



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
May 18, 2022

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member; Margaret Gabe Member; Jennifer Brimhall, Member **Excused**

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Brenda Thomas-Martinez, Chief Financial Officer **Excused** and administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 4:00 pm By Dr. Michael L. Wright

Recognition of Blue Ridge High School Band

The Blue Ridge band members will perform a special number

Recognition of Blue Ridge Junior High 4-H Physics and Engineering Club Watershed Project

Students to present findings of their award-winning watershed project

Recognition of Blue Ridge High School Physics and Engineering Club Solar Go Kart Team

Students to present their second-place innovation project

Recognition of Blue Ridge Foreign Exchange Students

Mardi Harris to introduce the Blue Ridge foreign exchange students and host families

Recognition of May BR Star Award Recipient

• David Butterfield, Teacher, Junior High School

Recognition of the 2021-2022 BR Superstar Award Recipient

• Frank Girardi, Teacher/Coach, Junior High School

Recognition of May BR Student Star Award Recipients

- Isabella Damato, 5th Grade
- James Fawcett, 8th Grade
- Alexis Spinner, 11th Grade

Presentation by Courtney Hoffmeyer, Junior High Principal

Principal Hoffmeyer to present how Blue Ridge Schools addresses vaping and drug use on campus.

2. Consent Agenda Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-David Merrill, Diana Butler, Margaret Gabe, Chuck Waldo recused himself

2. 1. Minutes

Minutes of Regular Governing Board meeting held on April 19, 2022, Governing Board meeting held for the Board approval or correction.

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2.2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

27	577,434.47
28	574,146.07

Total \$1,151,580.54

Approve Expense Vouchers:

3073	188,317.01
3074	51,372.42
3075	18,149.27
3076	13,797.94
3077	27,797.35
3076	36,979.34

Total \$ 336,413.33

Approve Student Activity & Auxiliary Operation Vouchers:

6127	3,800.00
6128	1,563.43
6129	5,470.82
6130	2,937.30
6131	449.69
6132	1,938.00
6133	1,353.00
6134	20.00
6135	3,287.42
6136	7,708.82
6137	2,846.60
6138	776.00
6139	5,956.01

Total \$ 38,107.09

2.3. Personnel

2.4. Recommendation to Approve the Resignation of the Following Employees:

Superintendent recommends the Governing Board approve the resignation of the following employees:

- Sean Penrod, Technology
- Gabriel Haubert, Technology
- Elizabeth Tucker, Teacher, Elementary School
- Kelly Murchison, Teacher, Elementary School
- Jenny Hess, SPED Aide, Elementary School
- Stephanie Read, Instructional Assistant, Elementary School

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- Nicole Jones, Health Tech-Office Assistant, Junior High
- Meghan Dorsett, Teacher, High School
- Jeff Robinson, Teacher, High School
- Janet Rex, Teacher, High School
- Scott Hoffmeyer, Teacher, High School

2.5. **Recommendation to Approve School Year 2021-2022 Stipends**

Superintendent recommends the Governing Board approve the School Year 2021-2022 stipends. A list is provided to the Board in a separate handout.

2.6. **Recommendation to Approve Leave/Vacation Payouts for School Year 2021-2022**

Superintendent recommends the Governing Board approve leave/vacation payouts for the 2021-2022 School Year. A list is provided to the Governing Board in a separate handout.

2.7. **Recommendation to Approve Revised Teacher and Certified Counselor Contracts to Include Additional Compensation**

Superintendent recommends the Governing board approve adjustment to recently board approved and issued teacher and certified counselor contracts to include additional retention bonuses and salary increases as outlined in the Board packet.

2.8. **Recommendation to Approve the 2021-2022 Proposition 301 Performance Pay Plan Payments (remainder of December and June)**

The Superintendent recommends the Governing Board approve the Proposition 301 Performance Pay Plan Payments (2nd half) for the 2021-2022 School Year. A list is provided to the Board in a separate handout.

2.9. **Recommendation to Approve Kinder Camp, June 2022**

Superintendent recommends the Governing Board approve the use of the Blue Ridge Elementary School campus for Kinder Camp sponsored by United Way. Kinder Camp to be held June 6th – 30th, 2022, Monday – Thursday. This item requires annual approval.

2.10. **Recommendation to Approve Update of Safe Return to School Plan**

Superintendent recommends the Governing Board approve the Blue Ridge Safe Return to School Plan required by the Arizona Board of Education (ADE). A copy of the plan is provided to the Board in a separate handout.

