

School Advisory Council (SAF) and School Advisory Forum (SAF) Joint Meeting Minutes
Chapel Trail Elementary
Date: Tuesday, October 7, 2025
Time: 2:15 PM
Location: Planetarium

I. Welcome & Call to Order

- Mrs. LaCroix called the meeting to order at 2:23 PM, seconded by Terry Moody.

II. Introductions

- Members Present:
Frances Blocker
Lourdes Carrillo
Christine Cento Hernandez
Tameeka Cleare
Gina LaCroix
Casey Mattis
Terry Moody
Adriana Musarra
Sandra Rivas
Abrianna Rosa
Paola Salazar
Susan Suarez
- Guests:
Sara Crowther
- Quorum Met: Yes

III. Approval of Minutes

- The minutes from the previous meeting (September 24, 2025) were reviewed.
- Motion to approve made by Terry Moody; seconded by Lourdes Carrillo.
- Minutes were approved with no revisions.

IV. Principal's Update

- FAST PM1 Reading and Math assessments completed for all grade levels
- i-Ready Reading and Math Diagnostic 1 completed for all grade levels
- Book Fair was last week during students' media special. It was successful.
- Upcoming Events at CTE:
 - Candy Wars – October 6th – October 27th
 - Trunk or Treat – October 29th
 - Career Day – October 30th
 - Red Ribbon Week – October 27th – 31st
- Redefining our Schools
 - Meeting last week at Flanigan High School

- School Board Workshop is currently happening
 - Proposed: Chapel Trail and Panther Run would combine at Chapel Trail. This would make CTE a larger school.
 - Multiple options have been proposed for Panther Run. It would likely become an Autism Center.
 - After this workshop, there will be three region meetings.
 - Our region meeting is **November 13th** at **Miramar High**
- Quarter ends October 10th. Report Cards will be posted to FOCUS on October 21st.
- Honor Roll invitations will be sent home with students. We are trying to streamline the process by having families RSVP to Honor Roll so badges can be pre-printed.

V. School Improvement Plan

- End-of-Year Results:
 - K–2 ELA: Did not meet goal (Goal: 78%; Result: 65%)
 - 3–5 ELA: Met goal (Goal: 75%; Result: 76%)
- New SIP Goals for 2025–2026:
 - K–2 ELA: Increase students demonstrating grade-level performance on STAR K–2 Reading Assessment from 65% to 68%
 - 3–5 ELA: Increase students demonstrating grade-level performance on state ELA FAST Assessment from 76% to 79%

VI. Accountability/School Funds

- School Accountability Funds: Funds not yet available
- School Recognition Funds: Funds not yet available

VII. School Environmental Safety Incident Reporting (SESIR)

- Zero safety incidents reported

VIII. Upcoming School Events

- Candy Wars – October 6th – October 27th
- Trunk or Treat – October 29th
- Career Day – October 30th
- Red Ribbon Week – October 27th – 31st
- Next Meeting: Tuesday, November 4th

XIV. School Advisory Forum Updates

- Elections occurred at the last District Meeting.
- Next Meeting is October 16th.
- No concerns were shared to be brought forward at the meeting.

XV. Adjournment

- Motion to adjourn by Susan Suarez, seconded by Frances Blocker.
- Meeting adjourned at 2:35 PM

Submitted by:

Recorder: Mrs. Gina LaCroix

Position: SAC Chair

Approval Date: _____