Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343

MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Auditorium
September 25, 2025
6:00pm

In Attendance: Barbara Davis, School Committee Chairperson
Renee Malvesti, School Committee Vice Chair
Fred White, School Committee Secretary
Ryan Despres, School Committee Member
Julie Hamilton, Superintendent of Schools
Stefanie DeRosa, Curriculum Director
Christine Suckow, School Business Administrator
Rob Compton, Special Education Director
Rob King, Technology Director
Jennifer Bates, Holbrook Middle-High School Principal
Jonathan Winkler, Holbrook Middle-High School Asst. Principal
Mallory Stevens, John F. Kennedy Elementary School Principal
Bridget Baker, School Committee Recording Secretary

- FY26 School Department-Operational Expenditure Report (07/01/25-06/30/26)
- FY26 School Department-Payroll Expenditure Report (07/01/25-06/30/26)
- FY26 Schedule of Warrants Paid by the School Department
- Mr. Joseph Jackman donation
- Mr. Fred White donation
- MASC 2025 Official Delegate Form
- 1st Readings:
  - Policy ECAB – Access to Buildings and Grounds
  - Policy EFBA – School Food and Nutrition – Meal Modifications
  - Policy KF-R – Community Use of School Facilities
  - Policy IKF – Graduation Requirements
  - IKFE – Competency Determination
  - JJE – Student Fund-Raising Activities
  - KBG – Parent Advisory Councils (PACs)
  - KI – Visitors to the Schools
  - GBEBC – Gifts to and Solicitations by Staff
  - KBE – Relations with Parent/Booster Organizations
- 2nd Readings:
  - EEAA – Walkers and Riders
- June 12, 2025 School Committee Minutes
- August 21, 2025 School Committee Minutes

The meeting was called to order at 6:00pm by Ms. Davis.

The Pledge of Allegiance was recited.

Resident's Concerns
None.

Student Advisory Report
Molly Chiocca and Hannah Huynh updated the committee on recent and upcoming events which included senior events, field trips, sports updates, new exploratory classes launched at the middle school, upcoming PSAT's in the fall and the upcoming progress reports.

Introduction of Jonathan Winkler, new Holbrook Middle-High School Assistant Principal.
Superintendent Hamilton introduced Mr. Winkler as the new Holbrook Middle-High School Assistant Principal. Mr. Winkler also addressed the committee.

Marie Moriarty, Guidance Secretary Retirement
Superintendent Hamilton expressed her gratitude to Ms. Moriarty for her 21 years of service with the Holbrook Public Schools. She has been a hard-working employee that could always be counted on to get her job done. We wish her all the best in her retirement.

Holbrook Middle-High School Opening of School Report
Principal Bates presented her opening of school report which included a strong beginning of year with the assistance of Asst. Principal Winkler who has proven to be a great addition to the team. The sports teams are off to a good start, CBN has won some prestigious awards and seven students were invited to the BSU Honors Choir, which is an amazing accomplishment. In addition, she presented a slideshow with highlights from the beginning of the school year.

John F. Kennedy Elementary School Opening of School Report
Principal Stevens presented her opening of school report which included starting of the year with professional development, introducing her new staff members, as well as announcing 21 students from Stonehill will be working in their classrooms in Kindergarten through grade 5. In addition, they had their first fire drill, the Scholastic Book fair and they had a wonderful turnout at the open house. In addition, she presented a slideshow with highlights from the beginning of the school year.

Governor's citation for Excellence in Municipal Cyber Security Award
Superintendent Hamilton announced that Rob King, Holbrook Public Schools Technology Director won the prestigious Governor's citation for Excellence in Municipal Cyber Security award. Once the award has been delivered it will be presented to him at School Committee.

Superintendent Report
In district-wide news the leadership team has been participating in professional development using the DESE sponsored OPTIC program which helps them look at best practices in the classroom and to be aligned as a team. The leadership team is also working with Ruth Whitner, DESE Consultant, to create the new strategic plan. On Monday, September 29th the embargo will be lifted on the MCAS scores and the results will be presented at the next school committee meeting.

Out-of-State Field Trip Request, Student Television Network Convention, Tampa Bay, FL, Friday, February 27, 2026 – Wednesday, March 4, 2026
Mr. Gorman presented the annual Student Television Network convention trip. He requested approval of the trip pending the final pieces of information that will be provided prior to the trip.

Financial Update
Ms. Suckow reviewed the financial reports included in the school committee packet. No areas of concern.

Personnel
Retirements
1. Marie Moriarty, Guidance Secretary, Holbrook Middle-High School, effective September 30, 2025 (21 years of service)

New Hires
2. Michael Bowlby, Long-Term Substitute Grade 4 Teacher, John F. Kennedy Elementary School, effective August 28, 2025
3. Jehanne Chery, Long-Term Substitute Moderate Disabilities Special Education Teacher, John F. Kennedy Elementary School, effective August 25, 2025
4. Victoria Cifuni, Paraprofessional, John F. Kennedy Elementary School, effective August 25, 2025
5. Elliot Conrad, Severe Disabilities Special Education Teacher, John F. Kennedy Elementary School, effective August 25, 2025
6. Linda Kennedy, Moderate Disabilities Special Education Teacher, Holbrook Middle-High School, effective August 25, 2025
7. Sadia Tariq, Moderate Disabilities Special Education Teacher, Holbrook Middle-High School, effective August 25, 2025
8. Lauren Twigg, Grade 6 Teacher, Holbrook Middle-High School, effective August 25, 2025

Resignations
1. Kevin Hoyle, Business Teacher, Holbrook Middle-High School, effective August 13, 2025
2. Caitlin Monahan, 0.4 Physical Therapist, Holbrook School District, effective August 6, 2025
3. Corrine Sherwood, Grade 6 English Teacher, Holbrook Middle-High School, effective August 13, 2025

Discussion Items
Donation of two drum sets, estimated value $3,500 from Mr. Joseph Jackman, Class of 1981
Very appreciative of the generous donation.

