Students
Fund Raising Activities Involving Students

The board acknowledges that the solicitation of funds from students, staff and citizens must be limited since students are a captive audience and since solicitation can disrupt the program of the schools. Solicitation and collection of money by students for any purpose including the collection of money in exchange for tickets, papers, magazine subscriptions, or for any other goods or services for the benefit of an approved school organization may be permitted by the superintendent providing that the instructional program is not adversely affected.

The superintendent shall establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and by outside organizations. The principal shall distribute these rules and regulations to each student organization granted permission to solicit funds.

Cross Reference:
(cf. 3510 - Associated Student Bodies)

Legal References:
WAC 392-138-030 (2) Powers--Authority and policy of board of directors

Adoption Date: _____ 21 '00 _____
Brinnon School District #46

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Student Fund Raising Activities

Guidelines for student fund raising activities are as follows:

A. Student participation must be voluntary.

B. The fund raising activity must be such that it is not likely to create a poor public relations image.

C. Fund raising activity efforts must not interfere with the educational program.

D. Fund raising activities conducted by associated student bodies or sub-groups thereof must conform to the district ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB.

E. Fund raising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made.

F. Sponsorship of fund raising activities by schools' official parent groups, even where moneys realized shall be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fund raising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fund raising.

G. The following fund raising activities are approved:

1. Sales of goods (candy, T-shirts, etc.), magazines, apples (if maintained in cold storage),

2. Car washes, school supplies, rummage and garage sales, pancake breakfasts, spaghetti dinners,

3. Paper drives, bottle drives, etc. that do not interfere with the school day,

4. Carnivals when organized and supervised by the school and/or the recognized parent group,

5. Skating and bowling parties provided there is adequate supervision and liability protection,

6. Bandathons, bikeathons, and walkathons provided that there are no more than during a school year,

7. Basketball games if liability insurance for participants and facilities is included in the contract, and

8. Talent, variety, musical, and drama productions (after school hours).

Any major purpose fund-raising activity that is not listed above must have the approval of the superintendent.

H. Fund-raising activities in excess of $_____ must be submitted by the principal to the superintendent for approval. Application for approval must include:

1. the sponsoring group,

2. the proposed activity,

3. the manner in which the money is to be collected, and

4. the purpose.

I. When the ASB shares in the receipts derived from vending machine operations or from the sale of student pictures, such activities must be in compliance with policy 8500 (Provision of Certain Goods and Services to Students and Patrons).

J. Any outside group other than an official school-parent group must have central office approval before conducting fund raising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students:

1. Must work through established official parent organizations and not with or through student body organizations or the administration.

2. May not use school materials, supplies, facilities, or staff without proper reimbursement. Requests to the administration for access to students for purposes of fund raising should be referred to the appropriate parent organization, which shall have the option of permitting the outside group to utilize the parent organization's normal method of communication to transmit information concerning the fund raising.

3. Shall not collect money in school buildings as part of fund raising activities. Fund collections must be made by other means in other locations under the supervision of the official parent groups, except that each school may permit the official parent organization to maintain one box in the school's central office for deposit of envelopes containing funds from a permissible fund raising activity.

4. May display a sign announcing a fund raising activity. Brochures explaining the program may be made available to students through the school office.

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