

**Lansingburgh Central School District  
Regular Meeting of the Board of Education  
November 24, 2025 at 6:00 p.m.  
Turnpike Elementary School – Knights Corner**

**AGENDA**

- I. PLEDGE OF ALLEGIANCE
  
- II. MISSION: *Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.*
  
- III. ROLL CALL
  
- IV. INVITATION FOR VISITORS TO ADDRESS THE BOARD
  
- V. APPROVE MEETING AGENDA
  
- VI. 2024-2025 INDEPENDENT AUDITOR’S REPORT – Bonadio & Co., LLP
  
- VII. COMMITTEE REPORTS
  - A. Audit Committee
  - B. Policy Committee
  - C. Troy Planning Board
  
- VIII. FINANCIAL REPORTS
  - A. Treasurer’s Report
  - B. Budget Transfers
  - C. Monthly Report
  
- IX. MINUTES OF PREVIOUS MEETING
  - A motion is needed to approve the minutes of the regular meeting held on October 27, 2025, and the minutes of the special meeting held on November 12, 2025.
  
- X. APPROVE CONSENT AGENDA (All items in blue ink.)
  - A. PERSONNEL – INSTRUCTIONAL
    - 1. Grant Tenure
      - a. Be it resolved, upon the recommendation of the Superintendent, that the Board of Education hereby confers tenure upon Kelly DeLeon, who has successfully

completed the required probationary period in the tenure area of School Building Leader, effective January 2, 2026.

- b. Be it resolved, upon the recommendation of the Superintendent, that the Board of Education hereby confers tenure upon Rachel Barber, who has successfully completed the required probationary period in the tenure area of Elementary Education, effective January 31, 2026.
- c. Be it resolved, upon the recommendation of the Superintendent, that the Board of Education hereby confers tenure upon April Kilmer, who has successfully completed the required probationary period in the tenure area of Elementary Education, effective January 31, 2026.

2. Resignations

- a. Be it resolved, upon the recommendation of the Superintendent, that the Board accepts the following resignations:

Name	Position	Building	Action	Effective Date
Andrew Sheehan	Assistant Principal	LHS	Resignation	November 21, 2025
Michael Robbins	Athletic Director	District	Resignation	November 25, 2025
Jennylee Cruz	Teaching Assistant	TES	Resignation	December 12, 2025
Shalea Hull-Jones	Teaching Assistant	TES	Resignation	December 19, 2025
Joseph Sousa	Teaching Assistant	TES	Resignation	December 19, 2025

3. Appointments

- a. Be it resolved, upon the recommendation of the Superintendent, that the Board appoints the following instructional staff:

Name	Position	Building	Tenure Area	Appointment Type	Term	Salary Step	Masters	Credits
Bailey Murphy	School Counselor (Long-term Substitute)	RPES	N/A	Temporary	12/1/2025 - 6/30/2026	\$258.42/day		
Kathleen OMelia	Teaching Assistant	TES	Teaching Assistant	Probationary	11/10/2025 - 11/9/2029	Step 11 + \$1,000 Level III Incentive		
Darlene Bechand	Substitute (Instructional)	District	N/A	Annual	11/3/25 - 6/30/26	\$125 - Teaching Assistant		
Katharine Asenbauer	Art Teacher	TES	Art	Probationary	12/15/25 - 12/14/29	Step C	N	N
Nicole Grimes	Substitute (Instructional)	District	N/A	Annual	11/13/25 - 6/30/26	\$125 - Teaching Assistant		

Kelly Borden	Art Teacher	KMS	Art	Employee transfer from TES to KMS				
Michael Robbins	Assistant Principal	LHS	School Building Leader	Probationary	11/25/25 - 11/24/29	\$96,000		

4. Other

- a. Be it resolved, upon the recommendation of the Superintendent, that the Board approves the following additional assignments:

Name	Position / Purpose	Building	Appointment Type	Term	Compensation
Katie Lozo	After school tutoring	District	Temporary	10/1/2025 - 6/30/2026	Up to 5hrs a week at \$30/hr.
Cathleen Peter & Schlane Borthwick	Tutor	LHS	Temporary	11/18/2025 - 12/08/2025	2 hrs. per day / \$30 per hr.
Carly Betts	Tutor	KMS	Temporary	11/19/2025 – 12/08/2025	2 hrs. per day / \$30 per hr.
Robin Delaney	Odyssey of the Mind	RPES	Annual	SY 2025-2026	Contractual stipend
Kelly Borden	Sixth period assignment	KMS	Annual	12/1/2025 - 6/30/2026	Contractual rate
Peter Allen	Assistant Coach - Varsity Girls Basketball	District	Temporary/Seasonal	SY 2025-2026	Contractual stipend
Edda Sacco	School Counseling Mentor	RPES	Temporary	12/01/2025 – 05/15/2026	2 hrs. per day / \$30 per hr.