Donation of $2,000 from Mr. Fred White for the John F. Kennedy Elementary School and Holbrook Middle-High School for school supplies
Very appreciative of the generous donation.

MASC 2025 Official Delegate Nomination
Members of the school committee recommended Barbara Davis as the MASC 2025 Official Delegate and Fred White as the Alternate Official Delegate.

1st Reading Policy ECAB – Access to Building and Grounds, Policy EFBA – School Food and Nutrition-Meal Modifications, Policy KF-R – Community Use of School Facilities, Policy IKF – Graduation Requirements, Policy IKFE – Competency Determination, Policy JJE – Student Fund-Raising Activities, Policy KBG – Parent Advisory Councils (PACs), Policy KI – Visitors to Schools Policy GBEBC – Gifts to and Solicitations by Staff, Policy KBE – Relations with Parent/Booster Organizations
Updates recommended by MASC.

2nd Reading Policy EEAA – Walkers and Riders
No additional changes or updates.

Annual appointment of Julie Hamilton, Superintendent of Holbrook Public Schools to be its appointed representative on the North River Collaborative board of directors.
The Holbrook Public Schools agreement with North River Collaborative specifies the superintendent of schools be appointed to this position.

June 12, 2025 School Committee Meeting Minutes
No updates or changes.

August 21, 2025 School Committee Meeting Minutes
No updates or changes.

School Committee Sub Committee Member Report
The naming subcommittee will be meeting within the next two weeks and will update the committee at the next meeting.

School Committee Member Report
Ms. Davis gave her monthly MASC report listing all of the recent and upcoming MASC events.

Action Items
Donation of two drum sets, estimated value $3,500 from Mr. Joseph Jackman, Class of 1981
Mr. F. White made a motion to approve the donation of two drum sets, estimated value $3,500 from Mr. Joseph Jackman, Class of 1981 as presented.

(F. White/Malvesti) made a motion to approve the Donation of two drum sets, estimated value $3,500 from Mr. Joseph Jackman, Class of 1981 as presented.
4-0-0 (Mr. C. White was not in attendance)

Donation of $2,000 from Mr. Fred White for the John F. Kennedy Elementary School and Holbrook Middle-High School for school supplies
Ms. Malvesti made a motion to approve the donation of $2,000 from Mr. Fred White for the John F. Kennedy Elementary School and Holbrook Middle-High School for school supplies as presented.

(Malvesti/Despres) made a motion to approve the donation of $2,000 from Mr. Fred White for the John F. Kennedy Elementary School and Holbrook Middle-High School for school supplies as presented.
4-0-0 (Mr. C. White was not in attendance)

Out-of-State Field Trip Request, Student Television Network Convention, Tampa Bay, FL, Friday, February 27, 2026 – Wednesday, March 4, 2026
Mr. F. White made a motion to approve the Out-of-State Field Trip Request, Student Television Network Convention, Tampa Bay, FL, Friday, February 27, 2026 – Wednesday, March 4, 2026 pending receiving the remainder of the information missing on the request form prior to the trip.

(F. White/Malvesti) made a motion to approve the Out-of-State Field Trip Request, Student Television Network Convention, Tampa Bay, FL, Friday, February 27, 2026 – Wednesday, March 4, 2026 pending receiving the remainder of the information missing on the request form prior to the trip.
4-0-0 (Mr. C. White was not in attendance)

Annual appointment of Julie Hamilton, Superintendent of Holbrook Public Schools to be its appointed representative on the North River Collaborative board of directors.
Mr. F. White made a motion to approve Julie Hamilton, Superintendent of Holbrook Public Schools to be its appointed representative on the North River Collaborative board of directors.

(F. White/Malvesti) made a motion to approve Julie Hamilton, Superintendent of Holbrook Public Schools to be its appointed representative on the North River Collaborative board of directors.
4-0-0 (Mr. C. White was not in attendance)

MASC 2025 Official Delegation Nomination
Mr. F. White made a motion to approve Ms. Davis as the MASC 2025 Official Delegate.

(F. White/Malvesti) made a motion to approve Ms. Davis as the MASC 2025 Official Delegate.
4-0-0 (Mr. C. White was not in attendance)

MASC 2025 Official Alternate Delegation Nomination
Ms. Malvesti made a motion to approve Mr. F. White as the MASC 2025 Official Alternate Delegate.

(Malvesti/Despres) made a motion to approve Mr. F. White as the MASC 2025 Alternate Official Delegate.
4-0-0 (Mr. C. White was not in attendance)

June 12, 2025 School Committee Meeting Minutes
Mr. F. White made a motion to approve the June 12, 2025 School Committee minutes as presented.

(F. White /Despres) made a motion to approve the June 12, 2025 School Committee minutes as presented.
4-0-0 (Mr. C. White was not in attendance)

August 21, 2025 School Committee Meeting Minutes
Ms. Malvesti made a motion to approve the August 21, 2025 School Committee minutes as presented.

(Malvesti/F. White) made a motion to approve the August 21, 2025 School Committee minutes as presented.
4-0-0 (Mr. C. White was not in attendance)

Old Business
None.

New Business
None.

ADJOURN or VOTE TO CONTINUE

Voted: (White/Malvesti) The School Committee made a motion to adjourn the regular School Committee Meeting of September 25, 2025 at 6:50pm.
4-0-0 (Mr. C. White was not in attendance)

Respectfully submitted,

Bridget Baker

Recording Secretary