



H A P

Shamrock Springs News

November 21, 2025

Principal's Perspectives

Good Afternoon, Shamrock Families!

Every day, I'm reminded of how amazing our students at Shamrock Springs truly are. Occasionally, a particular grade level shines extra bright—and this week, it's our 4th graders!



Not only did they present a wonderful Veterans Day program (their singing was beautiful), but our Spell Bowl Team, made up entirely of 4th graders, earned 12th place in the state of Indiana! A huge thank you to Mrs. Shank and Mrs. Bates, who worked tirelessly with the students each week to help them master spelling words. Their dedication—and the students' hard work—really paid off. Our fourth-grade teachers ensure every child strives for excellence, and they make it look effortless!

I would also like to recognize the generosity of our Shamrock families!

Next Monday, some of our students will participate in Dance Marathon to raise money for Riley Children's Hospital, and Caring Kids is sponsoring a Food Drive to support Open Doors of Westfield. Thank you for helping make a difference in our community!

This week, we began sending out letters regarding attendance. Please take a moment to review the Westfield Washington District attendance policies in the handout below.

If your child will be out for an elective absence—such as a vacation or sports event—those absences are considered Excused if:

- Your child has fewer than 7 total absences, and
- You notify our office at least 2 days in advance.

If you have any questions about your child's attendance, please reach out to Teresa Stephens by email at stephenst@wws.k12.in.us.

With winter finally here, please make sure your child is dressed appropriately for the weather. Please remember we go outside for recess when the actual or wind chill temperature is 15 degrees or above.

Next week is a shortened week, so we will not be sending a newsletter. I want to wish all of you a safe and happy Thanksgiving! May your holiday be filled with family, joy, and wonderful new memories.

Have a great weekend!

Robb Hedges

Principal

hedgesr@wws.k12.in.us



Please download the hand out below to get more detail about attendance at Westfield Washington Schools.



Understanding Attendance.pdf

Download
54.3 KB

District Rebalancing Information

Starting at 4 p.m. on Friday, November 21, you can expect to receive an email from Westfield Washington Schools sharing the 2026-2027 school assignment for enrolled elementary students. These school assignments are in light of the new rebalanced boundaries approved by the school board on November 11. Please keep an eye out for this important email!"

Nurse's Notes

Dear Parents,

As we move into cold & flu season, I want you to have the most current WWS exclusion policy. This should guide you in questions regarding illness, when to stay home and when your child can return.

Here is a link for review/reference:

[When to stay home from school](#)



In addition to common illnesses, please don't forget about other unwanted bugs: head lice. Please make head checks a part of your child's hygiene routine. If head lice or their eggs are detected, please treat them right away and continue to check for and comb nits. For more information and helpful links please see the Student Handbook or click [here](#).

Thank you for your attention to this and for doing your part in keeping us all healthy this year.

-Nurse Lisa

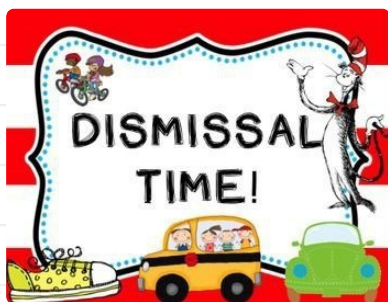
Lisa Morgan, BSN-RN

SSES Nurse

morganl@wws.k12.in.us

317-867-7400 (ext. 20005)

Dismissal Changes



The safety of the children is always our top priority and we are always looking for ways to improve our processes to make sure that everyone is safe. One of the areas that we have been reviewing is our pick-up and dismissal procedures, and this is where we need your help. Every time your child has a change in dismissal, we (the office) must be notified. You may do this by:

1. Calling the office directly up until 1:30 PM each day. ***Please do not leave dismissal changes on the attendance line. If your child attends BAC, don't forget to notify them, too.***
2. Using Talking Points to text the office and your child's teacher.
3. Sending a note to your child's teacher and to the office with the dismissal changes.
4. Emailing the office staff at:

stephenst@wws.k12.in.us

grayc@wws.k12.in.us

Please also email Office Staff about any elective absences as soon as possible, such as vacation, sports events or performances. If we are notified 2 days in advance, those absences are Excused

if your child does not have more than 7 Total absences. We appreciate your partnership!

PTO News!

SSES PTO Cookie and Candy Exchange



Calling all cookie bakers and candy makers! We are headed into holiday baking season, so please consider making an extra dozen for our annual SSES PTO Cookie and Candy Exchange. We need lots of goodies, so your help is very appreciated- just follow the link to sign up [here](#).

Thank you!

Upcoming Events

UPCOMING EVENTS



November 26th-28th _____

NO SCHOOL: Thanksgiving Break 

December 11th _____

Staff Treat: Cookie Exchange

December 19th _____

Winter Class Parties

December 22nd -Jan 2nd _____

NO SCHOOL: Winter Break 

January 5th _____

NO SCHOOL: Teacher Work Day

January 6th _____

Students First Day Back to School 

January 12th _____

PTO Meeting @ 6:30pm

January 19th _____

NO SCHOOL: MLK Jr. Day

ssespto.org

Thanksgiving Week Schedule Changes

Happy Thanksgiving, Shamrock Families!

This is a friendly reminder that we have a shortened week next week. School will not be in session Wednesday through Friday.

Please remember we will not have After School Enrichment on Monday and Tuesday.



