



MAGNOLIA INDEPENDENT SCHOOL DISTRICT
P.O. BOX 88
MAGNOLIA, TX 77353

P 281.356.3571
F 281.356.1328
www.magnoliaisd.org

PUBLIC COMPLAINT FORM – LEVEL ONE

To file a formal complaint, please fill out this form completely and submit it by hand delivery, fax, or US mail to the appropriate administrator within the time established in GF (Local). All complaints will be heard in accordance with GF (Legal) and (Local) or any exceptions outlined therein.

1. Name _____

2. Address _____

Telephone _____
Email _____

3. Campus _____

4. If you will be represented in voicing your complaint, please identify the person representing you.
Name _____
Address _____

Telephone _____

5. Please describe the decision or circumstances causing your complaint (give specific factual details).

time for filing a complaint.

Attach to this form any documents you believe will support the complaint. If unavailable when you submit this form, they may be presented no later than the Level One Conference. Please keep a copy of the completed form and any supporting documentation for your records.