

SPEECH LANGUAGE PATHOLOGIST LEAD

DEFINITION:

Under the direction of the Director of Special Education, or Designee, the SLP Lead will assist in planning, organizing, coordinating and implementing Speech Language Staff Meetings, Professional Learning Teams (PLTs), and trainings. In collaboration with SLP team members and district leadership, the SLP Facilitator will support teams in developing student communication skills throughout the district. SLP Facilitators will collaborate with related professionals to arrange professional development of benefit to multiple related professionals. This position is evaluated annually and has a two-year cycle. Individuals holding this role may reapply upon the completion of their cycle.

QUALIFICATIONS:

Experience:

- Two or more years of SLP experience full-time, in FCUSD schools

Education:

- Speech/Language Pathology Services Credential

DISTINGUISHING CHARACTERISTICS:

- Perform essential job functions and job task requirements
- Provides leadership through a wide range of professional activities

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Facilitate SLP Team Meetings, meeting on a monthly schedule throughout the school year (no December meetings dates, calendar tasks, agenda, communication with staff and other communities)
- Monitor team PLT Engagement, providing monthly and annual summaries of activities
- Coordinate and maintain online resources for district SLP professionals
- Organizes, coordinates, and facilitates professional development specific to SLPs, and collaborates with related professionals for joint professional development opportunities when appropriate
- Coordinate training by district SLP members for SLP Team
- Assist schools in implementation and sustainability compliant operations in special education
- Informally mentors new Speech Language Pathologists, supplemental to formal mentorships
- Participates in District Trainings for SLPs and related professions as appropriate
- Act as a liaison between SLPs and supervisor to ensure consistent communication and implementation of practices. Communicate specific and broad SLP concerns to District Leadership.
- Serves as an active participant on a committee that determines use of LEA/BOP funds
- Coordinates school site inventory of supplies, test materials, and base-level communication tools
- Coordinates timely replacement of outdated assessment tools
- Engage in problem-solving activities when conflict occurs among SLP Team members or SLP and related professionals, in conjunction with administration
- Other duties as deemed appropriate

KNOWLEDGE:

- California Education Code
- Knowledge how to effectively collect, analyze, and present data

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ABILITIES AND SKILLS:

- Written and verbal communication skills
- Verbal and written communication skills
- Planning and organizational techniques
- Effective staff and public relations skills
- Demonstrate leadership in meeting District goals for improving student achievement
- Work with changing priorities, regulations, and deadlines
- Implement District-wide programs and systems
- Demonstrate skills collaborating with colleagues
- Perform essential job functions and job task requirements

PHYSICAL REQUIREMENTS:

Physical abilities include the usual and customary methods of performing the job's functions and require the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing, some stooping, kneeling, crouching; reaching, handling, touching and/or feeling; manual dexterity to operate a telephone and enter data into a computer.

Significant physical abilities include ability to sit at a desk, conference table, or in meetings of various configurations for extended periods of time; see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, computer screens and printouts; hear and understand speech at normal room levels and hear and understand speech on the telephone; speak in audible tones so that others may understand clearly in normal conversations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.
- Employees in this position will be required to work indoors in a standard office environment and come in direct contact with district staff and the public.