



# Ringgold School District RINGGOLD HIGH SCHOOL

Dr. Gregory Saraceni, *Principal*  
Mr. Gregory Locy, *Assistant Principal*  
Mrs. Mary Grace Stutzman, *Assistant Principal*

1 Ram Drive  
Monongahela, PA  
15063

724-258-2200  
Fax 724-258-7360

Dear Parent/Guardian;

You have elected to enroll your child/student into the Ringgold Cyber Academy (RCA) during the 2023-2024 school year. The Ringgold Cyber Academy courses are asynchronous, without live instruction. Below is some information that is essential for your child/student's academic success.

- The classes that your child/student will be scheduled into are not instructed by Ringgold School Staff. The instructors are employed by Waterfront Learning.
- **Your child/student will be required to log into each of their classes for a minimum of 41 minutes (a class period).**
- Although the courses are self-paced (work on own time-asynchronous), your child/student's grade will be based on the amount of work that is completed and where your child is expected to be in the course. (Example: If school has been in session for 10 days, has only completed 5/10 assignments, he/she will receive the grade with the 5 incomplete assignments factored into the grade.)
- Attendance will be taken daily, and your child/student's activity will be recorded in minutes that they are active. All truancy laws will apply to the Ringgold Cyber Academy.
- Your child/student is required to follow all school rules and professional integrity while online.
- As the assigned Ringgold Cyber Academy Counselor, I will be reviewing your child/student's progress weekly and will have weekly communication with you.
- Once your child/student is enrolled in RCA, it is requested that they remain enrolled in RCA until the end of the nine-week period. However, if your child/student is not successful and falls behind, he/she will be required to return to the building for instruction.

Please sign and return this letter indicating that you and your child/student understand what is required to be enrolled in the Ringgold Cyber Academy. If you have any questions or concerns, please contact me immediately (724) 258-2200 (X2320).

**Jamie Brownfield**

Dr. Brownfield  
Transition and Ringgold Cyber Academy Counselor

- *I understand the expectations and requirements of my child/student being enrolled in the Ringgold Cyber Academy.*

Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

- *I understand the expectations and requirements of being enrolled in the Ringgold Cyber Academy.*

Student Name: \_\_\_\_\_ Signature: \_\_\_\_\_