

FOX CHAPEL AREA SCHOOL AUTHORITY
Business Meeting Agenda – LGI Room
November 24, 2025 - 8:00 AM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. BUSINESS ITEMS UPDATE
 - A. Hartwood Elementary HVAC Project
 - B. Fairview Elementary Window Replacement Project
 - C. High School Lights & Tennis Court Replacement Projects
- V. ACTION ITEMS
 - A. Approval of Minutes:
 - Approval of the October 27, 2025 Authority Business Meeting Minutes
 - B. Approval of November 24, 2025 Disbursements totaling: \$251,190.42
 - Fund 10: \$1,703.50
 - Fund 31: \$249,486.92
 - C. Solicitor's Report
- VI. OTHER BUSINESS
- VII. NEXT MEETING:
 - Monday, December 15, 2025 – 8:00 AM Staff Development Room
- VIII. EXECUTIVE SESSION
- VIII. ADJOURNMENT

Fox Chapel Area School Authority
Business Meeting Minutes
October 27, 2025

A meeting of the Fox Chapel Area School Authority was held in the LGI Room on Monday, October 27, 2025. The meeting was called to order at 8:01 a.m.

Roll Call

Members were present as follows: Richard Ranii and Warner Macklin. Additionally, Keith Fenton and Bob Saunders were present via telephone.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Dan Breitreutz, ~~Paul Giuffre, Marybeth Dadd, Ron Frank, Adam Goode, Jon Thomas, George McMillan, Jim Sauer,~~ Kristie Mitchell, and Linda Casile. There were members of the public present.

Public Comments

There were no public comments.

Business Items Update

A. Hartwood Elementary School HVAC Project

Mr. Thomas reported that we are in the closeout phase of the project. One item outstanding is the main disconnect, which will be held off until winter break due to the fact that it requires a full shutdown. The punch list is ongoing with only a few items remaining. We are looking into an issue with RTU 8 appears to have an air leak causing the rubber membrane to bellow out.

B. Fairview Elementary Window Project

Mr. Breitreutz stated Pella is working on the two mock-up windows and they should be installed in the next few weeks. The anticipated completion date of the project is May 1, 2026.

C. High School Stadium Site Lighting plan and Tennis Court Replacement Project

Mr. Sauer of McKinley Architecture and Engineering, discussed the bids received for the Tennis Court Replacement Project. Mr. Sauer is recommending that we proceed with VS & H Construction. Ms. Michell reviewed the three add alternates to the bids and the recommendation is not to add the alternates at this time.

Mr. Sauer stated the quotes for the High School Stadium Site Lighting plan have been reviewed and it is recommended to accept the GeoSport Lighting quote, with the contingency that Keith Doyle, the geo technical engineer's review and sign-off on the foundations.

Action Items

A. Approval of Minutes

On a motion made by Mr. Macklin and seconded by Mr. Ranii, the business meeting minutes from September 29, 2025 were unanimously approved. All were in favor.

B. Approval of the October 27, 2025 Disbursements

On a motion made by Mr. Macklin and seconded by Mr. Saunders, the disbursements from Fund 10 and Fund 31 totaling \$422,728.78 were unanimously approved. All were in favor.

C. On motion by Mr. Ranii and seconded by Mr. Macklin, a recommendation was made to accept change orders: GC-005, GC-006, PC-004, HC-003, HC-004, and HC-005, totaling of \$220,552.70 for the Hartwood HVAC project.

D. On motion by Mr. Macklin and seconded by Mr. Ranii, a recommendation was made to accept the plumbing bid from VS & H Construction Company, in the amount of \$567,324.14 for the Tennis Court Replacement project at the Fox Chapel Area High School.

E. On motion by Mr. Ranii and seconded by Mr. Saunders, a recommendation was made to accept the quote from GeoSport Lighting Systems, LLC, in the amount of \$524,400.00 for the Stadium Site Lighting plan at Fox Chapel Area High School, pending the contingency that geotechnical engineer has signed off on the foundations.

F. Solicitor's Report

No report was given.

Other Business

No other business was reported.

Adjournment

On motion by Mr. Ranii and seconded by Mr. Saunders, it was unanimously resolved to adjourn the meeting at 9:15 a.m. All were in favor.

Executive Session

An executive session was held immediately following the regular business meeting.

Respectfully submitted,

Bob Saunders

Assistant Treasurer/Assistant Secretary

Fund 10 Disbursements for the period of 10/28/25-11/24/25						
Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction	Amount
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046003501905000	CONSTR-FACILITY GRNT-FV	330	PROFESSIONAL SERVICES		\$721.87
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046000001905000	CONSTRUC-FV	330	PROFESSIONAL SERVICES		\$240.63
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES		\$741.00
Total Disbursements						\$1,703.50

Fund 31 Disbursements for the period of 10/28/25-11/24/25						
Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount	
ALLEGHENY CONSTRUCTION GROUP INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES		\$36,456.32
H. F. LENZ CO.	3146000001908000	CP-CONSTRUC-EL-HW	330	PROFESSIONAL SERVICES		\$3,500.00
RIGHT ELECTRIC, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES		\$9,737.50
THOMAS & WILLIAMSON LLC	3146000001908000	CP-CONSTRUC-EL-HW	330	PROFESSIONAL SERVICES		\$8,057.50
VRABEL PLUMBING COMPANY, LLC	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES		\$23,741.72
WAYNE CROUSE, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES		\$167,993.88
Total Disbursements						\$249,486.92