Superintendent recommends the Governing board review and approve the TALON IGA for SY 2021-2022. This is an annual requirement for Board approval.

3.3. **Recommendation to Approve and Utilize Arizona State University (ASU) Prep Digital Grades 1-12 as a Curriculum Support**

Superintendent recommends the Governing board approve the ASU Prep Digital program as a curriculum support for grades 1-12.

3.4. **Recommendation to Review and Approve Instructional Minutes for School Year 2021-2022**

Provided by Brenda Thomas-Martinez for Board review and approval.

3.5. **Superintendents Report**

- Preparation for return to school

3.6. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, August 10, 2021 at 5:00 pm.**

4. **Adjournment**

The Board members have been provided with background material in advance of the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours in advance of the Board meeting.


Dated July 12th, 2021

Respectfully submitted by,

Dr. Michael L. Wright,

Superintendent of Schools

EXECUTIVE SESSION/ADMNITION: All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S. 38-431.03 and may result in fines and other penalties in

accordance with A.R.S. 38-431.07.  **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to the meeting date at 928-368-6126 ext. 1101