

# DALLAS HIGH SCHOOL

## 2025-2026 STAFF/GUARDIAN HANDBOOK



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• • •  
[www.dallashighschool.org](http://www.dallashighschool.org)

**I** matter  
**You** matter  
**We** matter



## PURPOSE OF THIS HANDBOOK

The material covered within this student handbook is intended as a method of communicating to students and parents general district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement. Any information contained in this student agenda is subject to unilateral revision or elimination from time to time without notice. No information in this document shall be viewed as an offer, expressed or implied or as a guarantee of any employment of any duration.

District policies may be reviewed at <http://policy.osba.org/dallas>. Print copies are available upon request.



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## LETTER FROM THE PRINCIPAL

### Dragons, the new year is here!

As we open the doors to another school year at Dallas High School, I want to extend a heartfelt welcome to each of you—students, families, and staff. Whether you are returning or joining our community for the first time, we are excited and ready for the journey ahead.

This year, our theme is Reconnect. Refocus. Reengage.

We know the past few years have brought change, challenges, and growth. Now, it's time to reconnect—with one another, with our learning, and with the pride we share as Dragons. At DHS, we live by the belief that “Others matter like I do”—and that means showing up for each other, every day.

It's also time to refocus—on high-quality teaching and learning in every classroom, on setting meaningful goals, and on building the habits that help us succeed. That focus is strengthened by our understanding that “I matter, you matter, we matter.” When we each bring our best, our whole community thrives.

You'll notice some shifts this year that reflect new priorities from the State, all aimed at giving every student the best chance to thrive. These include an increased emphasis on Tier 1 instruction, higher accountability measures, and updated expectations for personal devices during the school day to help us be more present in our learning and with one another. These changes aren't about restriction—they're about creating the kind of environment where we matter to each other enough to remove distractions and fully engage in the opportunities in front of us.

And, as we reengage—wholeheartedly and without distractions—we step into the year with confidence. Whether your next step is college, career, or service to the community, our mission is to help you grow in capacity and confidence so you're ready to take it on.

As we move into this year, let's do the work, show up for each other, and keep our focus on what matters most—learning, growth, and our Dragon community.

It's a great day to be a Dragon!

Sincerely,

TIM LARSON

DHS Principal



## OUR VISION

- ★ Each student at DHS is known by name, strength and need and graduates ready for college, career, and community.

## OUR MISSION

- ★ Our mission is to help others to grow in capacity and confidence.

## OUR YEARLY EMPHASIS

- ★ Reconnect
- ★ Refocus
- ★ Reengage

**I Matter, You Matter, We Matter!**



## BELL SCHEDULES

# MON/THUR/FRI BELL SCHEDULE

Time	Period
8:30-9:20am	1st Period
9:25-10:15am	2nd Period
10:20-11:10am	3rd Period
11:15-12:05pm	4th Period
12:05-12:45pm	LUNCH
12:50-1:40pm	5th Period
1:45-2:35pm	6th Period
2:40-3:30pm	7th Period



# TUESDAY/EVEN BELL SCHEDULE

<b>Time</b>	<b>Period</b>
8:30-9:30am	LATE START
9:30-10:35am	2nd Period
10:40-11:35am	Advisory Period
11:35-12:05pm	LUNCH
12:10-1:15pm	4th Period
1:20-2:25pm	6th Period
2:30-2:35pm	ALIE Check-In
2:35-3:25pm	ALIE ONE
3:25-3:30pm	ALIE Check-out



# WEDNESDAY/ODD BELL SCHEDULE

Time	Period
8:30-9:35am	1st Period
9:40-10:45am	3rd Period
10:50-11:35am	Advisory Period
11:35-12:05pm	LUNCH
12:10-1:15pm	5th Period
1:20-2:25pm	7th Period
2:30-2:35pm	ALIE Check-In
2:35-3:25pm	ALIE TWO
3:25-3:30pm	ALIE Check-out



# MON/THUR/FRI 2HR DELAY SCHEDULE

Time	Period
10:30-11:05am	1st Period
11:10-11:45am	2nd Period
11:50-12:25pm	3rd Period
12:25-12:55pm	LUNCH
1:00-1:35pm	4th Period
1:40-2:05pm	5th Period
2:10-2:45pm	6th Period
2:50-3:25pm	7th Period



# TUESDAY/EVEN 2HR DELAY SCHEDULE

Time	Period
10:30-11:35am	2nd Period
11:40-12:35pm	Advisory Period
12:35-1:05pm	LUNCH
1:10-2:15pm	4th Period
2:20-3:25pm	6th Period

DALLAS



# WEDNESDAY/ODD 2HR DELAY SCHEDULE

Time	Period
10:30-11:25am	1st Period
11:30-12:00pm	Advisory Period
12:00-12:30pm	LUNCH
12:35-1:30pm	3rd Period
1:35-2:30pm	5th Period
2:35-3:30pm	7th Period

DALLAS



# ASSEMBLY SCHEDULE

Time	Period
8:30-9:15am	1st Period
9:20-10:05am	2nd Period
10:10-10:55am	3rd Period
11:00-11:45am	4th Period
11:45-12:25pm	LUNCH
12:30-1:15pm	5th Period
1:20-2:05pm	6th Period
2:05-2:45pm	ASSEMBLY
2:45-3:30pm	7th Period



## ADVISORY GROUP (AG)

Students are assigned to an AG class as freshmen and stay with the same class throughout their time at Dallas High School. The bond between students and their AG teacher begins when they are introduced at the end of 8th grade and concludes at graduation, when their AG teacher hands them their high school diploma. In addition to care and connection, AG provides students with multiple opportunities for academic preparation, future planning, and self-discovery, all while fulfilling the Higher Education and Career Pathways credit that is required for graduation. Students complete weekly grade checks and conversations with their AG teacher to support their success in all of their classes.

## EXTENDED LUNCH

The purpose of Extended Lunch is to encourage positive behaviors. Students can earn "Extended Lunch" two days a week each week for the following week (Monday-Friday) by earning [Good Pride Standing](#)/meeting the following criteria during the week:

- No unexcused absences
- No more than one unexcused tardy
- Attend ALIE and make satisfactory academic progress/growth as determined by their AG teachers

## APPLIED LEARNING, INTERVENTION, & ENRICHMENT (ALIE)

Applied Learning, Intervention, and Enrichment (ALIE) is a mandatory class that will take place on Tuesday and Wednesdays. The goal of ALIE is to provide opportunities for students to (1) receive direct support from individual teachers, (2) receive targeted and individualized academic interventions, and (3) participate in clubs and activities that enrich each student's experience at Dallas High School.

On days with ALIE, all students report to their Advisory Group (AG) Teacher for attendance, where they will create a plan with their Advisory Group teacher for how they plan to spend their ALIE time during the two ALIE Periods that are offered. After students have attended both ALIE periods, they check in with their AG teacher regarding what they accomplished during ALIE. Attendance will be taken again when students return to AG each day. If students follow the plan and have good attendance and behavior during the week, they can achieve [Good Pride Standing](#).



# DISTRICT CALENDAR



## Dallas School District Academic Calendar 2025-2026

August 2025						
Student	8	Staff	5			
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Student	21	Staff	22			
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Student	26	Staff	23			
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2025	
25-29	District Inservice - No Students
September 2025	
1	Labor Day - Schools Closed
2	K-5 Orientation Day
	First Day of School for Grades 6 and 9 Only
3	All Grades In Session
October 2025	
10	Statewide and DSD Inservice - No Students
30	District Assessment - No Students
31	District Inservice - No Students
November 2025	
11	Veteran's Day - Schools Closed
24-25	K-12 Conferences - No Students
26	Schools Closed
27	Thanksgiving - Schools Closed
28	Schools Closed
December 2025	
22-31	Winter Break - Schools Closed
January 2026	
1-2	Winter Break - Schools Closed
19	Dr. Martin Luther King, Jr. Day - Schools Closed
23	District Assessment - No Students
26	District Planning - No Students
February 2026	
13	District Inservice - No Students
16	President's Day - Schools Closed
March 2026	
18-19	K-5 Conferences - No School for K-5 Students
	Grades 6-12 In Session + Evening Conferences
20	Schools Closed
23-27	Spring Break - Schools Closed
April 2026	
10	District Assessment - No Students
13	District Inservice - No Students
May 2026	
22	Schools Closed / Non-Contract Day
25	Memorial Day - Schools Closed
June 2026	
3	Last Day for DHS Seniors
5	DHS Graduation
9	8th Grade Recognition
	Grades K-5 Last Day of School - Half Day
	Morrison Graduation
10	Grades 6-12 Last Day of School - Half Day & K-5 Assessment
11	District Assessment - No Students
19	Juneteenth

November 2025						
Student	16	Staff	18			
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
Student	15	Staff	15			
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Student	18	Staff	20			
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2026						
Student	17	Staff	20			
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March 2026						
Student	14/16	Staff	16			
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Student	26	Staff	22			
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2026						
Student	18	Staff	20			
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2026						
Student	7/8	Staff	13			
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Other Information	
Student Days:	167 / 167 = 170
Teacher Days:	156
Semester 1	85 Student Days
Semester 2	85 Student Days

The calendar is subject to change based on state funding or other emergency closures. Lost student instructional time will be made up within a semester, if possible. Lost professional development time will be added in June, if needed.

- District Inservice - No Students
- District Assessment - No Students
- District Planning - No Students
- Weekly - Grades 6-12 Late Start
- Holiday - Schools Closed
- Schools Closed
- K-12 Conferences - No Students
- K-5 Conferences & Grades 6-12 In Session



## Calendario académico del Distrito Escolar de Dallas para 2025-2026

agosto 2025							septiembre 2025							octubre 2025						
estudiantes: 0			personal: 5				estudiantes: 21			personal: 22				estudiantes: 20			personal: 23			
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2		1	2	3	4	5	6			1	2	3	4	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

noviembre 2025							diciembre 2025							enero 2026						
estudiantes: 18			personal: 18				estudiantes: 15			personal: 15				estudiantes: 18			personal: 20			
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1		1	2	3	4	5	6					1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
30																				

febrero 2026							marzo 2026							abril 2026								
estudiantes: 18			personal: 20				estudiantes: 16/16			personal: 18				estudiantes: 20			personal: 22					
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S		
						1		1	2	3	4	5	6	7					1	2	3	4
1	2	3	4	5	6	7	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
8	9	10	11	12	13	14	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
15	16	17	18	19	20	21	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
22	23	24	25	26	27	28	29	30	31					26	27	28	29	30				

mayo 2026							junio 2026						
estudiantes: 18			personal: 20				estudiantes: 7/8			personal: 13			
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

agosto 2025	
25-29	Preparación profesional del distrito: sin estudiantes
septiembre 2025	
1	Día del Trabajo: escuelas cerradas
2	Día de orientación de kindergartens a 5.º grado Primer día de escuela solo para 6.º a 9.º grado
3	Todos los grados sin sesión
octubre 2025	
10	Preparación profesional a nivel estatal y del Distrito Escolar de Dallas (DEA) sin estudiantes
20	Evaluación del distrito: sin estudiantes
31	Preparación profesional del distrito: sin estudiantes
noviembre 2025	
11	Día de los Veteranos: escuelas cerradas
24-25	Reuniones de kindergartens a 12.º grado: sin estudiantes
26	Escuelas cerradas
27	Día de Acción de Gracias: escuelas cerradas
28	Escuelas cerradas
diciembre 2025	
22-31	Vacaciones de invierno: escuelas cerradas
enero 2026	
1-2	Vacaciones de invierno: escuelas cerradas
19	Día del Dr. Martin Luther King, Jr.: escuelas cerradas
23	Evaluación del distrito: sin estudiantes
26	Planificación del distrito: sin estudiantes
febrero 2026	
13	Preparación profesional del distrito: sin estudiantes
16	Día del Presidente: escuelas cerradas
marzo 2026	
18-19	Reuniones de kindergartens a 5.º grado: sin días para estos estudiantes 6.º a 12.º grado en sesiones escolares + reuniones por la tarde/noche
20	Escuelas cerradas
23-27	Receso de primavera: escuelas cerradas
abril 2026	
10	Evaluación del distrito: sin estudiantes
13	Preparación profesional del distrito: sin estudiantes
mayo 2026	
22	Escuelas cerradas/no laborable para el personal
25	Día de la Recaudación: escuelas cerradas
junio 2026	
3	Último día para los estudiantes de último grado de DEAs
5	Clausura de DEAs
6	Reconocimiento de 8.º grado Último día de clases para kindergartens a 5.º grado: media jornada
10	Clausura de Maestros Último día de clases para 6.º a 12.º grado: media jornada y evaluaciones para kindergartens a 5.º grado
11	Evaluación del distrito: sin estudiantes
19	Juneteenth (Día de la Emancipación)

**Otra información**  
 Dos sesiones de kindergartens a 5.º grado: 8/7 de 6.º a 12.º grado: 8/8

Sesión 1: 83 días escolares  
 Sesión 2: 81 días escolares

El calendario está sujeto a modificaciones según las fechas del estado/ciudad cuando sea necesario de emergencia. Si se perciben o surgen problemas con las evaluaciones, se suspenderá el inicio de las sesiones en cualquier momento. Si se produce un problema de evaluación profesional, se cancelará en parte o en su totalidad en caso de que sea necesario.

- Preparación profesional del distrito: sin estudiantes
- Día festivo - escuelas cerradas
- Evaluación del distrito: sin estudiantes
- Escuelas cerradas
- Planificación del distrito: sin estudiantes
- Reuniones de kindergartens a 12.º grado: sin estudiantes
- Reuniones de kindergartens a 5.º grado: 6.º a 12.º grado en sesiones escolares
- Semanal - inicio tardío de 6.º a 12.º grado

\*Updates to the calendar can be accessed at <https://www.dallas.k12.or.us/calendars>.



## STAFF LIST

### Administration

Tim Larson, Principal  
Shannon Ritter, Assistant Principal  
Ron Snively, Athletic Director  
Erica Wiebelhaus, Dean of Students

### Counseling

Alexis Page (Counseling Secretary)  
Bill Masei (College & Career/CTE/AG)  
Dennis Misner (Last Name P-Z)  
Kayla Ferris (Last Name A-G)  
Kristi Woolner (Last Name H-O)  
Rachel Gillins (Registrar)  
Stacy Straight (Polk County MH)

### Educational Assistants

Amber Rowden (DLC)  
Amber Stone (DA)  
April Chapman (DLC)  
Cindy Read-Keen (ERC)  
Crystal Baker (New Options)  
Jamie Perryman (ERC)  
Joan Taylor (DLC)  
Kristine Blanchard (Dragon Center)  
Linda Brown (DLC)  
Michelle Basey (New Options)  
Noel Chancery (DLC)  
Sarah Hernandez-Nolasco (DLC)  
Tony Blosser (New Options)

### Electives

Blair Cromwell (Theater)  
Charlotte Vidrio (ELD)  
Danielle Bull (Ag/Woods/Culinary)  
Julia Shinkle (Leadership)  
Kristen Huff (Ceramics/Art)  
Kurt Woolner (Spanish)  
Michelle Zelenka (Business/CTE)  
Riley Woolner (Spanish)  
Ruby Garland (Media Specialist)  
Ryan Rowley (Ag/Woods)  
Stephen Burroughs (Band)  
Yvette Geissinger (Theater Manager)

### Food Service

Damiana Gil  
Debe Castang (Program Manager)  
Jill Wheeler  
Lindsay Button

### Language Arts

Aaron Fawcett  
Jack Davis  
Kimberly Noack  
Natalie Shreve  
Rory Lassetter

### Maintenance & Facilities

Carolyn Cameron  
Chris Mann  
Gabe Hayes (Building Engineer)  
Monty Weld  
Thelma Wallis

### Mathematics

Anna Tally  
Brittney Hill  
Kyler Zach  
John Jones

### Office Staff

Cassandra Taylor (Attendance Secretary)  
Jennie White (Graduation Coach/DA)  
Jennifer Krug (Athletic Trainer)  
Jim Welsh (School Resource Officer)  
Julanne Courtney (Records Manager)  
Kelli McGuire (Bookkeeper)  
Megan Dunkin (Office Manager)  
Micki Fregosi (Athletic Secretary)  
Wendy Latta (Front Office Secretary)

### PE & Health

Andy Jackson  
Brandi Jackson  
Brodie Unger  
Julia Shinkle

### Science

Austin Markee  
Brandy Dickerson  
David Flugum  
Tony Olliff

### Social Sciences

Benjamin Shown  
James Moran  
Roger Shafer  
Trent Schwartz

### Special Education

Dustin Pires (ERC)  
Kendra Steele (ERC)  
Micah Faulkner (New Options)  
Shana Lavier (DLC)




## HELP DIRECTORY

DHS Contacts		Community Contacts	
Athletics	503-831-1976	District Office	503-623-5594
Attendance	503-831-1974	Morrison Campus	503-623-8480
Counseling Center	503-831-1975	Bus Barn	503-623-7245
Fax	503-623-4669	Chemeketa - Dallas	503-623-5567
Kitchen	503-623-8996	Jostens	503-255-7120
Reception	503-623-8336	PADTC	503-623-5588
Special Ed. Records	503-917-4269	Weekday Bible	971-444-9030

**\*The DHS office is open from 7:30am to 4:00pm daily.**

### How to Contact a Teacher

We do not interrupt class time for phone calls or messages. We ask that you email teachers rather than calling.



**STAFF EMAIL ADDRESSES**

Staff email addresses follow the following pattern:  
firstname.lastname@dsd2.org

## VISITORS & VOLUNTEERS

Parents, guardians, and other visitors are welcome at Dallas High School. While we do not allow students to bring student visitors during the school day, we encourage families and community members to connect with our school. For the safety of our students, all visitors are asked to sign in at the main office upon arrival. Requests to visit classrooms will be reviewed and approved by the principal as appropriate, and school tours can be arranged through the office.

We also value the contributions of our volunteers in supporting students and staff. To ensure a safe and positive experience for everyone, **all volunteers must complete a Volunteer Packet and receive prior approval from the Dallas School District before volunteering in our schools.** The packet and additional information are available here: [Dallas School District Volunteer Information](#).



## ASSOCIATED STUDENT BODY (ASB) / STUDENT COUNCIL

The organization known as the Associated Student Body (ASB) includes all Dallas High School students. Student Council is a governing body within the ASB that is comprised of student officers from each grade. Dallas High School is a member of the National Association of Student Councils and participates in the Mid-Willamette Conference of Student Councils. The Student Council operates within a Constitution and its officers and student representatives are elected by popular vote. The Student Council works with the school administration and faculty for the benefit of every student and the school. The final authority of the Student Council is vested in the administration of the school and all decisions must receive approval from this body. More information regarding the ASB and the Student Council is available in the front office or contact Julia Shinkle at [Julia.Shinkle@dsd2.org](mailto:Julia.Shinkle@dsd2.org).

## ACTIVITY STICKERS

The ASB sticker is purchased for \$30 and, in addition to ASB membership, entitles a student to free admission to all regularly scheduled home games and price reductions to after-game dances and other school activities. Activity/ASB stickers are not transferable. More information is available in the front office.

## DANCES & SOCIAL EVENTS

Student Body Cards are required for admittance into all dances. School rules concerning general conduct, dress, appropriate physical contact while dancing, and use of controlled substances shall be enforced at all times. A breathalyzer will be present at all school dances and may be used if there is reasonable suspicion of alcohol influence. If a student is dressed inappropriately, they will be asked to change clothes or cover up. Students are expected to dance in a respectable manner. Dancing that is inappropriate, overtly sexual in nature, or creates unsafe conditions is not allowed. Vulgar/provocative dancing, such as grinding, will not be allowed. Couples should be face to face when dancing. School officials reserve the right to make decisions on suitable dancing. Individuals who engage in the above-mentioned behaviors will be removed from the dance and parents/guardians will be notified.

By purchasing or presenting a ticket for admission, students agree to follow all stated expectations. Students wishing to attend a dance must arrive within 30 minutes of the scheduled start time; late arrivals may be denied entry. Students may leave the dance at any time but will not be permitted to re-enter. Unless otherwise announced, all dances will end at 10:00 p.m.

### Guest Passes

DHS students enrolled at the time of the dance may bring **one guest** if the following conditions are met:

- Guest is currently enrolled in high school and is not over the age of 20 (middle school students are not permitted).
- Guest is in good standing with the administration at their school.
- Guest presents valid photo identification at the door.

All guest pass paperwork must be completed and submitted by the stated deadline. Forms are available in the main office.



For more information regarding conduct and dress expectations, please refer to the District's K-12 Code of Conduct and Student Dress and Grooming Policy.

## EXTRACURRICULAR ACTIVITIES & CLUBS

All students, regardless of ability level, are encouraged to take part in extracurricular activities. In addition to the Athletic Programs offered, DHS students can letter in the following activities:

- ASB (Advisor: Julia Shinkle)
  - BAND\* (Advisor: Stephen Burroughs)
  - National Honor Society (Advisor: Brandy Dickerson)
  - Oregon High School Equestrian Teams (OHSET) (Advisor: TBD)
  - Future Farmers of America (FFA) (Advisor: Ryan Rowley)
  - Thespians (Advisor: Blair Cromwell)
- \*OSAA sanctioned

Dallas School District will charge a pay-to-participate fee for various activities and certain elective courses. [See this link](#) or the Bookkeeper for specifics. Some courses such as ceramics, woods, and foods require a class fee to participate.

OSAA activities may establish rules of conduct—and consequences for misconduct—that are stricter than those for students in general. If a violation also violates the K-12 Code of Conduct the consequences specified by the district shall apply in addition to any consequences specified by the organization.

Students can form clubs by obtaining student signatures on the Club Petition of Interest form, finding a staff member who is willing to serve as an adviser, filling out an Application for Charter that states the purpose of the club and the activities and fundraisers that the founders intend to engage in, and submitting forms to the Student Council for approval. Some previous/former clubs include the following:

- Art Club
- Gay, Straight Alliance
- Inkblot
- International Club
- Bowling Club
- Magic the Gathering Club

## ELIGIBILITY FOR ACTIVITIES AND ATHLETICS

To be eligible under [OSAA rules](#) (rule 8) a student must be enrolled in school, attending regularly, and passing at least five classes. Students must have passed five classes during the preceding semester and be “on-track” to graduate on time. (See the [Athletics Section](#) of this handbook).



## **PARTICIPATION COMMITMENT FOR ACTIVITIES AND ATHLETIC EVENTS**

All DHS students participating in any activity related group or athletic team will read and sign a commitment that outlines the school expectations of good citizenship and good attendance and any additional guidelines and rules established by the coach and/or advisor. Contact activity and club advisors for more information.

## **ATTENDANCE AT ACTIVITIES AND ATHLETIC EVENTS**

When admission is charged and/or entry to an activity is controlled, students who have entered once will not be allowed to re-enter after they leave the event. All DHS students and fans will display sportsmanship in accordance with [OSAA standards](#) and conduct themselves appropriately at all activities.

## **GRADUATION CEREMONY**

Participation in the graduation ceremony will be restricted to those students who are successfully completing all graduation requirements set by Dallas School District and by the State of Oregon. Participation in this ceremony is optional and a privilege that may be revoked if a student has outstanding fees or disciplinary action that denies participation. Information on exceptions to this policy is available in the Counseling Center.



## ATHLETICS

Athletics play an important role at Dallas High School. More than 40% of our student population actively participates on one or more of the school's athletic teams. To be eligible to compete in an athletic program during the current school year a participating student will be responsible for paying the participation fee for the sports program they are participating in. In addition, athletes must have completed the online registration, have a current physical on file, a current ImPact test, and meet [OSAA academic eligibility standards](#).

## ATHLETIC PROGRAMS

**Fall:** Volleyball, Football, Cross Country, Soccer, Cheerleading  
**Winter:** Basketball, Wrestling, Swimming, Cheerleading, Dance  
**Spring:** Softball, Baseball, Track, Tennis, Golf

Online registration is available at [www.dhsdragonsathletics.com](http://www.dhsdragonsathletics.com)

You can register by clicking the Final Forms link at the top of the site. Parents will need to create the account with their information first. Once you've completed that part, you will be directed to a different portal to start your student's registration. If your student is a returning athlete from last year, you will use the same log-in and password. If you have misplaced your information, please contact the Athletic office at 503-831-1976.

Please visit the [Dallas Dragons Athletics](#) site for more information on the teams available and see the game schedules on the Athletic Website or the OSAA Website.

## ACADEMIC ELIGIBILITY REQUIREMENTS

### Minimum Satisfactory Progress Requirements:

- OSAA credits required prior to Year 2: 4.5
- OSAA credits required prior to Year 3: 10.0
- OSAA credits required prior to Year 4: 17.0
- Note: This is not sufficient to graduate. Students need a minimum of 24 credits to graduate as outlined in the [Graduation Requirements Section](#) of this handbook.

All returning students who do not meet the Minimum Satisfactory Progress Requirements shown above need to enroll in and complete a credit recovery program during the summer in order to regain (or attempt to regain) their eligibility.

Students who are not "on track to graduate" are not eligible to participate in athletics during that school year.

Student-athletes who fall below the [OSAA academic eligibility standards](#) can have their eligibility revoked. The athlete may return to competition once they demonstrate they are passing five classes.

For more information, please visit the [Dallas Dragons Athletics](#) site.



## ATHLETIC PARTICIPATION FEES

- Cheer: \$80 per season
- All other sports: \$160 per sport per season with a maximum of \$320 per individual student and \$480 per family
- Note: The fee for students on free or reduced-price lunches is reduced to \$35 per sport. Students must bring their free or reduced-price lunch award letters to the athletic office when registering.
- [Click here](#) for a link to all student fees (athletics, activities and electives included)

## PHYSICALS

In accordance with state law, student athletes must complete a sports physical and ImPact test every 2 years. This generally includes Freshmen, Juniors, and all new athletes to the district. Students participating in a preseason activity connected to school-sponsored athletics should get a physical during the summer if they have not had one in the last two years. Should a physical expire during a season, the athlete must renew their physical prior to the start of that season.

The sports physical can be completed for free by a family doctor as part of an annual wellness visit or for a small fee at a variety of clinics. Please have the doctor complete the [OSAA School Sports Pre-Participation Examination Form](#) and turn it into the Athletic Office before the beginning of the sports season the student is participating in. **We cannot accept any other form!**

The ImPact test can be conducted online by going to the [ImPact website](#) and entering the following passcode: 46QHKP9XHT. Print out the email confirmation and return it to the Athletic Office.

## SPECTATOR BEHAVIOR AT ATHLETIC EVENTS

**OSAA Sportsmanship Statement:** Interscholastic activities are an integral part of the educational curriculum and experience. High school activities promote the character development of participants, enhance the educational mission and promote civility in society. Therefore, student-athletes, coaches, spectators and all others associated with high school activities, programs, and events should adhere to the fundamental values of respect, fairness, honesty, and responsibility. Please visit the [OSAA site](#) for more information on Spectator Conduct

## ADMISSION CHARGES

- Adults: \$5
- Students: \$4
- Dallas HS students with a valid student body card: Free to home events (excludes all league and state playoff games)
- Senior Citizens (60+): Free
- Children (6 & under): Free

## TRANSPORTATION OF ATHLETES

Arrangements for all athletic travel will be made by the Athletic Director. School buses or activity buses will be used for team travel. Under no circumstances will students drive themselves or other participants. All athletes will travel to and from the contests on the team vehicle. Any exceptions must be approved in advance by the coach and the Athletic Director.



## ASSEMBLIES

Student conduct during assemblies must meet the same standards as in the classroom. A student who does not abide by the [K-12 Code of Conduct](#) during an assembly will be subject to disciplinary action. Attendance at all assemblies is required unless prior administrative approval to leave school has been given.

## ASSEMBLY OF STUDENTS

Dallas High School recognizes the constitutional right of students to assemble. Student assembly shall be related to school programs and should not interrupt classes or cause hazards to persons or property. A request for student assembly shall be made in advance to the principal, and students will be notified of the decision within a reasonable period of time.

## BICYCLES, SCOOTERS, AND SKATEBOARDS

Bicycles ridden to school by students must be parked in the designated area on school grounds and should be locked. Bike racks are available for student use; however, students are responsible for securing their bicycles. Skateboards are not allowed to be ridden on school property. Skateboards that are used as transportation to and from school are to be stored in a locker during the school day.

## DISTRIBUTION OF MATERIALS

All aspects of school-sponsored publications, including newspapers and/or yearbooks, are completely under the supervision of the teacher and principal. All non-school publications must be approved by a school administrator.

## FIELD TRIPS

Field trips may be scheduled for educational, cultural, or other extra-curricular purposes. All students are considered “in school” while participating in district-sponsored field trips and will follow all school rules and regulations.

## FUNDRAISING

Student organizations, clubs, or classes, athletic teams, outside organizations, and/or parent groups may occasionally be allowed to conduct fundraising drives. An application for permission must be submitted to building administrators before the event. Additional information is available from the bookkeeping office.

## INSURANCE

The district will make available to students a low-cost student accident insurance program. Parents are responsible for paying premiums (if coverage is wanted) and for submitting claims through the district office. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury.



Before participating in a school-sponsored trip outside the district or in school-sponsored athletics, students and parents must have either purchased the student accident insurance or show proof of insurance.

## LIBRARY

The library is open 24/7 [online](#)! The physical space is open from 7:30 a.m. to 4:00 p.m.. The library carries print books, eBooks, video, internet access, and subscription databases for research and leisure reading.

## LOCKERS

Lockers will be issued when requested by students. If you would like to sign up for a locker, please contact Wendy Latta in the Main Office at [Wendy.Latta@dsd2.org](mailto:Wendy.Latta@dsd2.org)

Students should keep their locker combinations confidential. The lockers are the responsibility of the student to whom they are assigned and should be kept clean and free from inappropriate signs, pictures, slogans or anything which would damage them. Lockers must be emptied before leaving school for the summer. Although lockers are provided for the student's personal storage, lockers may be searched at any time. For more information, please see the [Search and Seizure Section](#) of this handbook.

## LOST AND FOUND

The "lost and found" is located in the front office. Anything left unclaimed after ten school days may be disposed of or donated to a non-profit organization.

## LUNCH PROGRAM

Dallas School District is pleased to continue with our participation in National School Lunch and School Breakfast Programs called the Community Eligibility Provision(CEP) for the 2025-2026 school year. This means all enrolled students of DHS are eligible to receive a healthy breakfast and lunch at school at no charge to your household each day of the 2025-2026 school year.

For more information, please contact Debe Castang at [debe.castang@dsd2.org](mailto:debe.castang@dsd2.org)

## MESSAGES FOR STUDENTS & STUDENT PHONE CALLS

Messages for students from anyone but parents or guardians will not be accepted. Students who need to make outgoing calls can use the student phone in the attendance office or another office phone with permission.



## OPEN CAMPUS

DHS has an open campus for all students, except for freshmen. Freshmen may not leave school grounds during the school day. Open campus is a privilege that may be withdrawn at an administrator's discretion and/or with a parent's request. Parents may request this action by contacting an administrator.

## PARKING & TRAFFIC CODE

The Dallas High School Traffic Code sets forth regulations providing for the registration of vehicles, designation and posting of parking areas, and the assessment of reasonable fees for parking permits.

Enforcement will be through administrative and disciplinary sanctions including, but not limited to: progressive discipline such as detention, suspension, or expulsion in some cases. Staff, faculty, students, guests and visitors of the District are responsible for complying with the Traffic Code. They will be responsible for any violation of the Traffic Code in which a vehicle in their possession is involved, regardless of who the operator may be.

The District has entered into agreement to allow enforcement on campus premises of the current Oregon Vehicle Code and the Dallas High School Traffic Code by local and state law enforcement officers in the local circuit, justice or municipal courts ([ORS 332.445](#)).

Citations or warnings for violations of the Dallas High School Traffic Code may be issued on a form approved by the Superintendent, or designee, or on a form approved for enforcement in local, circuit, justice, or municipal courts. Citations issued for a violation of the Oregon Vehicle Code will be on a form approved for such purposes under [Chapter 153](#) of the Oregon Revised Statutes.

All students who drive vehicles to school are subject to parking and driving rules developed by school administration. Dallas High School administration requires all students parking vehicles on the High School campus to show evidence of the following when applying for a parking permit:

- That the student driving the vehicle holds a valid driver's license;
- That the vehicle is currently registered through the Oregon Department of Motor Vehicles;
- That the student driving the vehicle is insured under a motor vehicle liability insurance policy or other satisfactory proof of compliance with the financial responsibility requirements of the State and;
- That the vehicle is in compliance with school rules by displaying the appropriate vehicle information sticker or permit as applicable.

### Parking Permits

- Permits are required in all parking lots on campus Monday through Friday 7:00 AM through 4:30 PM.
- Parking permits are for one academic year (September through June) and are typically non-refundable; however, fees have been waived this year.
- Parking permits may be requested in the office. Students should request a permit only if they plan to use the parking space regularly as parking spaces are limited.
- Permits are required to be hung from the rearview mirror.
- Permit holders are responsible for knowing and obeying the regulations contained in the Dallas High School Parking & Traffic Code.



- Parking permits are issued to a vehicle. The vehicle owner is responsible for any parking violation regardless of who is operating the vehicle.

### **Manner of Parking**

Parking of student vehicles is allowed only in areas designated as student parking by striping, signing or marking. Student parking in areas designated as “Staff” parking space is prohibited. The lack of an appropriate parking space is not an excuse for parking in violation of the Dallas High School. Vehicles shall not be parked in areas identified as restricted parking by signs, striping or marking, e.g., fire lanes, red zones, bus only, except with an appropriate permit. Vehicles shall be parked with the front of the vehicle facing the curb or other terminus of a parking space ('head-in' parking only, vehicles may not be 'backed-in').

- Vehicles may not be parked or driven on grass.
- Vehicles shall only park within the boundaries of a single parking space.
- Parking is permitted only in the designated parking spaces. Do not park in spaces designated “Reserved”, “Guest”, or Chemeketa parking.

### **Parking for the Disabled**

Only vehicles displaying a valid permanent or temporary disabled parking placard or permit, issued by a state Motor Vehicles Division, may park in a space designated by signs and/or marking as reserved for disabled persons. Parking in a van accessible aisle adjacent to a disabled parking space is prohibited. Citations may be issued at any time for violation of disabled parking regulations.

### **Violations**

Vehicles parked in violation of the Traffic Code are subject to a citation or warning, in addition to progressive discipline when applicable. The citation may be issued on a form approved by Dallas High School or on a form by the state for local, justice or municipal court adjudications. Drivers of vehicles being operated in violation of the Oregon Vehicle Code may be issued citations that are processed through a local or state court. Vehicles parked in a manner that impedes the normal flow of traffic may be towed at the owner's expense. Vehicles abandoned on District property may be towed under [ORS 98.830](#). Students with 3+ violations are subject to having their parking privileges revoked and forfeiture of parking permit fee.

The origin of the citation form shall govern the applicable bail and enforcement mechanism. The bail for violations of the Oregon Vehicle Code, including a citation issued under [ORS Chapter 811](#) for unlawfully parking in a disabled parking space, is established by the state. Such citations, when issued on a state-approved form, are subject to enforcement in a local, circuit, justice or municipal court. The bail for Citations issued on approved Dallas High School forms will be \$10.00.

### **Miscellaneous**

Riding bicycles is restricted to roadways and parking lots. Bicycles may not be ridden in pedestrian areas, except by Public Safety or law enforcement officers. The use of skates, roller blades, non-motorized scooters and skateboards are not permitted in pedestrian areas of the campus. Motorized wheelchairs and motor assisted scooters are allowed in pedestrian areas of campus, when operated in compliance with the Oregon Vehicle Code.



## **Appeals**

Appeals of citations issued on a state-approved form are governed by the local or state court process. Appeals of citations issued on a Dallas High School approved form must be tendered in writing to the assistant principal's office.

For more information, please see the District's [Vehicle Use on District Property](#) and [Suspension of Driving Privileges](#) policies.

## **POSTERS**

Before any posters, signs, etc. are hung in the building or on school property, permission must be obtained from a school administrator.

## **STUDENT BODY CARDS**

A student body card will be given to each student on picture day. A \$30 charge for the ASB sticker is charged to obtain the ASB pass into events. This student body card must be carried during school hours and at all school activities. The card is to be surrendered to a member of the DHS staff when requested.



## ATTENDANCE PROCEDURE

Dallas High School students are expected to attend school regularly and to be on time to their classes. If a student is unable to attend school on a particular day, a parent/guardian is expected to notify the school by calling the attendance office at 503-831-1974 or by emailing the attendance secretary at: [cassandra.taylor@dsd2.org](mailto:cassandra.taylor@dsd2.org). If the student's parent/guardian does not notify the school, the student's parent must communicate with the attendance office within the next **three** school days to excuse the student's absence.

### Examples of Excused Absences:

- Illness of the student
- Illness of an immediate family member
- Emergency situations that require the student's absence
- Field trips and school-approved activities
- Medical and dental appointments
- Religious observance
- Mental & behavioral health days (limited)
- Armed service dependent (may receive 7 days of excused absences if the member is on active duty or is called into active duty).

### Examples of Unexcused Absences:

- Oversleeping/running late
- Missing the bus
- Senior Skip Day
- Personal grooming appointments (hair, nails, tanning, etc...)
- Vacations (without pre-approval from the principal)

Oregon law (ORS 339.065) sets limits on the number of days a school district can excuse a student's absences.

- **Excused absences** may be allowed for:
  - Illness, including mental or behavioral health needs of the student or a member of their family
  - Emergencies
  - Other reasons approved in advance by the school (examples above)
- **Maximum excused absences allowed:**
  - **Up to 5 days** (or 35 class periods) in a 3-month term
  - **Up to 10 days** (or 70 class periods) in a 6-month term

Once your student reaches these limits, **additional absences will only be excused if you provide additional documentation** (such as a doctor's note). You may request an appeal to a school administrator, who will decide whether more absences can be excused.

### **Important: The "10-Day Drop Rule"**

If a student has **10 consecutive full-day absences**- regardless if excused or unexcused, Oregon law requires the school to withdraw them from enrollment. This means your student would no longer be considered enrolled and would need to be re-registered to attend.

Regular attendance is key to your student's success—please communicate with the school whenever your child is absent so we can support them in staying on track.



## TRUANCY

A student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action such as detention, suspension, exclusion from extracurricular privileges, and/or closed campus.

When is a student / parent in violation?

- Unexcused Absences: Eight (8) unexcused one-half day absences or 28 period absences in any four-week period during which the school is in session.
- Excused Absences: Five (5) days or 35 period absences per 3-month term or ten (10) days or 70 period absences per 6-month term without pre-approval by an administrator. Absences beyond these limits will be considered and marked as unexcused.

For more information, please see the District's [Compulsory School Attendance](#) policy. For more information regarding discipline, please see the [Discipline Section](#) of this handbook.

## TARDY POLICY

Students are required to be in class on time every day. When students are late to class, they must first go to the attendance office to get a tardy slip before reporting to class. Students who are frequently tardy will be subject to disciplinary action including detention, suspension, and exclusion from extracurricular privileges.

## AUTOMATED ABSENCE NOTIFICATION SYSTEM

Automated phone calls for student absences go out twice each day. Data is entered into our system as soon as possible; however, we are not always able to process the large volume of absences prior to attendance call cutoff times. Therefore, you may receive an attendance call even though you have already reported an absence. All absences will be processed by the end of the day. Please check PowerSchool the day following the absence to confirm that the absence was marked correctly.

Please also note that teachers have until **the end of the period** to update attendance. When a student is tardy to class, teachers have often already taken roll prior to the student's arrival and attendance calls may have already gone out before a teacher has a chance to update the student's attendance. If you believe there is an error in attendance, please check PowerSchool and contact the classroom teacher to clarify any attendance issues.

## PRE-ARRANGED ABSENCES

Prearranged absences should be coordinated through the attendance office.

## CHECKING IN

Students who arrive late to school must check in at the attendance office, located in the main office.



## CHECKING OUT

Students who must leave school during the day due to illness or other reasons must first report to the main office and check out with the attendance secretary.

## REQUESTING HOMEWORK

If a student knows in advance that they will be absent for family reasons, rather than school-related activities, arrangements need to be made with the attendance office and teachers to obtain the homework that will be missed. Failure to make up assigned work within the number of days absent plus one additional day will result in a grade of zero for the assignment. Absenteeism will not be used as the sole criterion for the reduction of grades. However, no credit will be given for assignments missed because of unexcused absences.

Students should check Canvas and contact teachers regarding missed assignments when possible. If homework is unavailable in Canvas, parents can contact the attendance office to arrange for collection of homework. Please allow at least 24 hours for the collection of homework.



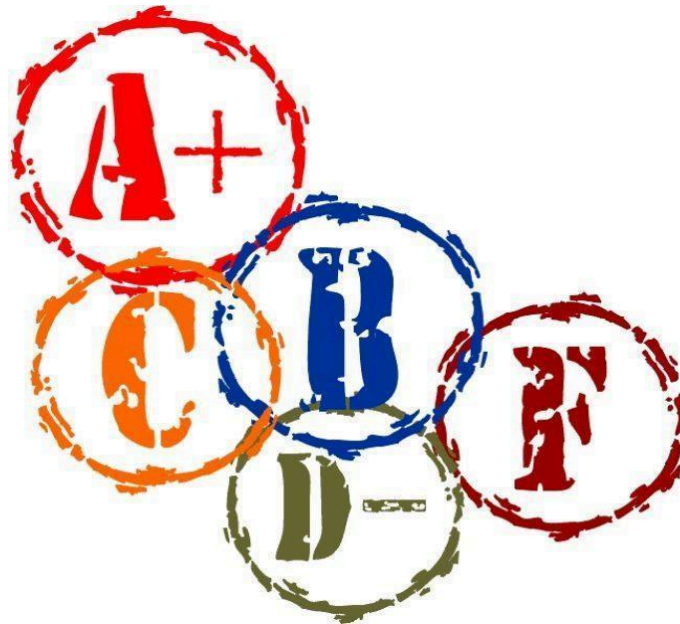
## GRADING & EVALUATION

The following grading scales will be used to calculate a student's course grades and grade point average:

Course Grades will be calculated using the following scale:	Grade Point Averages (GPAs) will be calculated using the following scale:	GPAs for Advanced Placement courses will be calculated using the following scale:
A 90-100%	A (4.0)	A (5.0)
B 80-89%	B (3.0)	B (4.0)
C 70-79%	C (2.0)	C (3.0)
D 60-69%	D (1.0)	D (2.0)
F 0-59%	F (0)	F (0)

### Academic Integrity

The faculty and administration of Dallas High School believe that honesty and integrity are personal attributes worth nurturing in our students. Because we value the educational and skill development opportunities provided by classroom assignments, research projects, tests, and credit recovery, we expect students to express academic integrity by doing their own work and properly documenting information gathered from other sources. Congruous with this belief is our resolve to handle those who violate the principles of academic integrity with accountability and consequences, as outlined in the [Discipline Section](#) of this handbook.





## GRADUATION REQUIREMENTS

To receive a Dallas High School diploma, you must earn 24 credits and meet all course requirements by the end of the student's senior year. Counselors and Advisory Group teachers are available to review student transcripts and help students stay on-track for graduation, but it is the student's responsibility to enroll in and successfully complete all necessary courses. If students wish to participate in the graduation ceremony, they must have completed all the requirements prior to graduation day. Requirements include:

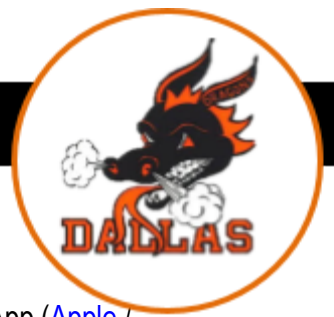
STANDARD DIPLOMA	HONORS DIPLOMA	MODIFIED DIPLOMA
4 credits English	4 credits English	3 credits English – any level
3 credits Social Science	3 credits Social Science	2 credits Social Science – any level
3 credits Math – Algebra 1 and above	3 credits Math – Algebra 1 and above	2 credits Math – any level
3 credits Science	3 credits Science	2 credits Science
½ credit Careers	½ credit Careers	1 credit Applied Arts/Second Language/ Careers
2 ½ credits Applied Arts, Tech Ed, OR Second Language +	2 ½ credits Applied Arts, Tech Ed, OR Second Language +	
1 credit Health	1 credit Health	1 credit Health
1 credit Physical Education	1 credit Physical Education	1 credit Physical Education
6 credits Electives	8 credits Electives	12 credits Electives
<b>24 credits - Standard Diploma</b>	<b>26 credits – Honors Diploma</b>	<b>24 credits - Modified Diploma</b>
<p><b>Important Notes:</b></p> <p>*Beginning with the class of 2028 there will be different elective credit requirements which will include Personal Finance Education</p> <p>*The requirements for acceptance into the vast majority of 4-year colleges are above and beyond high school graduation requirements. Students need to plan carefully.</p>	<p><b>Additional Requirements:</b></p> <ul style="list-style-type: none"> <li>▪ Specific course requirements (AP)</li> <li>▪ 3.5 Cumulative GPA through 7th semester</li> <li>▪ Education Plan and Profile</li> <li>▪ College and Scholarship applications</li> <li>▪ ACT, SAT, ASVAB, Compass or Asset exam</li> </ul>	<p><b>Additional Requirements:</b></p> <ul style="list-style-type: none"> <li>▪ IEP/504 Team meeting required</li> </ul>

**\*Other Options:**

- Extended Diploma - 12 Credits - IEP Students Only

## COURSE INFORMATION

For more information on the courses available at DHS, see the [DHS Course Catalog](#). For more information on course fees please visit [this link](#)



## STUDENT SCHEDULES

Student schedules are available through the PowerSchool [Parent Portal](#) and on the Mobile App ([Apple](#) / [Android](#)). If you need assistance with your login information please contact Alexis Page in the Counseling Center at 503-831-1975 or by email at: [alexis.page@dspd2.org](mailto:alexis.page@dspd2.org). Once a complete schedule of classes has been assigned to a student, schedules will not be changed. If you need a schedule change for a missing period, computer error, or incorrect level placement, please contact the Counseling Center. New students may stop by the front office and pick up an enrollment packet anytime. Once we receive records from your previous school, we will contact you to schedule an appointment with a counselor.

## DROPPING A CLASS

Students who drop or are removed from a class after the first ten (10) school days in a semester will be held responsible for the earned grade. Exceptions to this policy may be granted by an administration after consultation with the teacher for reasons such as inappropriate placement. Information on dropping a class is available in the Counseling Center.

## INFORMATION FOR SENIORS

### Early Graduation

You **MUST apply** to become an early graduate. See your counselor for an application and requirements before the end of your Sophomore year.

### Legal Name on Diploma

The name on your diploma must be your legal name. Your transcript and diploma are legal documents, so names and spelling must be correct. See the registrar in the Counseling Center if a change needs to be made.

### Rank in Class

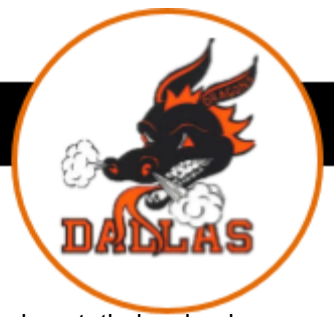
Colleges want to know your rank. Your rank is where your GPA places you in relation to all other students in the same graduating class.

### Valedictorians / Salutatorians / Honor Students

At the end of the 7th semester, Valedictorians, Salutatorians & honor students are determined. Honor cords are given to students who have a 3.50 (or better) and are presented at Senior Awards Night. Valedictorians and Salutatorians must maintain their GPA through the 12th week of their last semester. Salutatorians have an accumulative G.P.A. of 4.00. Valedictorians have an accumulative G.P.A. of 4.01 or higher.

### Class Meetings

Ordering caps and gowns, creating class mottos, song, and colors, planning a senior trip, and senior party decisions are made during senior class meetings. Always attend.



## Senior Pictures for the Yearbook

Seniors may provide copies of professional photographs for inclusion in the yearbook. If they do not, their school picture will be used. The deadline for Senior photos is typically March 1<sup>st</sup>.

## Announcements, Caps, & Gowns

Jostens will take orders in the Fall. A cap and gown are required to participate in the ceremony in June, but students do NOT have to buy announcements. The approximate cost for a cap and gown is \$40. **YOU MUST ORDER ON TIME!** [Order online](#) or contact Jostens at 503-255-7120.

## Senior Awards Night

This is held on an evening in May for seniors and parents where scholarships and honor cords (3.5 GPA) are presented. DHS Graduates routinely earn impressive amounts of scholarship and recognition each year. Valedictorians and students who have earned Honor Diplomas, music awards, athletic awards, and/or participated in OSAA activities are recognized. Additionally, attendance is required for all local scholarship applicants.

## SPECIAL EDUCATION

Dallas School District has a special education program for students who have a learning disability and are falling behind in their academic progress. If you have questions about whether you or your child qualify for this special program, or if you have an I.E.P. and feel you or your child is not being served well, contact Pam Lybarger, Director of Special Education, at 503-623-5594 or [pam.lybarger@dsd2.org](mailto:pam.lybarger@dsd2.org)

For more information regarding special education, please see the District's [Special Services](#) site. For information about the District's use of Restraint and Seclusion, please see the District's [Use of Restraint and Seclusion policy](#) and [Use of Restraint and Seclusion Administrative Rule](#).

## TALENTED AND GIFTED PROGRAM

To serve academically talented and intellectually gifted (TAG) students in grades 9 -12, an identification process is conducted annually. Parents, students, and teachers who have concerns or questions should contact the DSD TAG Coordinator, Todd Baughman, at [todd.baughman@dsd2.org](mailto:todd.baughman@dsd2.org).

For more information regarding the Talented and Gifted program, please see the District's [Special Services](#) site.

## ALTERNATIVE LEARNING OPTIONS

Several [alternative education](#) programs are available to help students successfully complete their high school education. A summary of each option is provided below and more information is available in the Counseling Center.



## **Dragon Academy**

Dragon's Academy is a voluntary alternative program that allows students to work at their own pace through one or more courses in an alternative setting. Classes are loaded on Edgenuity, our online learning platform. Edgenuity has its course catalog that broadly aligns with the DHS Course Catalog. Students can be scheduled into Dragon Academy for any number of periods. Dragon Academy students maintain access to all the services offered at DHS, including comprehensive school counseling and elective courses.

## **Morrison Alternative School**

Morrison Alternative School is a diploma program for students in grades 11-12 who are credit deficient or who need an alternative learning environment. Applications are available on the Morrison campus and at DHS. It is recommended that students who wish to attend Morrison bring a good attendance record and some high school credits. For more information, please contact the Morrison campus at 503-623-8480 or your DHS school counselor.

## **Correspondence Courses/Online/Distance Learning for Credit**

If your goal is to make up credits for classes that you have failed or simply to earn as much credit as possible in a shorter amount of time, there are many accredited organizations that offer high school credit through classes done online or through the mail. This credit will be at the student's own expense. Dallas High School will accept credit earned through accredited learning institutions only. The student must provide the Counseling Center with an official transcript and proof of accreditation.

## **GED Options**

Students must be 16 with parent permission and have a government-issued photo ID to sign up for the GED Options program through Chemeketa Community College. It is free of charge for students. Applications are at DHS, but there may be a waiting list. An earned GED can translate into credits for students who wish to return to high school and work toward a diploma.

## **Summer School**

DHS often offers a program of credit recovery during a limited time span in the summer. Students can access the online program from their home computers. There may be a tuition cost. Contact the Counseling Center for more information and availability.

## **ACCELERATED LEARNING OPTIONS**

DHS offers an Honors Diploma, Advanced Placement courses, College Credit Now through Chemeketa Community College, and the Willamette Promise dual credit program to provide opportunities for accelerated learning and advanced coursework. A summary of each option is provided below. More information is available in the [DHS Course Catalog](#) and the Counseling Center.



## Advanced Placement Courses

DHS offers Advanced Placement (AP) courses that allow college credit to be earned at Oregon University System schools after achieving a 3 or above on the AP exam that is offered each spring. Please note that private colleges accept community college credit and AP test scores at their discretion. Teacher approval is required to take AP courses. A fee is required to take each AP exam.

## College Credit Now Courses

Students can earn high school and college credits simultaneously (dual credit) through a partnership with Chemeketa Community College (CCC). Students pay a small fee to receive college credit for courses taken at the high school. Be aware that community college is based on quarters rather than semesters; therefore, the grading periods are different for CCC than they are at DHS. The college grade, which **permanently** appears on the college transcript, may be different from the DHS semester grade.

To take a class at Chemeketa Community College (CCC), students must be 16 years old with a GPA of 3.0 or higher and have parent and counselor signatures on the CCC Release Form. The Release Form is in the Counseling Center. Registration forms are available from the class instructors. For more information, contact our Counseling Center or CCC at one of the following phone numbers:

- Chemeketa Dallas Campus.....503-623-5567
- Chemeketa Salem Campus.....503-399-5206

## Willamette Promise Courses

Students can earn high school and college credits simultaneously (dual credit) through a partnership with Willamette Promise. Students pay a one-time yearly fee of \$30 to receive college credit from Western Oregon University for courses taken at DHS. A copy of your transcript and a letter of recommendation from a teacher or counselor may be required. More information is available in the Counseling Center.

## DHS Honors Diploma

The Honors Diploma is a 26-credit diploma earned through a planned program of study that exceeds the State of Oregon’s standards. A portfolio and 3.5 GPA are required to qualify. See the Counseling Center for more information.

## STUDENT RECORDS

Education records are records directly related to a student and maintained by the district. These records are confidential and protected from unauthorized access, inspection, or use.

All access to and release of education records, with or without guardian or eligible student notice and consent, shall be conducted in compliance with applicable state and federal laws. Personally identifiable information will not be disclosed without prior written authorization from the parent or eligible student, except as permitted by board policy or law.

Education records are maintained in a secured, fire-resistant location within the school office.



**Permanent records shall include:**

- Full legal name of student
- Name of school
- Student birth date
- Name of parent/guardian
- Date of entry into school
- Name of school(s) previously attended
- Subjects taken
- Marks received
- Credits earned
- Attendance
- Date of withdrawal
- Social Security number (when available)
- Other information (i.e.: psychological test information, anecdotal records, records of conversations, discipline records, I.E.P.'s, etc.)

Memory aids and personal working notes of individual staff members are considered personal property and are not to be interpreted as part of the student's education records, provided they are in the sole possession of the maker.

**Requests for Education Records**

The District shall, within ten (10) days of a student seeking enrollment in or services from the District, notify the public or private school, education service district, state institution, private agency or youth care center in which the student was formerly enrolled and shall request the student's education record. The district will transfer all requested student education records to an educational agency no later than ten (10) days after receipt of a request from the new educational agency.

**Directory Information**

Certain personally identifiable information is considered directory information and is generally not considered harmful or an invasion of privacy if released to the public. Directory information includes, but is not limited to: the student's name, address, telephone listing, photograph (including videotape), date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and the most recent previous educational agency or institution attended. Parents of students who object to the release of any or all directory information should notify the school principal within fifteen (15) days from the date this handbook was issued. Hearing no objection, the directory information may be released for use in local school publications, other media, to appropriate governmental agencies and for such other purposes as deemed appropriate by the principal.

**Transfer of Records**

When a student is going to withdraw or transfer to another school, the parent or guardian should inform the school of the date of the intended withdrawal and the new location of the student's school attendance. When your child is enrolled at the new school, that new school will request records. All requested records will be sent within ten (10) days of receipt of the request as required by law.



The Education Amendments of 1974 and Family Educational Rights and Privacy Act (FERPA) provide that certain state and federal agencies may inspect student records without written consent but requires that records be maintained indicating specifically the legitimate educational or other interest that a person, agency or organization has in seeking this information. This statement is to become a permanent part of the record only for inspection by the parents, or students over 18, and the school official who is responsible for the custody of such records. Records transferred to third parties shall be clearly stamped with the statement, "These records may not be transferred except as provided for under Public Law 93-380 as amended."

By law, both parents, whether married, separated or divorced, have access to the records of a student who is under 18 unless the District is provided evidence that there is a court order, state statute or legal binding document relating to such matters as divorce, separation or custody that specifically revokes these rights. Parents of a minor, or an eligible student (if 18 or older), may inspect and review education records during regular District hours.

### **Review of Records/Challenge of Records**

Parents of a minor, or eligible student (if 18 or older), may inspect and review the student's education records and request a correction if the records are inaccurate, misleading or otherwise in violation of the student's privacy or other rights. If the District refuses the request to amend the contents of the records, the parent or eligible student has the right to a hearing under [OAR 581-021-0310](#). A copy of this Policy and Administrative Rule shall be provided to the parent or eligible student upon request.

For more information, please see the District's [Education Records/Records of Students with Disabilities](#) policy and [Education Records/Records of Students with Disabilities Management Administrative Rule](#).

### **Social Security Number Disclosure Statement**

The Dallas School District is required by law to inform you about our use of student Social Security Numbers. Providing your social security number (SSN) is voluntary. If you provide it, the district will use your SSN for record keeping, research, and reporting purposes only. The District will not use your SSN to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Providing your SSN means that you consent to the use of your SSN in the manner described.

[OAR 581-021-0250](#) authorizes school districts to ask you to provide your social security number (SSN). Your SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements. It also helps school districts and the state research, plan, and develop educational programs. This information supports the evaluation of educational programs and student success in the workplace.

The District and Oregon Department of Education may also match your SSN with records from other agencies as follows:

- The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training, and job market trends. The information is also used for planning, research, and program improvement.



- State and private universities, colleges, community colleges, and vocational schools use the information to find out how many students go on with their education and their level of success.
- Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon citizens get the best jobs available.

Your SSN will be used only for statistical purposes as cited above. State and federal law protects the privacy of your records.

For more information, please see the District's [Education Records/Records of Students with Disabilities](#) policy and [Education Records/Records of Students with Disabilities Management Administrative Rule](#).

## REQUESTING TRANSCRIPTS

To request your transcript, please fill out a Transcript Request Form and return it by mail, email, or in-person to the Counseling Secretary, Alexis Page (alexis.page@dsd2.org). You can find the form [here](#).



## TECHNICAL SCHOOLS & TRADE SCHOOLS

### Career & Technical Education

A career and technology-based education (CTE) helps students achieve more than an academic education. CTE can give students what is needed to succeed in life: technical skills, academic skills, and employability skills. In addition, CTE courses help students see how their school experience applies to the needs of employers. Our goal for every CTE student at Dallas High School is to graduate with meaningful skills and competencies that allow them to enter the workforce immediately upon graduation in the most sought-after technical career fields. Dallas High School has eight approved CTE Concentrator programs of study: Agriculture, Culinary, Media Arts, Health Sciences, Engineering, Business Management, Education, and Theatre Tech. We also offer the opportunity for advanced industry certification and internships, as well as memberships in professional student organizations. See the [DHS Course Catalog](#) for more information.

**Private institutions** (Examples: [Northwest Culinary Institute](#), [Northwest Nanny Institute](#), [Pilchuck Glass-Blowing School](#), [International Air Academy](#), [Phagans' Beauty School](#), [BCTI Business College](#), etc...)

- Generally, private technical schools and trade schools are more expensive than community college, but are often completed in a shorter amount of time.
- These schools primarily offer certificate programs that lead to a trade, business, or technical career (although sometimes an associate or a bachelor's degree is available).
- Usually take course work focused only on the area of interest.
- Generally, cannot transfer credits or programs to a 4-year institution.
- Generally, a smaller campus with fewer activities and fewer numbers of programs offered; often no housing provided.
- State and federal financial aid is sometimes available and FAFSA is often accepted, but not always. Often the school offers its own loan programs.
- Tutoring, remedial or special education help is sometimes available. In general, there are fewer services and supports available.
- Generally strong placement services; often there are direct ties to the industry. Many times, it is advertised that job placement is "guaranteed".
- Fill out application online (don't forget to fill out the school's scholarship & financial aid applications)
  - Meet with representative
  - Take placement test if required
  - Many require portfolios, work samples or auditions

### Apprenticeship Programs

Apprenticeship programs combine paid on-the-job training with classroom instruction to prepare workers for highly-skilled careers. For more information on the apprenticeship opportunities available in Oregon, see the [Bureau of Labor & Industries \(BOLI\)](#) site.

## MILITARY SERVICE

### What are the advantages of military service?

- Educational and career training (technical & professional)
- College degrees (associate, bachelor's, master's)
- Vocational or technical certifications
- Certificates of completion for apprenticeships



- High school diplomas or GEDs
- Opportunity to become a commissioned officer through ROTC
- Travel
- Specific guaranteed training upon entry
- Free medical and dental care
- Commissary/Post exchange privilege
- Guaranteed pay/promotion opportunities
- 30 day paid vacation yearly
- FHA loans to buy a house
- Lifetime retirement benefits after 20 years of service

### **Military Academies**

Traditional or selective college requirements. All academies (except Coast Guard) require appointment from congressional level of state government.

- West Point (Army - New York State)
- Annapolis (Navy & Marines - Maryland)
- Air Force Academy (Colorado)
- Coast Guard Academy (Connecticut)

*Make sure you know all the facts before signing on the dotted line.* Recruiters are frequently at Dallas High School. A quick phone call will get you an appointment. **If you are under 18, your parents must consent for you to join a service.** Because of this, a recruiter will ask to meet your parents before enlisting you.

Your eligibility for military AND specific training is based on the scores you receive on the ASVAB (Armed Forces Vocational Aptitude Battery). Your recruiter can set up testing and/or you can contact CTE Coordinator Bill Masei about when the ASVAB will be available to take at DHS (bill.masei@dspd2.org)

If you serve for a period of time, you may find that some generous scholarship programs are available. In some cases, you can receive an education first and serve an equivalent amount of time in the military after you graduate. There are also programs where you can accumulate money for an education while you complete your tour of duty. College scholarship programs (ROTC) can pay up to full tuition for up to four years of undergraduate study. You are required to serve from 4 to 7 years of active duty in the regular service as a commissioned officer after graduation.

**ASK LOTS OF QUESTIONS ... GET ANSWERS IN WRITING ... BE INFORMED**

## **COLLEGES & UNIVERSITIES**

### **2-Year Community Colleges**

#### **General Information**

(Examples: Chemeketa, Linn-Benton Community College, Lane CC, Central Oregon CC, College of the Siskiyou, College of the Redwoods, Feather River CC, Shoreline CC)

- Cost is generally half the cost of a 4-year school and usually much less than a trade school.
- Can get a general education program which leads to associate degree (2-year degree) but also offers a multitude of certificated programs leading to a trade or technical career.
- May need to take full range of courses (English, Science, Math etc.) to attain a degree

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- Many transferable credits and programs which allow students to enter a 4-year institution directly.
- Often a larger campus with a variety of activities and programs; occasionally housing may be available.
- Fill out application online
- Meet with Academic Advisor at college to plan program and check prerequisites
- Take placement tests (Asset or Compass)
- State and federal financial aid are always available. Do the FAFSA and apply for the same aid as if you were attending a 4-year college. Fill out & submit the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- Tutoring, “bridge” classes, remedial help, day care, student support services, health services, special Ed and bilingual services available.
- Some job placement services, especially through apprenticeship programs; no guarantees of employment after graduation.
- Opportunity for significant financial assistance through the [Oregon Promise grant](#).

### **Who can enroll?**

Anyone 18 years old may enroll with or without a high school diploma. If you are under 18, you need a release from your high school (available in the DHS Counseling Center).

### **Are there enrollment limitations?**

Community colleges have many competitive programs and you cannot always get into the one you want immediately. You may need to take some “bridge” or prep classes to meet the requirements of a specific program. There are writing and math requirements for many programs. **Take as much college prep writing and math in high school, while you can get it for free!**

The following programs may have limited enrollment:

- Dental Assisting Emergency Medical Technology
- Fire Suppression Computer Programming
- Electronics Drafting Technology/AutoCAD
- Human Services Medical Office Assistant
- Nursing Graphic Design
- Automotive Technology Criminal Justice
- Integrated Circuit Mask Design Welding Technology
- Child Care Worker CISCO Computer Networking
- Culinary Arts/Chef Business Technology

### **What kind of degree can I get from a community college?**

There are 3 types of programs:

1. Associate Degree: a 2-year degree usually focusing on a specific area of study.
2. Transfer Program: for students going on to a 4-year college or university. It can be anywhere from 2 terms to 2 years depending on the college/program to which you are transferring.
3. Certificate or Completion Program: a specific trade or vocational program. It can be anywhere from 6 months to 2 years in length. It can include on-the-job training, apprenticeships, internships and/or job placement.



Catalogs and more information are in the Counseling Center and online. Check them out. Look at the differences between tech schools and community colleges carefully.

## 4-Year Colleges & Universities

### Traditional 4-Year College/University

Must have the following on high school transcripts:

- English—4 years (MUST include College Writing and 1 semester of an Advanced Literature class)
- Math—3 years (MUST include Algebra 2)
- Science—Minimum 2 years (Physical Science and Biology)
- Social Studies—3 years
- Second Language—Minimum 2 years of the **same** language
- 2 extra years of core classes (science, math, English, language, etc.)
- Take SAT or ACT late junior year and/or early senior year
- Fill out college application online
- Fill out housing and college scholarship applications
- Fill out NCAA Clearinghouse application if you want to play sports - [www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net)
- Fill out and submit FAFSA online (ask: does your school also require a PROFILE?)
- Do Scholarship searches on [www.fastweb.com](http://www.fastweb.com), [www.collegeboard.com](http://www.collegeboard.com), and [OregonGoestoCollege.org](http://OregonGoestoCollege.org) (among others)
- Apply for local scholarships at DHS Feb–March (watch email for notifications about applications)
- Apply for Oregon State Scholarship Commission Scholarships at [www.oregonstudentaid.gov](http://www.oregonstudentaid.gov)

### Selective 4-Year College/University or Honors Colleges

Must have the following EXTRA course work on high school transcripts:

- English—4 years
- Math—4 years (Algebra 2 and higher)
- Second Language—3–4 years of same language
- Science 3–4 years
- Social Studies 3–4 years
- SAT II tests are often required in addition to SAT/ACTs
- Letters of Recommendation
- Honors College Application

### Out of State Tuition

The Western Undergraduate Exchange Program (WUE) allows students in many western states may enroll out of state at many 2- and 4-year colleges at a tuition significantly LESS than regular out-of-state tuition.



### How do I apply?

You must find out if your college accepts WUE students and then apply as a “WUE Student” on your college application. There may be a separate application process. Some colleges only offer the reduced tuition if you major in specific programs at their school. Others have a limited number of slots for WUE students. Still others require certain test scores or GPAs. Each school is different. INQUIRE. See [www.wiche.edu/wue](http://www.wiche.edu/wue) for more information.

### Which states are part of WUE?

- Alaska
- Arizona
- California
- Colorado
- Hawaii
- Idaho
- Montana
- Nevada
- New Mexico
- North Dakota
- Oregon
- South Dakota
- Utah
- Washington
- Wyoming

## Myths About College

### Myth #1: I have to know my major before I start college.

Nope! The truth is, most college students change their major once or twice before landing on the right one. And after graduation, people change careers **three to five times** in their lifetime. It’s okay not to have your whole future figured out right now. Sure, having some goals and interests helps, but locking yourself into one specific path too early can actually limit your options. College is often the place where you *discover* your passions. Go in with an open mind, explore your interests, and don’t stress if you’re unsure at first. And remember — while college isn’t the right choice for everyone, having education or training beyond high school can often open a lot more career and financial opportunities.

### Myth #2: I can’t afford a private or “expensive” college.

Don’t rule it out just because of the sticker price. Many private schools offer generous financial aid packages — sometimes even more than public universities. Why? Because they want a diverse group of students and are often backed by donations, businesses, and alumni support. Colleges are like businesses: without students, they can’t operate. That means they often work hard to make it financially possible for you to attend. The cost might still be out of reach in the end, but you might be surprised at how affordable it becomes once you explore all your options for scholarships, grants, and aid. **Bottom line: Apply first, worry about the numbers later.**

### Myth #3: My grades or test scores aren’t good enough to get into a 4-year school.

Grades and test scores matter, but they aren’t the *only* thing colleges look at. Admissions teams consider the **whole student** — your activities, leadership roles, volunteer work, and unique experiences. Even if you don’t meet every entrance requirement, many schools offer **conditional acceptance**. That might mean you take a specific class, keep your GPA up during freshman year, or do a short summer program before starting. And here’s a pro tip: You can always start at a community college, meet the requirements, and then transfer to a 4-year school. In Oregon, just **two terms** (about six months) at community college could qualify you to transfer to a state university — and you’ll save money along the way.



## How to Stand Out to Colleges

Challenge yourself academically.

- Take advanced or college-level courses when you can — colleges love to see you going beyond the basics.
- Aim for 4 years in core subjects, and if you're a senior, keep at least 6 classes with 3 rigorous academic courses.  
Maintain a solid GPA (3.0 or higher is the usual minimum for many 4-year schools).

Be involved.

- Join clubs, take on leadership roles, volunteer, play sports, or get involved in your community.
- Keep track of awards, leadership positions, and work experience — these can go right on your resume for applications.

Show commitment.

- Colleges want students who are well-rounded, motivated, and willing to put in the effort both in and out of the classroom.



## Testing

### Advanced Placement Test (AP Tests)

Subject tests given to juniors & seniors in May. If you are taking an AP course, you will be preparing for the exam. The exam is optional. College credit can be earned and/or college requirements waived (depending on score and the college). Approximate cost is \$99.00. See your AP teacher for more information.

Note: Every college has different requirements for tests. Check with EACH school to be sure. Also, registration for the ACT and the SAT is done WEEKS in advance of the test. Check in Guidance for those important deadlines.

### College Admission Tests

Some 4-year institutions (public & private) still require entrance exams, either the SAT or the ACT. It will help to take the PSAT (a practice SAT offered at DHS every October) or an SAT prep program but the best overall preparation for these exams is to take a full load of rigorous courses throughout high school. There are many computer programs available in the Salem bookstores and in any public library as well. There are practice tests (hardcopy and CD) available in the DHS Counseling Center. It is well worth the time and/or expense to prepare yourself as much as possible for doing well on these tests.

### Preliminary Scholastic Aptitude Test (PSAT)

Given at DHS every school year and offered to all sophomores free of charge. The PSAT is highly recommended for all juniors. There are 3 reasons to take a PSAT. The PSAT is a replica of the actual SAT and an excellent practice tool. It automatically enters your JUNIOR student in the National Merit Scholarship Qualifying competition (NMSQT). It allows colleges to send your student (with his/her permission) information about programs your student identified as interests. The cost is about \$18.00. Allow 5–6 weeks for scores to return.

### Scholastic Aptitude Test (SAT 1 Reasoning Test)

Required to be accepted into some 4-year colleges and universities nationwide- check the admissions site of the school(s) you're interested in to see if there is a score requirement. It is a 3-hour, primarily multiple choice test that measures verbal, writing and mathematical reasoning abilities that develop over time. The test costs about \$68.00. It is offered 7 times a year, September through June. McKay and West Salem High Schools are usually the closest testing sites. Go to [www.collegeboard.com](http://www.collegeboard.com) for the SAT.

### American College Test (ACT)

An alternative to the SAT I. Many Eastern and private schools require the ACT- check the admissions site of the school(s) you're interested in for a score requirement. The ACT covers English, Math, Science and Social Studies. The cost is about \$52.00. It is offered 6 times a year, September through June. The closest testing sites are Chemeketa's main campus and Sprague High School in Salem. Go to [www.actstudent.org](http://www.actstudent.org) for the ACT

## NCAA

### NCAA Clearinghouse Application

Clearinghouse application is REQUIRED (prior to the start of college) for high school athletes who wish to play college sports in Division I or II colleges. Register online at: <http://www.eligibilitycenter.org>



### **NCAA- Limited Online Credits Accepted**

The NCAA will only accept NCAA-approved core courses for online credits on high school transcripts. If you are an athlete headed to a Division I or II college, you may be accepted to the college, but you will be denied athletic participation at that school if your online credits do not meet their approved online course standards. BE VERY AWARE OF THIS REQUIREMENT and check the [NCAA eligibility portal](#) for further information.

### **Financial Aid & Scholarships**

#### **FAFSA**

The Free Application for Federal Student Aid applies to the majority of 2-year and 4-year colleges and universities, public or private, trade schools, business & beauty colleges. If a student wishes ANY financial aid of ANY kind (regardless of family income), this form must be submitted. It can be done at no cost, online and submitted, typically, after October 1st. Go to [studentaid.gov](http://studentaid.gov) Don't miss Financial Aid Night in the Fall to learn more about the FAFSA.

#### **Profile**

Additional financial aid form required by many colleges. There are several colleges in Oregon, public & private, which require a PROFILE in addition to the FAFSA. There is a cost.

#### **Letters of Recommendation/Essay**

Letters of recommendation are required for most scholarships, many private colleges, honors colleges, and special programs. They are also often needed for “conditional acceptance” if you don't meet minimum GPA or SAT/ACT requirements. Start building strong relationships with **3–4 trusted adults** — such as teachers, coaches, counselors, mentors, or pastors — who know you well and can speak to your character, work ethic, and achievements. These connections will be invaluable when it's time to request a letter.

Always ask well in advance of your deadline to give the writer enough time to create a thoughtful, detailed letter that highlights your strengths.

#### **Can I apply online?**

Local scholarships specific to Dallas High School have mostly paper applications, but there are many statewide and national scholarships available online. You can do this from your own computer or use one in the career center or library. Here are the best websites for you to do your own free scholarship searches.

- [OregonGoesToCollege.org](http://OregonGoesToCollege.org)
- [BigFuture.collegeboard.org](http://BigFuture.collegeboard.org)
- [fastweb.com](http://fastweb.com)
- [careeronestop.org](http://careeronestop.org)

[Oregon's OWN scholarship commission](#) has over 350 scholarships with only ONE application. This is particularly worth the effort.



### **How do I know which scholarships I should apply for?**

Look carefully at the application or talk with a Counselor or Counseling Center secretary. Every scholarship has requirements and a deadline. Some have essays, interviews, presentations, and/or a grade point average requirement. Some are for a specific type of college or program of study.

Pay attention, do your research and start early.

### **My GPA isn't really high**

Should I even look at scholarships? Some scholarships are not based on grade point average. Some have to do with how much your grades improved over time or what classes you've focused on in high school. Some are also based on affiliations your family may have with certain organizations. Look at every scholarship. Many will have a GPA requirement, but not all.

### **I'm not going to a 4-year college**

I'll probably attend a trade school or 2-year school. Are there scholarships for me? There are many scholarships for students who are going to short term training. Every year thousands of dollars go to DHS grads who are attending culinary arts colleges, community colleges, technical programs and trade schools.

### **I keep getting mail from companies who guarantee that they will find scholarship money for me. Should I just hire a company to do this?**

While there are many reputable organizations that will do scholarship searches for you, be wary. On a computer, you can access EVERY scholarship they can. **Warning: you should never have to pay to apply for any scholarship.** All it takes is time. Beware of guarantees to find money. Some of these organizations are very expensive and the student still must do all the applications.

### **Are there other resources to help me find scholarships?**

There are resource books in the Counseling Center. Many local and college libraries have access to a program called CIS Scholarship Search. This is a free and extremely comprehensive search of hundreds of scholarships.



## Student Rights and Responsibilities

In accordance with the District's [Student Rights and Responsibilities](#) policy, federal laws, And state laws, students in the Dallas School District are both responsible for and have the right to the following:

- The right to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others
- The right to attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school
- The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights
- The right to free inquiry and expression; the responsibility to observe reasonable rules regarding these rights
- The right to privacy, which includes privacy with respect to the student's education records.

Additionally, students have the right to know the behavior standards expected of them, as well as to know the consequences of misbehavior.

## DIVERSITY

Dallas School District #2 recognizes the diversity and worth of all individuals and groups and their roles in society. It is the policy for the Dallas School District #2 Board of Education that there will be no discrimination or harassment of individuals or groups on the grounds of age, color, creed, disability, marital status, national origin, race, religion, sex or sexual orientation in any educational programs, activities or employment.

## GENDER

Dallas High School will be proactive in creating a school culture that respects and values all students and fosters understanding of gender identity within the school community. Such guidelines are intended to ensure a safe learning environment free of discrimination and harassment, and to promote the educational and social integration of transgender students. They do not anticipate every situation that may occur and the needs of each student will be assessed on a case-by-case basis.

## CAREER AND TECHNICAL EDUCATION (CTE)

Dallas School District No. 2 offers Career and Technical Education (CTE) Programs in Agriculture Science and Technology and Engineering Technology. Admission to these programs is based on availability of classes. It is the policy of Dallas School District No. 2 not to discriminate on the basis of race, color, national origin, sex or handicap in its CTE programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.



## SECTION 504 OF THE REHABILITATION ACT OF 1973 AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT

Dallas School District adheres to Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act. The nondiscrimination requirements in these acts apply to all district programs and activities, including athletic and extracurricular activities. If you wish to learn more about the nondiscrimination aspects of these acts as they apply to programs outside of the classroom or if you believe an accommodation is needed for participation in school athletics or activities please contact the compliance officer at [compliance.officer@dsd2.org](mailto:compliance.officer@dsd2.org).

### COMPLAINT PROCESS

For more information regarding the complaint process for harassment, intimidation, bullying, cyberbullying, and teen dating violence, please see the District's Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures.

The following individuals may be contacted regarding complaints concerning discrimination and student disabilities:

**District Title VI and ADA Contact:**

Sara LeRoy, Director of Human Resource  
111 SW Ash Street, Dallas, OR 97338  
(503) 623-5594

**District 504 Contact:**

Pam Lybarger, Director of Special Education  
111 SW Ash Street, Dallas, OR 97338  
(503) 623-5594

**District Title IX Contact:**

Ron Snively, High School Athletic Director  
1250 SE Holman Ave., Dallas, OR 97338  
(503) 623-8336

**Or email:** [compliance.officer@dsd2.org](mailto:compliance.officer@dsd2.org)

For complaints about educational standards and instructional materials, we encourage students and parents to first contact the classroom teacher or activity coordinator. If the complaint cannot be resolved at this level, and/or the complaint is regarding other matters, please contact the main office for assistance in contacting a high school administrator.



## BEHAVIOR PHILOSOPHY

Students are expected to demonstrate appropriate behavior in the classroom, on school property, and at all District-sponsored events, whether on or off campus. They are responsible for contributing to a safe, positive, and caring learning environment by cooperating with others, doing their best academically, treating themselves and others with respect, caring for school property and the environment, and acting safely at all times. We believe the purpose of school discipline is to guide students toward making better choices while maintaining a secure and productive school environment for everyone. Whenever possible, we use approaches that help students take responsibility for their actions, repair harm, and restore relationships. At the same time, we recognize there are situations where serious or unsafe behaviors require formal consequences — such as suspension or expulsion — to protect the well-being and learning environment of all students and staff. Our decisions are based on clear expectations, consistent procedures, and an understanding that fairness means considering context as well as the rules — because sometimes a truly fair outcome is not the same for every student. In every case, our goal is to balance accountability, safety, and opportunities for growth.

## DRAGON PRIDE

Clearly defined behavioral expectations are consistent school-wide through the Dragon **PRIDE** acronym. We strive to teach our students to take **PRIDE** in themselves and the school by demonstrating: **Purpose**, **Respect**, **Integrity**, **Determination**, and **Empathy** at all times.

Examples are evident in the PRIDE Behavior Expectation Matrices, like the example below, that are posted in each classroom and throughout the school.

**DRAGON PRIDE IN THE CLASSROOM**

PURPOSE	RESPECT	INTEGRITY	DETERMINATION	EMPATHY
<ul style="list-style-type: none"> <li>Be present</li> <li>Be prepared</li> <li>Be on time</li> <li>Engage in classroom activities</li> <li>Support your classroom and school communities</li> <li>Model safe behavior</li> <li>Set the example for others</li> </ul>	<ul style="list-style-type: none"> <li>Listen actively (eyes &amp; ears focused)</li> <li>Use electronic devices (cell phones) only with permission</li> <li>Respect others' space &amp; property</li> <li>Raise your hand</li> <li>Use appropriate language &amp; volume</li> <li>Clean up after yourself</li> <li>Wear school appropriate clothing</li> </ul>	<ul style="list-style-type: none"> <li>Be honest</li> <li>Follow classroom rules &amp; agreements</li> <li>Do your own work</li> <li>Cite sources when using others' work</li> <li>Stand up for what is right</li> <li>Take responsibility for your actions &amp; behaviors</li> <li>Report injustices</li> </ul>	<ul style="list-style-type: none"> <li>Stay on task</li> <li>Use your time wisely</li> <li>Give your best effort</li> <li>Focus on growth and improvement</li> <li>Demonstrate self-control</li> <li>Seek feedback</li> <li>Ask for help when you need it</li> <li>Take responsible risks</li> <li>Advocate for your needs</li> <li>Attend ALIE</li> </ul>	<ul style="list-style-type: none"> <li>Be kind</li> <li>Make space for the needs of others</li> <li>Help those in need</li> <li>Listen carefully</li> <li>Refrain from judgment</li> <li>Acknowledge your biases</li> <li>Seek to understand others and value differences</li> <li>Engage in dialogue rather than debate</li> </ul>

**IT'S A GREAT DAY TO BE A DRAGON!**



## CLASSROOM RULES

Because the main activities of school occur in the classroom, each teacher will determine what behavior is appropriate for their room. Teachers are responsible for communicating expectations and classroom rules. Teachers will enforce all school rules within their classroom, including but not limited to:

- Attendance
- Disruptive conduct
- Dress code
- Harassment
- Use of electronics

## DISCRIMINATION

The District prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status of any other persons with whom the individual associates. The district prohibits discrimination and harassment, including but not limited to, educational opportunities and services offered to students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

For more information, please see the District's [Equal Educational Opportunity](#) policy.

## DRESS CODE

Certain body parts must be covered for all students **at all times**. Clothes must be worn in a way such that: buttocks, genitals, breasts and nipples are fully covered with non see-through clothing fabric. All items listed in the "must wear" and "may wear" categories below must meet this main principle. Adjustments to the dress code may be made on a case-by-case basis for a student's IEP or 504 plan.

### **Students Must Wear (while following the main principle, stated above):**

- A shirt/covering (with fabric in the front, back, and on the side under the arms), AND
- Pants/jeans or the equivalent (example: shorts, a dress, leggings, a skirt, sweatpants), AND
- Footwear. (example: shoes, boots, sandals, footwear that generally protects feet) AND
- Clothing that entirely covers undergarments. (visible straps and waistbands are allowed)

Note: Courses that include attire as part of the curriculum (example: professionalism, public speaking, job readiness, safety goggles) may include specific dress requirements, but should not focus on covering bodies in a particular way or promoting culturally specific attire. Activity-specific shoe requirements are permitted (example: athletic footwear for PE).



**Students May Wear (as long as they don't violate the main principle, stated above):**

- Religious headwear
- Religious head covering
- Hats (Hats must allow staff to see the face of the student and not interfere with line of sight)
- Fitted pants, including non see-through leggings, yoga pants, and “skinny jeans”
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps; halter tops- so long as undergarments are not exposed (visible straps are allowed)
- Hoodie sweatshirts are allowed; however, hoods may not cover the head indoors

**Students May Not Wear:**

- Gang-affiliated clothing.
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)
- Swimsuits (except those required for class or athletic practice)
- Clothing and accessories that could be considered dangerous or could be used as a weapon
- Clothing and accessories that display hate speech, profanity, or pornography
- Clothing and accessories that display violent language or images
- Clothing and accessories that display images or language depicting drugs or alcohol (or any illegal or activity)
- Clothing and accessories that display images, language or clothing that creates a hostile or intimidating environment based on any protected class or consistently marginalized group
- Sunglasses while indoors

These dress code guidelines shall apply to regular school days and summer school days, as well as any school related events and activities, such as graduation ceremonies, dances and prom.

All concerns regarding student dress issues should be referred to a building administrator. Administrators take all referrals into reasonable, equitable consideration and reserve administrative discretion. Administrator discretion may occur based upon the equitable needs of the student and the context of those needs. Anything that disrupts the learning environment is taken into account.

For more information, see the District's [Student Dress and Grooming](#) policy and the [K-12 Code of Conduct](#).

## **GANGS**

The presence and activities of gangs in schools may cause substantial disruption and material interference with school activities and is a threat to the safety and well-being of students and school personnel. It is the policy of this District that gangs and gang-related activities shall not be permitted on school property or at any school activity or athletic event. Failure to abide by this policy may result in disciplinary action up to and including expulsion.

For more information, see the District's [Gang and Gang Related Activities](#) policy.



## GOOD PRIDE STANDING

Students will receive a GPS Passport from their AG teachers to plan their ALIE time. When students arrive at their ALIE destinations, staff will stamp their passport if the student has made an honest effort to seek help or use their time productively. AG teachers review attendance, behavior, and academic progress weekly to determine if students have earned Good PRIDE Standing (GPS). This status resets every Monday.

To earn **extended lunch**, students must maintain good attendance, with no unexcused absences and no more than one unexcused tardy for the week. To attend **dances or similar extracurricular activities** (excluding athletic events), students must meet both attendance and behavior expectations, including no behavior referrals or suspensions during the eligibility period. Eligibility resets each Monday.

**Note:** Students who are caught up in their classes—earning a grade of C or better—may choose to participate in enrichment activities, earning stamps from the activity organizer, or they may leave campus early and enjoy free time. Parents/guardians who do **not** want their student to leave campus early on ALIE days must notify the student's AG teacher. These students will be required to participate in an enrichment activity.

## HAZING, HARASSMENT, INTIMIDATION, BULLYING, CYBERBULLYING, AND MENACING

Harassment, intimidation, or bullying—including acts of cyberbullying—by students, staff, or third parties toward students is strictly prohibited. Teen dating violence is also unacceptable behavior and prohibited.

Bias-based harassment, which includes negative or harmful actions directed at someone because of their race, color, religion, gender, gender identity, sexual orientation, national origin, disability, or other protected status, is equally prohibited.

Retaliation against anyone who reports, is believed to have reported, files a complaint, or participates in an investigation is strictly prohibited. False accusations will be treated as a serious offense and may result in disciplinary action or other appropriate consequences.

Any student who experiences or witnesses harassment, intimidation, bullying, bias-based harassment, teen dating violence, or cyberbullying is encouraged to immediately report their concerns to the superintendent, who is responsible for ensuring all reports are investigated.

For more information, see the District's [Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence](#) policy and [Complaint Procedures](#).

## INAPPROPRIATE DISPLAYS OF AFFECTION

In an effort to protect the learning environment and promote a safe and respectful climate and culture, inappropriate displays of affection are prohibited. This includes kissing, groping and prolonged hugging.



## INTERNET, STUDENT EMAIL, & GOOGLE APPS FOR EDUCATION

DHS provides students with Google Apps for Education (GAfE) which includes free, web-based programs for Oregon students and teachers. This service is available through an agreement between Google and the State of Oregon. Apps for Education runs on an Internet domain purchased and owned by the school and is intended for educational use only.

GAfE is available at school and at home via the Internet. Known sites that are inappropriate are blocked, but there is always a chance that students will be exposed to inappropriate content. School staff will monitor student use of Apps when students are at school. Parents are responsible for monitoring their child's use of GAfE when accessing programs from home. Students are responsible for their own behavior at all times. School staff, administrators and parents all have access to student email for monitoring purposes. Students have no expectation of privacy with GAfE or on district systems.

Students may use GAfE for personal use subject to the restrictions below and other school rules and policies which may apply:

- Students may use GAfE for personal projects but may not use them for:
  - Unlawful activities
  - Commercial purposes or Personal financial gain (running a business or trying to make money)
  - Inappropriate sexual or other offensive content
  - Threatening another person
  - Misrepresentation of Oregon Public Schools, staff or students. (Apps are extensions of classroom spaces where student free speech rights may be limited.)
- Student files and email are safe with GAfE but it is the responsibility of the student to make backups of important documents.
- Safety
  - Students may not post personal contact information about themselves or other people. This includes last names, addresses and phone numbers.
  - Students will never agree to meet with someone they have met online without their parent's approval and participation.
  - Students will tell their teacher or other school employee about any message they receive which is inappropriate or makes them feel uncomfortable.
  - Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from accessing their account. Under no conditions should a user provide his or her password to another person nor should a student use another student's account for any purposes.
- Digital Citizenship
  - Treat others well. Be kind when using email or making a post on a forum or web page. Everyone will see what you write. Be careful with what you say about others and yourself.
  - Respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work protected by a copyright. Works often contain language specifying acceptable use. Requirements should be followed.
  - Your First Amendment rights to Free Speech can be limited in school. If you post something which disrupts the learning environment in your school, your right of speech may be limited.



School websites, email and groups are for educational use and are not considered public forums for debating ideas.

Access to and use of GAFE is considered a privilege accorded at the discretion of Dallas School District. The district maintains the right to withdraw the access and use of GAFE when there is reason to believe violations of law or district policies have occurred. As a tenant of the Agreement with the State of Oregon, the state reserves the right to immediately suspend any user account in question of appropriate use. Pending review, a user account may be terminated as part of such action.

For more information, please see the District's [Electronic Communications System](#) policy and [Internet Use, Student Email & Google Suite for Education Permission Form](#).

## PERSONAL ELECTRONIC DEVICES

### The Rule

From the first bell to the last bell — including passing periods and lunch — phones, earbuds, and smartwatches must be **off and put away**.

- Only allowed if approved for medical reasons or in an IEP/504 plan.
- Not allowed in bathrooms or locker rooms.
- Schoolwork must be done on your school-issued device unless a teacher gives permission.

### Why

Oregon's new law limits cell phone use in schools to help students focus, build in-person connections, and support mental health.

### If You Break the Rule

Violations will be addressed right away, with steps that increase in seriousness if the behavior continues. Below is an example of what that tiered discipline could look like.

Tier	Response
1 – First time	Reminder to put it away; incident noted.
2 – Repeat	Device held until end of day; parent notified.
2 – Ongoing	Daily check-in/turn-in for a set time; restorative conversation.
3 – Chronic	Family/admin conference; long-term storage plan.

**Goal:** Clear expectations, consistent follow-through, and a focused learning environment. When devices stay silent and out of sight, everyone can focus and participate without interruption.



Assigned discipline may also address multiple violations if the behavior fits more than one category. For example, chronic cell phone use could also be considered failure to comply or insubordination, and consequences may reflect all applicable violations. In addition, violations of the K-12 Code of Conduct may also result in athletic participation penalties as outlined in the [Athletic Handbook](#).

For more information, see the District's [Personal Electronic Devices](#) and [Personal Electronic Devices and Social Media](#) policies.

## RESPECTING PROPERTY

Students should, at all times, show respect for the property of others and for school property. Students may not engage in activities that damage or endanger property. Damage to facilities may result in referral to law enforcement. Dallas High School is not responsible for lost or stolen student property or textbooks, although we continually take reasonable precautions to secure all personal property. The school does not carry theft insurance and will not reimburse students for stolen property. Students can report and claim lost items in the front office. Stolen items should be reported immediately on an Incident Form in the Dragon Center or main office. All school facilities, including restrooms, must be used appropriately. All restroom stalls are single-user stalls and are therefore for one person at a time, and misuse of these spaces will be addressed as a conduct concern.

## TOBACCO, ALCOHOL, DRUGS OR INHALANT DELIVERY SYSTEMS


Student possession, use, distribution or sale of tobacco products, inhalant delivery systems, alcohol, and unlawful drugs, including drug paraphernalia or any substance purported to be an unlawful drug, on or near any district property or grounds, including parking lots, or while participating in school-sponsored activities, is prohibited. If possession, use, distribution or sale occurs near district grounds, disciplinary action may include removal from any or all extracurricular activities and/or denial or forfeiture of any school honors or privileges (e.g., valedictorian, salutatorian, student body, class or club office positions, senior trip, prom graduation, etc...). Additionally, Section 1 of the Dallas City Code Section 5.210 specifies that there is to be no smoking at any bus shelter structure or within 25 feet of any public or private school bus stop while children are present at the bus stop.

For more information, please see the district's [Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems](#) policy.



## TRANSPORTATION

Students are expected to observe Dallas School District rules and procedures while being transported to school or school-related activities. In addition, students are to comply with the rules listed below. Any failure to follow rules may result in removal of transportation privileges and other consequences as stated in the Discipline Plan.

<b>Students will:</b>	<b>Students will not:</b>
● Obey the driver at all times	● Throw objects
● Accept assigned seats	● Have possession of any weapon
● Stay away from the bus when it is moving	● Fight, wrestle or scuffle
● Be at the bus stop five minutes before the scheduled pick up time	● Stand up and/or move from seats while the bus is in motion
● Comply with coaches and chaperones who are responsible for maintaining order on the bus	● Possess matches or other incendiaries and concussion devices
● Use emergency exits only as directed by the driver	● Extend hands, head, feet or objects from windows or doors
	● Damage school property or the personal property of others
	● Threaten or physically harm the driver or other riders
	● Engage in disruptive activity which might cause the driver to stop
	● Make disrespectful or obscene statements
	● Possess and/or use tobacco, alcohol or illegal drugs
	● Eat or chew gum
	● Carry glass containers or other glass objects
	● Take onto the bus large objects which might pose safety risks

For more information, please see the District's [Transportation Service](#) policy.



## WHEN AND WHERE RULES APPLY

The behavior and guidelines outlined in this handbook apply:

- On school District property at all times
- At school District sponsored events regardless of location
- Traveling to and from school or school District sponsored events, including while waiting for the bus to arrive
- Off campus if the behavior violates the District's K-12 Code of Conduct

For more information, please see the District's [Student Conduct](#) policy and the [K-12 Code of Conduct](#).



## DISCIPLINE

Discipline is progressive, meaning consequences increase in seriousness based on the offense and situation. The levels below show examples of possible actions, but the exact response depends on the behavior, its impact, and the student's history. Our goal is to be fair, consistent, and support growth while maintaining a safe and respectful school environment.

### DISCIPLINE LEVELS

Below is a table outlining possible consequence levels that **may** apply to different infractions. Discipline may also be assigned for more than one violation if a single incident breaks multiple rules. In addition, violations of the K-12 Code of Conduct may also result in athletic participation penalties as outlined in the [Athletic Handbook](#). For more detailed information or questions, please contact a school administrator.

<b>Level 1:</b>	<b>Warning, Confiscation of Item, Academic Consequences</b>
<b>Level 2:</b>	<b>Detention, Non-Curricular Exclusion, Loss of Privilege, Parent Contact, Search</b>
<b>Level 3:</b>	<b>In-School Suspension, Parent Conference, Restitution</b>
<b>Level 4:</b>	<b>Out of School Suspension for 1-4 School Days</b>
<b>Level 5:</b>	<b>Out of School Suspension for 5-10 School Days</b>
<b>Level 6:</b>	<b>Out of School Suspension for 10 days pending an Expulsion Hearing*</b>

### OFFENSES THAT DISRUPT THE LEARNING ENVIRONMENT

<b>Violation</b>	<b>Definition</b>	<b>Severity</b>	<b>Discipline Level</b>
<b>Attendance</b>	Unauthorized absence from class. May include, but is not limited to, arriving late to class, leaving early from class, prolonged absences during class time, and/or unexcused absences.	Minor/First Serious/Repeat	Levels 1 – 3 Levels 3 – 6
<b>Dishonesty</b>	Intentionally deceiving or misleading school staff with lies, the omission of the truth or parts of the truth, and/or by twisting the truth. May include, but is not limited to: <ul style="list-style-type: none"> <li>▪ Copying material and presenting it as a student's own work (including copying from an AI site)</li> <li>▪ Forging a note with a parent or staff member signature</li> <li>▪ Reporting false information to a staff member or District agent (includes making a fake bomb threat)</li> </ul>	Minor/First Serious/Repeat	Levels 1 – 3 Levels 4 – 6



<b>Disorderly Conduct</b>	<p>Any disruption of a classroom, school, or District-sponsored activity. May include, but is not limited to:</p> <ul style="list-style-type: none"> <li>▪ Loud and/or disruptive behaviors</li> <li>▪ Violation of classroom rules</li> <li>▪ Any behavior that disrupts the routine of school activities or work of a District employee or agent</li> </ul>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1 - 3 Levels 4 - 6</p>
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### OFFENSES THAT DISRUPT THE LEARNING ENVIRONMENT (continued)

Violation	Definition	Severity	Discipline Level
<b>Dress Code</b>	<p>Violations to the rules specifying the type of clothing that can and/or must be worn at school. May include, but is not limited to wearing:</p> <ul style="list-style-type: none"> <li>▪ Gang-affiliated clothing.</li> <li>▪ Any clothing that reveals undergarments</li> <li>▪ Swimsuits</li> <li>▪ Clothing and accessories that could be considered dangerous</li> <li>▪ Clothing and accessories that display hate speech, profanity, or pornography</li> <li>▪ Clothing and accessories that display violent language or images</li> <li>▪ Clothing and accessories that display images or language depicting drugs or alcohol</li> <li>▪ Clothing and accessories that display images, language that creates a hostile or intimidating environment based on any protected class or consistently marginalized group</li> <li>▪ Sunglasses while indoors</li> </ul>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1 - 3 Levels 3 - 6</p>
<b>Insubordination</b>	<p>Behaviors that disobey, undermine, or defy the lawful authority of a District employee or agent. May include, but is not limited to:</p> <ul style="list-style-type: none"> <li>▪ Refusing to follow a reasonable request from a staff member</li> <li>▪ Directing offensive language, profanity, and/or vulgarity toward a staff member</li> <li>▪ Behaviors that disrespect, demean, degrade, or malign a staff member or student</li> </ul>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1 - 4 Levels 4 - 6</p>



	<ul style="list-style-type: none"> <li>▪ Creating or distributing a malicious statement, image, or website about a staff member or student</li> <li>▪ Persistent failure to comply with expectations</li> </ul>		
<b>Lack of Participation</b>	To not participate actively in classroom activities. May include: engaging in side conversations and off-task behaviors, flat refusal to participate etc.	Minor/First Serious/Repeat	Level 1 Levels 2 - 6
<b>Lack of Preparation</b>	To show up unprepared. May include, but is not limited to: <ul style="list-style-type: none"> <li>▪ Arriving at class without the materials needed for class (textbook, a charged Chromebook, writing utensils, etc...)</li> <li>▪ Wearing the appropriate clothing or footwear needed to safely participate in an activity</li> </ul>	Minor/First Serious/Repeat	Levels 1 - 2 Levels 2 - 6

### OFFENSES THAT DISRUPT THE LEARNING ENVIRONMENT (continued)

Violation	Definition	Severity	Discipline Level
<b>Misuse of Technology</b>	To use technology in a way that is problematic and detrimental to the user and/or those around them. May include, but is not limited to: <ul style="list-style-type: none"> <li>▪ Using an electronic device without permission during class time (includes cell phones and Chromebooks)</li> <li>▪ Using an electronic device to access unauthorized sites, search for inappropriate items, or send inappropriate messages or images</li> <li>▪ Using an electronic device to log into other student or staff members' accounts, impersonate others, hack into systems, or send images or messages that are sexual in nature</li> </ul>	Minor/First Serious/Repeat	Levels 1 - 4 Levels 4 - 6
<b>Offensive or Inappropriate Material</b>	To possess, view, display, or attempt to access any material that is blatantly offensive, discriminatory, and/or inappropriate. May include, but is not limited to materials that are: <ul style="list-style-type: none"> <li>▪ Pornographic</li> <li>▪ Racist</li> <li>▪ Sexist</li> <li>▪ Sexually explicit</li> <li>▪ Drug, alcohol, or tobacco related</li> </ul>	Minor/First Serious/Repeat	Levels 1 - 4 Levels 4 - 6



	<ul style="list-style-type: none"> <li>Includes hate symbols such as the Confederate flag, swastika, and noose, which were banned by the Oregon Department of Education in 2020</li> </ul>		
<b>Profane &amp; Vulgar Words or Actions</b>	The use of offensive language profanity, and/or vulgarity. Includes words that refer to an individual's identity in a negative way, such as "gay" and "retarded." etc.	Minor/First Serious/Repeat	Levels 1 - 4 Levels 4 - 6
<b>Public Displays of Affection</b>	Inappropriate displays of affection. May include but is not limited to: <ul style="list-style-type: none"> <li>Kissing</li> <li>Groping</li> <li>Prolonged hugging</li> </ul>	Minor/First Serious/Repeat	Levels 1 - 2 Levels 2 - 6

## SAFETY OFFENSES

Violation	Definition	Severity	Discipline Level
<b>Bus</b>	Engaging in unsafe, disorderly, and/or disrespectful behavior on the bus.	Minor/First Serious/Repeat	Levels 1 - 4 Levels 5 - 6
<b>Fire/Chemicals</b>	Intentionally bringing, inappropriately using, or recklessly mishandling an incendiary device and/or a dangerous chemical on school grounds. Includes any act, or attempted act, of fire setting.	Minor/First Serious/Repeat	Levels 3 - 4 Levels 5 - 6
<b>Gang Related</b>	Using any manner or means to represent, recruit, or promote gang membership or activities, or engage in any criminal gang activity.	Minor/First Serious/Repeat	Levels 1 - 4 Levels 5 - 6
<b>Restrooms</b>	More than one student in a restroom stall at the same time.	Minor/First Serious/Repeat	Levels 2 - 3 Levels 4 - 6
<b>Horseplay</b>	Engaging in play that is physically rough or boisterous. May include, but is not limited to wrestling, play fighting, shoving, hitting, running, and jumping.	Minor/First Serious/Repeat	Levels 1 - 4 Levels 3 - 6
<b>Illegal Substances, Medications, &amp; Devices</b>	Consuming, being under the influence of, transporting, possessing, attempting to purchase, distributing, and/or attempting to sell tobacco, alcohol, marijuana, prescription medication, and/or any controlled drug or narcotic substance, including look-alikes and/or paraphernalia.	Minor/First Serious/Repeat	Levels 1 - 4 Levels 4 - 6



<p><b>Parking/Driving</b></p>	<p>Using any vehicle on school grounds or at a District sponsored activity in a reckless or unsafe manner; to cause a disruption with any vehicle, including revving of the engine, erratic driving etc. Includes parking in an unauthorized locations</p>	<p>Minor/First Serious/Repeat</p>	<p>Levels 2 – 4 Levels 5 – 6 Fines</p>
<p><b>Weapons</b></p>	<p>Possessing, transmitting, selling, or in any way displaying any weapon, device, instrument, material or substance, firearm, illegal explosive, or other implement which could reasonably be considered or used as a weapon, or attempted or threatened to be used as a weapon, or is readily capable of causing death or serious physical injury, and/or which is of no reasonable or legitimate educational use to the student. May include, but is not limited to:</p> <ul style="list-style-type: none"> <li>▪ Knife, sharp or pointed object</li> <li>▪ Firearm, gun, or explosive</li> <li>▪ Bat, club, or stick</li> <li>▪ Look-alike objects</li> <li>▪ Etc.</li> </ul>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1-4 Levels 5-6</p>

## OFFENSES AGAINST PERSONS

Violation	Definition	Severity	Discipline Level
<p><b>Aggressive Behavior</b></p>	<p>Grabbing, shoving, or touching another student or staff member in an aggressive and/or unsafe manner without consent. Also includes mutual physical altercations in which neither party is injured.</p>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1 - 5 Levels 5 - 6</p>
<p><b>Assault</b></p>	<p>Touching or striking another person against their will, intentionally causing bodily harm.</p>	<p>All</p>	<p>Levels 5 - 6</p>
<p><b>Harassment &amp; Bullying</b></p>	<p>Behavior, whether written (including text message, email, or Internet posting), verbal or physical, which serves to distress, threaten, demean, bully, cyberbully, intimidate, or torment another person. Includes harassment based on personal identity, race, and ethnicity.</p>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1 - 4 Levels 5 - 6</p>



<b>Sexual Assault</b>	Engaging in a sexual act of violence against another individual. Includes rape, attempted rape, forced sexual acts of any nature, sexual exploitation, unwanted penetration, groping, touching and any sexual act performed on or with a victim who is incapable of giving consent.	All	Levels 5 - 6
<b>Sexual Harassment</b>	Unwelcome sexual advances, requests for sexual favors, other written, physical, or verbal conduct and/or communication of a sexual nature that creates an intimidating, hostile, or offensive environment. Includes harassment based on one's gender identity.	Minor/First Serious/Repeat	Levels 1 - 4 Levels 5 - 6
<b>Sexual Offense</b>	Exposing oneself in an indecent manner and/or engaging in lewd behavior, sexual intercourse, sexual contact, or other behavior intended to result in sexual gratification without force or threat of force.	All	Levels 5 - 6
<b>Threats &amp; Intimidation</b>	Behavior, whether written (including text message, email, or Internet posting), verbal or physical that is threatening against persons, groups, events, or property related to school or school activities. May include, but is not limited to: <ul style="list-style-type: none"> <li>▪ Bomb threat</li> <li>▪ Threat of violence</li> <li>▪ Threatening prank</li> </ul>	Minor/First Serious/Repeat	Levels 1 – 4 Levels 5 – 6

## PROPERTY OFFENSES

Violation	Definition	Severity	Discipline Level
<b>Property Damage &amp; Vandalism**</b>	To damage property belonging to a student, staff, the district, or agent of Dallas School District. May include, but is not limited to: <ul style="list-style-type: none"> <li>▪ Damages that result from reckless behavior</li> <li>▪ Intentional damages</li> <li>▪ Unintentional damages</li> </ul>	Minor/First Serious/Repeat	Levels 1 - 4 Levels 5 - 6



<p><b>Non-Payment of Fees &amp; Fines</b></p>	<p>Failure to pay fees and/or fines. May include, but is not limited to:</p> <ul style="list-style-type: none"> <li>▪ Course fees</li> <li>▪ Athletic fees</li> <li>▪ Lost book fees</li> <li>▪ Electronic device fees</li> <li>▪ Parking fines</li> </ul>	<p>Any</p>	<p>Hold records and account submitted for collection</p>
<p><b>Theft</b></p>	<p>Theft or attempted theft of property belonging to a student, staff, the district, or agent of Dallas School District. Includes being knowingly in possession or control of stolen property.</p>	<p>Minor/First Serious/Repeat</p>	<p>Levels 3 - 4 Levels 5 - 6</p>
<p><b>Trespassing</b></p>	<p>To knowingly enter an area of the school or the district's property that is prohibited without permission. This includes all areas of the school outside school hours and all areas of the school during school hours for expelled students and students who are not currently registered at DHS in person learning. May include, but is not limited to the following areas during school hours and/or during extracurricular events:</p> <ul style="list-style-type: none"> <li>▪ The mat room</li> <li>▪ The dressing rooms</li> <li>▪ Unsupervised classrooms</li> <li>▪ The dugouts</li> <li>▪ The roof</li> </ul>	<p>Minor/First Serious/Repeat</p>	<p>Levels 1 - 4 Levels 5 - 6</p>

\*Note: For students with an IEP/504 Plan, disciplinary removals must follow state and federal special education law. If removals exceed 10 days or form a pattern, a *manifestation determination* meeting will be held to decide if the behavior is related to the disability. Consequences may differ based on that process.

\*\*Note: All property offenses are subject to mandatory restitution.

## LAW ENFORCEMENT

Any student who engages in potentially criminal behaviors may be subject to law enforcement referral. Examples include, but are not limited to:

- Assault
- Disorderly conduct
- Fighting
- Harassment
- Property offenses including theft and vandalism



- Sexual harassment and assault
- Tobacco, alcohol, or drug possession
- Trespassing
- Weapon possession
- Other potentially illegal activities

Law enforcement will conduct its own investigation and make its own determination concerning legal action. For more information, see the District's [Law Enforcement](#) policy.

## SEARCH AND SEIZURE

A search of a student's person or personal property by School District personnel shall be authorized when there are reasonable grounds to suspect that the search will disclose evidence that the student has violated or is violating a Federal, State or Municipal law, and/or an ordinance or rules of the Dallas School District.

For more information, please see the District's [Student Searches](#) policy.

## SUSPENSION & EXPULSION

Students may be suspended for one or more of the following reasons:

- Willful violation of Board policies, administrative regulations, or school rules
- Willful conduct which materially and substantially disrupts the rights of others to an education
- Willful conduct which endangers the student, other students, or staff members
- Willful conduct which damages or injures district property

Students may be expelled for any of the following circumstances:

- When a student's conduct poses a threat to the health or safety of students or employees
- When other strategies to change the student's behavior have been ineffective (Note: expulsion may not be used to address truancy)
- When required by law

The district shall consider the age of the student and the student's past pattern of behavior prior to imposing the suspension or expulsion. The district will ensure careful consideration of the rights and needs of the individual concerned, as well as the best interests of other students and the school program as a whole.

For more information, please see the District's [Student Discipline, Suspension of Students, and Expulsion of Students](#) policies as well as the [K-12 Code of Conduct](#).

## APPEAL PROCEDURE

A parent or guardian may appeal suspensions and expulsions to the Superintendent. Suspension appeals must be made in writing, state the reasons for the appeal, and be received by the Superintendent's Office within two days of the administration's decision to suspend the student. The appeal must state the specific reason(s) for the appeal. The Superintendent or designee will review the record and render a written decision within three days of receipt of the written appeal. For more information on the appeal process for suspensions, please see the District's [Administrative Rule on the Suspension of Students](#).



Expulsion appeals must be made by the student or the parent/legal guardian within 15 calendar days after the hearing officer's decision at the expulsion hearing. Requests for appeal will be made at the superintendent's office where parents may obtain a form where they will specify the specific reason for the appeal. For more information on the appeal process for expulsions, please see the District's [Administrative Rule on the Expulsion of Students](#).

## FIRE, EARTHQUAKE, & SAFETY DRILLS

Students and staff shall participate in emergency drills including rapid dismissal for fire, earthquakes, or other emergencies at least once each month during the school year. When the alarm is sounded, students must follow the direction of staff quickly, quietly, and in an orderly manner. For more information, please see the District's [Emergency Drills](#) policy.

## INCLEMENT WEATHER & EMERGENCY SCHOOL CLOSURES

In the event bad weather disrupts school bus traffic in the mornings, one of the following conditions will be released to area radio and television stations in time for broadcasts beginning around 5:30 am:

- **CONDITION 1: School closed.** Classes will not be held and buses will not run. All extra-curricular activities and practices are canceled.
- **CONDITION 2: Two-hour delay.** Morning bus runs will be delayed two hours, as will the start of school.
- **CONDITION 3: Snow routes only; NO delay.** Some roads will not be traveled. Buses will run as close to schedule as possible. If the snow routes occur in the A.M., buses will remain on snow routes for the P.M. See snow routes [here](#).
- **CONDITION 4: Two-hour delay AND buses on snow routes.** Morning bus runs will be delayed two hours, as will the start of school. Some routes will be altered. See snow routes [here](#).

The same information will also be placed on the school district web site and on the Facebook pages of each school and the district, as well as communicated through the district telephone notification system.

In the event of a two-hour delay, classes will be shortened- see the attached 2hr delay bell schedules on pages 9-11.

Students with driver's licenses are encouraged to be extra cautious when driving in bad weather, especially when buses are on snow routes, as there may be ice or even snow on the roads when this occurs. Parents are reminded that they make the final decision about whether it is safe for their child to attend school on bad weather days. When a child cannot attend school due to bad weather, the school office should be notified and the absence will be excused.

If the roads look bad or if there has been ice or snow, listen to the radio or television or visit the school district website for possible closure or delays.



Please advise your child not to wait more than 20 minutes beyond the designated pick-up time for their bus. They should return to their homes at that time.

In any emergency, the Superintendent, or designee, will decide whether students should be sent home. The decision may be to send them home immediately, or to keep them in the schools indefinitely under continuous supervision until the emergency has passed. Should the students be held in their respective buildings, parents may pick up their children at school. These decisions will be communicated using the same processes used for school closure.

## COMMUNICABLE DISEASES

For information, please see the [District's Communicable Disease Management Plan](#) or contact one of the district's nurses, Jennifer Lanoue ([jennifer.lenoue@dsd2.org](mailto:jennifer.lenoue@dsd2.org)) or Ginger Perkins ([ginger.perkins@dsd2.org](mailto:ginger.perkins@dsd2.org)), for more information.

# DALLAS HIGH SCHOOL

## OUR MISSION

*To help others grow in capacity and confidence*

## OUR VISION

*Each student is known by name, strength, and need and graduates ready for college, career and community*

*“I matter, you matter, we matter!”*



The material covered within this student handbook is intended as a method of communicating to students and parents general district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement. Any information contained in this student agenda is subject to unilateral revision or elimination from time to time without notice. No information in this document shall be viewed as an offer, expressed or implied or as a guarantee of any employment of any duration.