- b. Be it resolved, upon the recommendation of the Superintendent, that the Board approves the following unpaid leaves of absence:

Name	Position	Building	Term	Note
Samantha Kulzer	Teacher	TES	10/20/25 - 12/1/25	Unpaid LOA
Mollie Walsh	Teacher	TES	11/3/25 - 12/15/25	Unpaid LOA

- c. Be it resolved, upon the recommendation of the Superintendent, that the Board approves the following salary adjustments:

Name	Position	Effective Date	Notes
Kristie Keary	Teaching Assistant	November 10, 2025	Extra \$1,000 for Level III TA certification

Chelsea Mason	Teaching Assistant	November 24, 2025	Extra \$1,000 for Level III TA certification
John Pelletier	Teaching Assistant	November 24, 2025	Extra \$1,000 for Level III TA certification

**B. PERSONNEL – NON-INSTRUCTIONAL**

**1. Resignations**

- a. Be it resolved, upon the recommendation of the Superintendent, that the Board accepts the following resignations:

Name	Position	Building	Action	Effective Date	Notes
Tammy Fruscio	Typist (12 month)	District Office	Resignation	11/3/2025	Title change
Dana Thornton	Typist (12 month)	District Office	Resignation	11/10/2025	Promotion to Secretary 1
Kathleen OMelia	Aide	TES	Resignation	11/10/2025	Promotion to certified TA
Brianna Patrick	District Treasurer	District Office	Resignation	12/12/2025	

**2. Appointments**

- a. Be it resolved, upon the recommendation of the Superintendent, that the Board appoints the following non-instructional staff:

Name	Position	Building	Appointment Type	Term	Salary Step	Effective Date
Dana Thornton	Secretary 1	District Office	Non-Competitive Probationary (NY HELPS)	26 week probation 11/10/25 - 5/8/26	Step 4	11/10/2025
Tammy Fruscio	Secretary 1	District Office	Non-Competitive Probationary (NY HELPS)	26 week probation 11/3/25 - 5/1/26	No change	11/3/2025
Joseph Welch	Student worker - 21st Century Program	District	Annual	2025-26 School Year	\$15.50 per hour	
Kendra Losee	Student worker - 21st Century Program	District	Annual	2025-26 School Year	\$15.50 per hour	
Lesley Gross	Substitute School Nurse (RN)	District	Annual	2025-26 School Year	\$32.11 per hour	11/10/2025

**XI. ACTION ITEMS**

**A. Donations**

**1. Accept Donations**

**Recommendation:**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby accepts the following donations:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Blackbaud Giving Fund	\$ 175.00	Girls Soccer Booster
Blackbaud Giving Fund	\$ 210.00	Girls Soccer Program
Blackbaud Giving Fund	\$ 770.00	Drama Club
Hannaford Helps Schools	\$2434.00	RPES
Fraternal Order of Eagles Auxiliary	\$1500.00	Dress a Knight

B. Other

1. Adopt Policies

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the second reading and hereby adopts the following policies:

- 1120-R, School District Records Regulation
- 4001, Concurrent Enrollment Programs
- 4751, Class Rank and GPA
- 5500, Student Records
- 5500-R, Student Records Regulation
- 5550, Student Privacy Under the Protection of Pupil Rights Amendment
- 8635, Information and Data Privacy, Security, Breach and Notification
- 8635-R, Information and Data Privacy, Security, Breach and Notification Regulation

2. First Reading of Policies

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, the Board hereby accepts the first reading of the following policies:

- 4321.12-R - Timeout and Physical Restraint Regulation
- 5300.55 -Corporal Punishment

3. Disposal of Assets

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board authorizes the Purchasing Agent to dispose/transfer the following items from the District Office:

- Tag # 212341, Motorola XPR 6550 Radio
- Tag # 202000, Motorola 6550 Radio

4. Accept Auditor's Report

Recommendation:

Be it resolved that the Board of Education hereby accepts the Independent Auditor's Report and the Extra classroom Activity funds Financial Statement, conducted by Bonadio & Co., LLC, for the fiscal year ending June 30, 2025.

5. Approve Corrective Action Plan

Recommendation:

Be it resolved that the Board of Education hereby approve the Corrective Action Plan in response to the recommendations from the 2024-2025 External Auditor's Report.

XII. STUDENT BOARD MEMBER REPORT

XIII. ASSISTANT SUPERINTENDENT REPORT

XIV. SUPERINTENDENT REPORT

XV. EXECUTIVE SESSION (If necessary.) \_\_\_:\_\_\_

XVI. ADJOURN \_\_\_:\_\_\_