2.11. **Recommendation to Approve the April Financial Reports and Fundraisers**

Superintendent requests the Governing Board approve the April tax credit, auxiliary operations, student activity financial reports and fundraiser list. Copies of the financial reports and fundraiser list is provided to the Board in a separate handout.

3. **Business**

3.1. **Recommendation to Approve Updated List of Wells Fargo Bank Signers**

Superintendent recommends the Governing Board approve the removal of Jennifer Stroup and add Dan Aguilera to the list of Wells Fargo bank signers. A list of the bank signers is provided to the Board in a separate handout.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

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3.2. Recommendation to Approve Amendment to Current Senior Center Lease

Superintendent recommends the Governing Board approve the amendment to the current Senior Center Lease to reflect an extension to 2041. A copy of the amendment is provided to the Board in a separate handout.

Correction, 2037. Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

3.3. Recommendation to Approve Out of State Travel for High School Odyssey of the Mind

Superintendent recommends the Governing Board approve out of state travel for the Odyssey of the Mind World Finals, May 25 – 29, 2022, Ames, Iowa (Iowa State University). Five students will be participating, fees will be paid through tax credit, fundraising and personal dollars.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

3.4. Recommendation to Approve the Early Graduation for a Blue Ridge High School Student

Superintendent recommends the Governing Board approve the early graduation for a Blue Ridge High School Student. The student information is provided to the Board in a separate handout.

Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

3.5. Recommendation to Approve the Blue Ridge Capacity Report for School Year (SY) 2022-2023

Superintendent recommends the Governing Board approve the Blue Ridge Capacity Report for SY 2022-2023. A copy of the report is provided to the Board in a separate handout. This is an annual requirement.

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

3.6. Recommendation to Approve the Hire of New Employee for the 2021-2022 School Year

Superintendent recommends the Governing Board approve the hire of the following employee:

- Kendra Holmes, NAVIT Driver, Transportation
- Matthew Smith, Maintenance III, (replacement position)
- William Maxwell, Maintenance II, (replacement position)
- Donald Newell, Groundskeeper, (April – October, replacement position)
- Brenda Hyer, SPED Aide I, Elementary School, SY 22-23 (replacement position)
- Jeanne Blum, Teacher-Reading Specialist, Elementary School SY 22-23 (replacement position)
- Allyson Petersen, Teacher, Elementary School SY 22-23 (replacement position)
- Julie Farnsworth, Teacher, Elementary School SY 22-23 (replacement position)
- Betsy Alekay, Teacher, Elementary School SY 22-23 (replacement position)
- Alyssa Olson, Teacher, Elementary School SY 22-23 (replacement position)
- Shandelle Wahlin, Teacher, Elementary School SY 22-23 (replacement position)
- Lainie Duke, Teacher, Elementary School SY 22-23 (replacement position)
- Isaac Johnson, Teacher, Elementary School SY 22-23 (replacement position)
- Amy Schimmel, Teacher, Elementary School SY 22-23 (replacement position)
- Maria Quinilitan, Teacher, Junior High SY 22-23 (replacement position)
- Jennifer Best, Teacher, Junior High SY 22-23 (replacement position)
- Maya Reichenbacher, Teacher, High School SY 22-23 (replacement position)
- Kris Van Atten, Teacher, High School SY 22-23 (replacement position)
- Robert Lefrandt, Teacher, High School SY 22-23 (replacement position)
- Dr. Kevin Jones, Teacher, High School SY 22-23 (replacement position)
- Alec Hathcock, Teacher, High School SY 22-23 (replacement position)

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Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

3.7. Superintendents Report

- Superintendent to provide details regarding items directed by the board to include:
 - 4-Day School Week Teacher Survey Response
 - Busing Operations Adjustments 2022-23 SY
 - Tax Credit Report update to be presented at the June 21st Board meeting
 - Review of Athletic funding ongoing. Will report finding before 2022-23 SY
 - How BR Schools addressing vaping
- Upcoming Events:
 - May 18th, Senior Scholarship/Awards Night, 5:30 pm, Auditorium
 - May 19th, Last Day of School
 - May 20th, Graduation, 7:00 pm, Football Field
 - May 20th, Grad Night Lock-in/End of Year Celebration, 11:00 pm – 5:00 am

4. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, June 28, 2022, at 5:00 pm.**

5. Adjournment @ 5:07 pm, Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler