



Board of School Directors Committee Meeting Minutes

Wednesday, October 8, 2025

Generated by Renai Cardillo on Thursday, October 9, 2025

Members present: Nicholas Braccio, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, William Formica, Kimberly Wheeler, Michael Barnacz

Members absent: William Brong

Others present: Lisa Ball, Frank Gallagher, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor and Megan Zweiback

1. Policy Committee

Mrs. Flisak called the Policy Committee meeting to order at 6:33 P.M.

Assistant Superintendent Dr. Hey stated there would be Second Readings of said policies, noting that the first readings were done at last Board Action Meeting on September 25th.

1.1 Second Reading of Policy 209.2 - Diabetes Management

Dr. Hey stated that the policy is new for the school district, however its practices and procedures have already been in existence in all of our schools. Dr. Hey outlined the definitions and guidelines in the policy noting new school code language regarding the care of students with diabetes. Dr. Hey also stated that the policy states practices and procedures must be posted to the school district website, which the district has already done. Dr. Hey also noted that the policy offers a provision to train an additional staff member in the care of diabetes, although the district does not need to do so at this time, as each school has a nurse in place.

1.2 Second Reading of Policy 222 - Tobacco and Vaping Products

Dr. Hey reviewed the changes to Policy 222 - Tobacco & Vaping noting that this is an existing policy and the changes are to terminology. The policy outlines the prohibited use of tobacco, vaping products and electronic cigarettes. The word Juul has been removed. Dr. Hey also responded to a question from the previous reading regarding student use of medical marijuana. Dr. Hey reiterated that while legal in the Commonwealth of Pennsylvania, it is still considered illegal at the federal level and any use would be prohibited on school property.

A member of the audience asked if this policy applies to non-students and Dr. Hey responded that there are separate policies for staff and the public that related to tobacco and vaping use, all prohibited from use.

1.3 Second Reading of Policy 827 - Conflict of Interest

Mrs. Flisak noted that the disclosure of financial interests is reviewed within the changes to Policy 827 - Conflict of Interest. Dr. Hey added that it is specifically applicable as it relates to the receipt of federal monies.

A member of the audience asked about Board members and employees receiving compensation for their work outside of the school environment. Mrs. Flisak reiterated that the policy stipulates no Honorarium monies are to be accepted. Dr. Gallagher stated that most all educators simply work in a collegial environment and do not receive money for public speaking or other engagements.

1.4 Second Reading of Policy 909 - Municipal Government Relations

Mrs. Flisak noted the expanded content of the policy which speaks to collaboration between local area government and the school district. Dr. Hey noted that Superintendent Gallagher and the administration regularly meet with municipal leaders. He also noted the relationship with The Indian Valley Public Library.

The Committee agreed to move all four policies for a third reading and final adoption to the Board Action Meeting.

Mrs. Flisak adjourned the Policy Committee Meeting at 6:58 P.M.

2. Finance Committee

Mr. Keith called the Finance Committee Meeting to order at 7:00 P.M.

Mr. Keith noted that there were three items on the agenda; the elimination of the Per Capita Tax, the implementation of a Property Tax rebate and the upcoming Bond Issuance.

2.1 Approve Resolution Per Capita Tax Elimination

Director of Business Affairs, Mr. Taylor presented a slide presentation for the Per Capita Tax Elimination and the Property Tax Rebate, noting that this information had been previously presented. He explained that the Per Capita tax is currently collected by local municipalities in the amount of \$10.00 and it is a flat tax levied on all adult residents (18 years or older). It is not dependent upon employment, income, or any other factor except residence within the district. He also noted that the SASD began collecting it in 2003.

Mr. Taylor stated the Advantages and Disadvantages of the Per Capita Tax, noting it is considered a stable revenue, approximately \$283K annually. The disadvantages of the tax are the challenges in collecting it; as census records are sometimes delayed, the transient population is can be difficult to track, as well as retirement and nursing home community residents. Mr. Taylor also noted that it is a regressive tax, it does not change.

Mr. Taylor noted that should the Board agree to eliminate the Per Capita Tax it would be effective July 1, 2026. A brief discussion occurred about the collection of the per capita and the challenges associated with it. Several board members commented on the cost and penalty of the tax when it is unknowingly forgotten or unpaid.

The Committee agreed to move forward for Board Action.

2.2 Property Tax Rebate Discussion

Mr. Taylor reviewed the proposed Property Tax Rebate program as presented last month, outlining the procedures and guidelines for its implementation. He also noted that with acknowledgement, the program would become a part of the annual budget process.

Mr. Taylor reviewed the eligibility for the property tax rebate program and the household income which is qualified by the State of Pennsylvania, prior to any rebates being offered by the school district. Mr. Taylor indicated that the initial rebate being proposed is a 20 percent. It would be processed after the State rebate and payable by check to residents. Mr. Taylor also stated that the school district would make the availability of the rebate known to residents and that residents could seek assistance in their application with their local legislators.

The Committee agreed to move forward the consideration of the Property Tax Rebate during the annual budget development process.

A member of the audience asked about the Tax Collector Compensation Plan and Mr. Taylor noted that the school district passed the Tax Collector Compensation Plan with and without per capita collection responsibilities.

2.3 Approve 2026 Bond Issue Parameters Resolution

Mr. Taylor introduced the Bond Parameters Resolution which is presented to support the funding of the capital projects.

Mr. Taylor presented a slide showing the current debt portfolio. He explained debt service payments and bond series amortizations. Mr. Taylor also stated that having discussions with the school district financial advisor, PFM, the district is always aware of refinancing opportunities as they arise.

Mr. Taylor also discussed the PSERS obligation and contributions, noting that the long-term liability of PSERS is an expense to all school districts and is not considered short-term debt.

Mr. Taylor reviewed the timeline of the bond issuance, and a potential settlement of funds in February 2026.

Mr. Keith adjourned the Finance Committee Meeting at 7:35 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Taylor".

Michael Taylor, C.P.A.

Board Secretary / Director of Business Affairs