

Hollis School District [Enrollment Committee](#)

October 15, 2025

3:15-4:415pm

Location: HPS

MEMBERS:

Anne Wake-DePasquale, HSB Committee Chair

Paula Izbicki, HPS Principal

Stephanie Sayer, HPS Senior Administrative Assistant

Julia Piskorski, HPS/HUES Parent Representative

Mike Leavitt, Hollis Budget Committee and Planning Board Representative

Raphael Zack, HSB Enrollment Alternate Representative and Hollis BudCom

Lance Finnemore, SAU41 Facilities Director

Brad Prescott, Banwell Architects

Members absent:

Ellen Roos-Unger, HPS Teacher Representative

Gina Berskaug, Superintendent-Elect

Also in attendance:

Susan Giles, Teacher representative for Ellen Roos-Unger

AGENDA

I. 3:15-3:20 Welcome

- A. Overview of Agenda
- B. Approval of Meeting Minutes:
 - 1. [September 17, 2025](#)
 - a) Approved by committee

II. 3:20 Updates

- A. Community Representative Still Needed
 - 1. Potential candidate has not responded since 10/2
 - 2. Committee agrees we have extended this option out to the community, if someone should be interested in this they can reach out to Anne Wake-Depasquale.
- B. HPS Current Enrollment for FY26 (Principal Izbicki)
 - 1. [October Enrollment Report](#)
 - a) One Kindergartener withdrew - Now 86

III. Old Business

- A. September 17th teacher feedback and First Public Forum
 - 1. [Banwell Presentation](#)
- B. October 1st HSB Meeting–Cost estimates and design selection
 - 1. [Banwell Presentation](#) (abbreviated and updated with cost estimates)
 - 2. Option 1A approved by board to be brought to the town in March.
- C. October 14th Second Public Forum at Hollis Social Library
 - 1. Very good turn out. Community Members, parents, and town staff and there was a positive response by all for the work we have done on this.

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2. The biggest concern is the traffic on 122. We have met with the architect team and have updated the potential plan for traffic.
 3. Approximately 10 attendees from town, including the Town Planner, Dave Johnson of the Hollis Energy Committee, and Julianna Rowland of Hollis-Brookline Online.
 4. The meeting was advertised on the H-B Community Fb page, on school newsletters, and on community boards at Lull Farm, Marketplace Diner, and Town Hall.
 5. Paula attended the Coop PTA meeting and asked to share our information. They were very willing to help.
- D. October 14th Hollis BudCom Meeting
1. Anne Presented 1A to BudCom and the cost estimates from Banwell's 10/1 PPT presentation to the HSB
 - a) Mike: They are concerned about trying to make the funding as level as possible. They brought up the issue about trying to delay things here and there. It would have to be related to how the bond is structured and we aren't there yet.
 - b) Mike: The other issue would be any of the stuff on our plan and would anything get in the way of us potentially selling the SAU building. There is nothing that we can see that would be in the way.
 - c) Concerns looking forward to HUES, MS & HS. HUES is all set but Anne could not speak about MS and HS. Gina is already aware of what is going on and would be able to speak to this issue if there is one.
 2. Darlene Mann: Please stay up to date on NH legislation that might lead to building aid for a project of this size
 - a) We have tried in the past but we have not been successful.
 3. Tom Gehan: Would adding a parking lot to the field behind the SAU prohibit a future subdivision and sale of the lot the SAU building is currently occupying?
- E. Paula and Anne are attending the Lawrence Barn tomorrow for the Hollis Seniors Meeting to present. The goal is not to convince anyone just to inform everyone and tell them where they can find information.

IV. New Business

- A. October 16th: Hollis Seniors @ 11:30am, Lawrence Barn
- B. Soft Costs
 1. Admin meeting with Julie of Hertz Furniture
 2. Banwell has shared a document with the executive committee that includes everything that is not attached to the building. We have been going piece by piece for what we need. We separated it out to facilities,

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technology, and admin. We had three options: Take off the list, go to the SAU, or give it to the GM to do.

3. This information is for providing the cost that needs to be presented in March at the town meeting.
 4. The list has to be very thorough and detailed because this is a promise to the town for what will be purchased.
- C. Design Refinements
1. Teacher and community feedback
 - a) [Notes](#)
 2. First design review with Fuss and O'Neill (October 9, 2025)
 - a) 5 options were presented to the executive committee about redoing the traffic patterns to accommodate more cars off the road and more staff parking. The team provided feedback and more information will be provided to the EC team at the meeting tomorrow.
 3. Second Design Review with F&OI: October 16th at 2pm
 - a) There is an analysis of the septic system, staff parking, and carpool lines.
 - b) There is a firewall that might need to be added. We will hear from Brad tomorrow.
 - c) There is a question about the amount of propane we may need.
 - d) Traffic going out on to Rocky Pond will be a separate conversation and will not be presented as part of this project.
 4. Discussion
 - a) Mike: Has anyone brought up the question of adding the solar panels to the new addition?
 - (1) Anne: We will ask about this.
 - b) Julia: How did you come up with the number of cars off the road?
 - (1) Paula: When we landed on the number of 450, Brad led me through an algorithm that gave us the number.
- D. Next Steps
1. We are hoping to have another forum before the next meeting. We need to schedule this date tomorrow at the executive committee meeting.

V. 11:25-11:30 Closing

- A. Next Enrollment Committee Meeting Date: **November 19th @ 3:15**
- B. Next HSB meeting: **November 5th @ 6pm, HUES**

Useful Links For Quick Reference and Research:

[Hollis Demographics and Housing Report](#)
[NESDEC FY25 Enrollment Projection Report](#)
[NESDEC Hollis Historical Enrollment](#)
[Hollis, NH Population by Year](#)

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[School Fire and Safety Inspection Checklist](#)

[Enrollment Committee Shared Folder](#)