



MAGNOLIA INDEPENDENT SCHOOL DISTRICT  
P.O. BOX 88  
MAGNOLIA, TX 77353

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F 281.356.1328  
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### LEVEL THREE APPEAL NOTICE

To appeal a Level Two decision, or the lack of a timely response after a Level Two conference, please fill out this form completely and submit it by hand delivery, fax, or U. S. mail to the Superintendent or designee within the time established in DGBA (LOCAL). Appeals will be heard in accordance with DGBA (LEGAL) and (LOCAL) or any exceptions outlined therein.

1. Name \_\_\_\_\_

2. Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

3. Campus / Department \_\_\_\_\_

4. If you will be represented in voicing your appeal, please identify the person representing you.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_



7. Do you want the Board to hear this appeal in open session? \_\_\_\_\_  
Please be aware that the Texas Open Meetings Act may prevent the Board from granting a request for open session.
8. Attach a copy of your original complaint and any documentation submitted at Level One and a copy of your Level Two appeal notice.
9. Attach a copy of the Level Two response being appealed, if applicable.

Employee Signature \_\_\_\_\_

Signature of Employee's Representative \_\_\_\_\_

Date of Filing \_\_\_\_\_