

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 11, 2025

7:00 P.M.

Administration Building – Boardroom

Minutes - Revised

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
Leigh Minsky
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Elementary Education
Michael Betts	Acting District Clerk
Zach Mashaal	Student Delegate

ABSENT

Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk

6:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded by Mr. Levine and carried by a vote of 7-0, that the Board of Education adjourns to Executive Session at 6:00 p.m., to discuss Real Estate matters. Ms. Ben-Levy moved, seconded by Mr. Levine to adjourn executive session at 7:02 p.m.

7:00 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:07 pm

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting:
August 26, 2025

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0 (Mr. Minsky abstained), to accept the minutes for August 26, 2025.

Board President's Comments

Ms. Ben-Levy welcomed everyone back, commenting on her positive outlook for the new school year ahead since everything started so beautifully. She gave credit to everyone, thanking Ms. Brown, the Administrative Team, the Board, and the entire staff for their part. She praised Mr. Szajkowski for keeping our buildings safe for everyone to return to and Mr. Macias for watching over everything. She went on to comment on how well the construction at the high school is coming along, thanking Mr. Szajkowski again for moving everything along and always thinking on his feet. She knows the end result will be spectacular and the community and the students will be very happy!

On behalf of the Board of Education and the Central Office Administration, Ms. Ben-Levy welcomed the new Student Representative, Zach Mashaal, thanking him for taking time out of his busy school schedule to join us and to be civically responsible.

Ms. Ben-Levy then briefly mentioned Homecoming on October 4th, commenting on what a great day that always is for our community. She specifically thanked Drs. Brostowski and Lazarus for their roles in making it work so well.

Finally, with a mention to the date on the calendar, Ms. Ben-Levy asked for a moment of silence to remember everyone who lost their lives on September 11th. Afterward, Ms. Ben-Levy remembered specifically the community members we lost that day.

Superintendent's Comments

Ms. Brown continued the discussion about September 11th, explaining what our individual schools did to commemorate what happened twenty-four years ago.

Ms. Brown went on to thank the Board of Education and all the outstanding faculty and staff for coming together and allowing for another wonderful, energetic, enthusiastic start to the school year. She went on to mention how the PFAs provided each school with a welcome-back luncheon, allowing for some time to sit together and appreciate how much our work means.

Ms. Brown concluded by acknowledging Zach as the new Student Representative, mentioning that she had met with him and Ms. Pearlman, the OCC Advisor, and was able to hear some of his incredible ideas.

Student Delegate's Comments

Zach Mashaal, OCC President, expressed how excited he is to be both the student body president and the representative for the Board of Education.

He shared that Senior Sunrise took place the week before and then went on to share some additional events set to take place:

- Student Breakfast and corresponding Mentor Program

- Homecoming, Pep Rally, Pancake Breakfast, Parade, and ribbon-cutting ceremony for the new high school security booth
- First “Friday Night Lights” football game
- Marching Band Family and Friends Event and their first competition of the year

Zach ended with comments about the new “no cell phone” policy and how well it is going.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda, seconded by Mr. Seinfeld, carried by a vote of 7-0.

Ms. Ben-Levy made a motion to move each and every item on the consent agenda and agenda addendum by unanimous consent, seconded by Mr. Dubner, carried by a vote of 7-0.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

Item	Name	Action	Position/ Replacing	Location	From	To	Tenure Area	Certification/Class/ Step/Salary
28	Angela Cordoba	Appointment	Lunch Duty Stipend	EH	9/12/25	6/30/26		Per RPA Contract
29	Taylor Fritz	Appointment	Auditorium Crew	HS	9/12/25	6/30/26		Per RTA Contract
30	Maryam Tazari	Appointment	Forensic Assistant Coach	HS	9/12/25	6/30/26		Per RTA Contract
31	Marie Carpenter	Appointment Co-Advisor	Global Awareness Club	HS	9/12/25	6/30/26		Per RTA Contract, shared
32	Austin Portente	Appointment Co-Advisor	Global Awareness Club	HS	9/12/25	6/30/26		Per RTA Contract, shared
33	Belen Castillo	Appointment	Junior Scope Club	HS	9/12/25	6/30/26		Per RTA Contract
34	Shannen Delaney	Appointment	Mock Trial Team	HS	9/12/25	6/30/26		Per RTA Contract
35	Gary Ramonetti	Appointment	Robotics (Including Competition)	HS	9/12/25	6/30/26		Per RTA Contract
36	Roberto Trigos	Rescind Appointment	World Languages Honor Society Club	HS	9/2/25	6/30/26		Per RTA Contract
37	John Figueroa	Appointment Co-Advisor	World Languages Honor Society Club	HS	9/12/25	6/30/26		Per RTA Contract, shared
38	Maria Lago Brea	Appointment Co-Advisor	World Languages Honor Society Club	HS	9/12/25	6/30/26		Per RTA Contract, shared
39	Robert Gerula	Appointment	Bulldog Intensive Training Experience Supervisor (BITE)	HS	9/12/25	6/30/26		Per RTA Contract
40	Jake Goldfried	Resignation from Position	Per Diem Substitute Teacher	MS		9/9/25 (last day in position)		
41	Jake Goldfried	Resignation from Position	Girls Tennis IV / 2	MS		9/9/25 (last day in position)		
42	Christopher Sawicki	Coach Appointment	Girls Tennis IV / 1	MS	9/12/25	6/30/26		Per RTA Contract