Caring Kids Sponsors Food Drive

Help Caring Kids collect food donations for Open Doors of Westfield! This is a great opportunity to talk with your child about community outreach and donating food to families in need.

Each grade is assigned foods, but anything is welcome.

The food drive runs from Tues. (11/18) to Tues. (11/25). There will be boxes in each grade level hallway.

K - pancake mix, syrup, and jelly

1 - fruit cocktail, mandarin oranges, and pineapple

2 - canned & instant potatoes, canned beef

3 - rice, Hamburger Helper, Tuna Helper, and beef stew

4 - any type of beans

Mosaics- Jiffy muffin mix & crackers



Thank you for your generosity, Shamrock Family!

Dance Marathon

Thank you to everyone that has signed up and donated to help Riley Children's Hospital!

If your child signed up for the dance marathon on Monday, November 24th, please remind them Monday morning that they are going.

Please pick up your child in the car rider line at 4pm.

For safety reasons, please do not pick up inside the building.



Congratulations to our Spell Bowl Team!

Our Shamrock Spellers worked hard and represented us well!

Holiday Craft Show

This Saturday, the WHS Band Boosters is hosting their Holiday Craft Show.

All WWS staff can receive free admission by bringing their staff ID with them to the craft show. Start your holiday shopping this weekend at the Holiday Craft Show!

WHS 9am-3pm, Enter at door 9 & 19



More information can be found at <https://www.westfield.band/holidaycraftshow>

Holiday Festival Concerts

In December, WHS Band and Choir is hosting their annual Holiday Festival Concerts.

New this year, WIS Choir and WWS Rhythm Rocks (orff ensemble) will be performing as well. This means there will be approximately 400 students performing at each Holiday Festival Concert.



The links for tickets to the Holiday Festival Concerts are below:

[Friday, December 12, 7pm Holiday Festival](#)

[Saturday, December 13, 2pm Holiday Festival](#)

[Saturday, December 13, 7pm Holiday Festival](#)

Doors will open 1 hour before the show. Spectators should use Door 44.

The auditorium doors will open 30 minutes before the show.

You will want to reserve your ticket in advance as we do anticipate shows to sell out.

As a staff member, you can use HFSTAFF2025 to reserve your free seat.

Cookies with Santa

Cookies with Santa is a fun, family-friendly holiday celebration open to all elementary and middle school families. The event will include crafts, cookie decorating, hot chocolate, a bounce house, and even visits with puppies along with the opportunity to meet Santa!

- **Location:** WHS
- **Activities:** Crafts, cookie decorating, hot chocolate, bounce house, puppies, and photos with Santa

Weekend Back Sacks

Dear Parents/Guardians,

We are happy to announce that we will continue to offer food support again this year for families who can benefit from this assistance with the Back Sacks Program! Through this program, our goal is to help feed our kiddos on the weekends when school breakfast and lunch is not available. We are so thankful to Open Doors of Westfield and Merciful HELP in Carmel for helping make this happen.

At the end of each week, your child will receive a small sack of food in his or her backpack. The sack will have two small breakfast meals, two small lunch meals, as well as a couple of snacks and drinks. All foods are shelf-stable, which means they do not need to be refrigerated. Examples of items are cereal, granola bars, macaroni and cheese, spaghetti, dried fruit and crackers. The food is collected and distributed by Merciful HELP and Open Doors.

If you would like your child(ren) to participate in the Back Sacks program, please fill out this [GOOGLE FORM](#).

If you have any questions please contact me at millerj@wws.k12.in.us

Thank you,
Justin Miller
Student Mentor

Westfield's Holiday Giving Program

WHS Rock Shop!



Westfield High School now has an apparel shop! It's called the WHS Rock Shop and offers many wonderful items for sale. You can click [here](#) to visit the web site and order!

Want to help Westfield families with the click of a button? The Purposity app allows you to anonymously purchase clothing and home essentials for students that were identified by our school counselors.

[Click here to help a Westfield family](#)

The Rock Strong Award presented by the Westfield Education Foundation is a quarterly award, given out at each school and operations to recognize teachers, instructional assistants, instructional coaches, building secretaries, bus drivers, substitute teachers, food service staff and operations staff for the great work they do for our children and our community!

Each quarter, all schools and operations will review nominations from staff, students, families and the community and select someone who represents its values and culture to receive the Rock Strong Award and a special gift.

[Click here to nominate someone](#) now. It only takes a minute!

Free/Reduced Application Information

Free/Reduced Lunch Application

To fill out an application for free/reduced lunch, please click [here](#).

Lunch Menu

To download the menu, click [here](#)!

Community Resources



2024 Community Board Main Flyer (1).pdf

Download
4.2 MB

Safe Visitor

Become a Substitute Teacher!



K - 10:30 AM -11:00 AM
1st - 11:05 AM -11:35 AM
2nd - 11:50 AM -12:20 PM
3rd - 12:25 PM - 12:55 PM
4th - 1:00 PM -1:30 PM



Sign up to have lunch with your student [here](#)



Monday - E Day
Tuesday - E Day
Wednesday - No school
Thursday - Happy Thanksgiving
Friday - No school



Monday - Friday
8:00 AM - 3:15 PM



Website: <https://www.wws.k12.in.us/domain/213>

Location: [747 West 161st Street, Westfield, IN, USA](#)

Phone: 317-867-7400

Attendance Line: 317-867-7400, ext. 20001 (or push 1)



Vickie Perry

Vickie is using Smore to create beautiful newsletters