43	Corrine Decker	Appointment	Intramural Activity - Athletics	MS	9/12/25	6/30/26		Per RTA Contract
44	Loretta Fonseca	Appointment	Intramural Activity - Athletics	MS	9/12/25	6/30/26		Per RTA Contract
45	Susana Rivera	Appointment	Intramural Activity - Athletics	MS	9/12/25	6/30/26		Per RTA Contract
46	Christine Quinn	Appointment	Girls Tennis IV / 1	MS	9/12/25	6/30/26		Per RTA Contract

All extracurricular appointments for the 2025-2026 school year are subject to student interest as well as the Governor's order regarding school closure.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractee: Long Beach Union Free School District
Services: One (1) student from Long Beach Union Free School District to attend Roslyn Public Schools for the 2025-26 school year (September 12, 2025 through June 26, 2026)
Fees: Total estimated to be \$81,421.07 (prorated) (Roslyn to receive)

- B.2.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$1,020.00	Hts. Reimbursables	2110-245-06-26OT	H26-00056	R01
\$1,020.00	MS Reimbursables	2110-245-09-26OT	H26-00055	R01

- B.3.** Recommendation to approve a credit change order as indicated below. This change order will decrease the contract with Relle Electric Corp. in the amount of \$11,177.69 and therefore decrease purchase order H25-00067 in account code H-1620-293-08-24HS.

Relle Electric Corp. (HS EC-001) represents a credit in the amount of \$11,177.69. This credit change order represents the provision and installation of (2)

new pole-top fixtures for the existing light poles within the tennis court area at a total cost of \$2,463.35 and a contract credit in the amount of \$13,641.04 for changes in the original scope of work. This was first presented to the Board of Education as a Pending Change Order on 6/24/25 as item B.28.

- B.4.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric Corp. in the amount of \$26,104.46 after utilizing the \$20,000.00 Electrical Construction Allowance which will increase purchase order H25-00067 in account code H-1620-293-08-24HS.

Relle Electric Corp. (HS EC-002) represents all work necessary to reroute electrical service feeding the Administration Building which was encroaching on the baseball field worksite. This was first presented to the Board of Education as a Pending Change Order on 6/24/25 as item B.29.

Addendum

- B.5.** Recommendation by Michelle Hazen, Harbor Hill School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are broken and cannot be repaired or have become obsolete. It is recommended that they be discarded. **(Attachment B.5.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 20, 2025.

- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 20, 21 and 26, 2025.

BOARD OF EDUCATION:

- BOE.1** Recommendation to re-appointment Silverman & Associates as Special Counsel to the Board of Education during the 2025-2026 school year.

Ms. Ben-Levy moved, seconded by Mr. Seinfeld and carried by a vote of 7-0, to approve the Personnel Agenda Items P.1-P.2, Addendum P.1, Business/Finance Agenda Items B.1 - B.4, Addendum B.5, Curriculum and Instruction Items C&I.1 - C&I.2, and Board of Education Item BOE.1.

Public Comments #2

Reverend Omotayo Cole Cineus, Pastor representing the Salem AME Roslyn Church, asked to share a few words. She congratulated everyone on a great start to the year and mentioned she has been an educator for 30 years. It is her desire that we know both she and her community wish to partner with us in an effort to always do what is best for the

young people. She went on to discuss a gardening project they undertook this summer and mentioned that they would love to offer community service opportunities to our students.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Minsky, carried by a vote of 7-0, to adjourn at 7:23 p.m.

Respectfully submitted,

Michael Betts

Michael Betts

Acting District Clerk