DAEGU INTERNATIONAL SCHOOL — TEACHER RECOMMENDATION FORM

[Teacher Recommendation Form Guidelines (Grades 6–12 Applicants)]

Applicants to Grades 6–12 are required to submit both an English Teacher Recommendation and a Math Teacher Recommendation along with the application.
If the recommendations are not submitted by the deadline, the application will be considered incomplete, and the applicant will not be able to proceed to the next stage of the admissions process.

Submitting the application or requesting teacher recommendations close to the deadline may result in delays, as teachers may not have sufficient time to complete the forms. We strongly recommend that you make your requests well in advance.

1. Submission Method

- All teacher recommendations must be submitted using the Daegu International School Teacher Recommendation Form only.
- Each recommendation must be completed and submitted directly by the teacher through the online application system.
- Parents must send the recommendation request to the teacher via the system, but cannot view the submitted content.

2. Completion Guidelines

- All sections of the recommendation form include Korean translations for easy reference.
- The form consists of simple components such as basic information fields, checkboxes, and comment sections.
- All written responses must be completed in English.

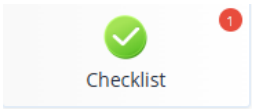
3. Eligible Teachers

Teachers completing the recommendation must meet all of the following criteria:

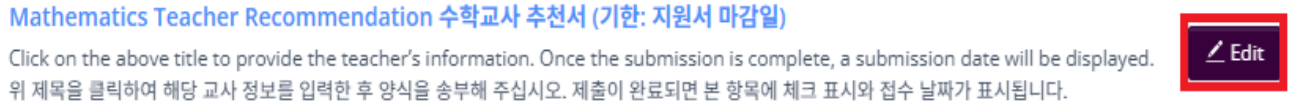
- A teacher who has taught the student directly in English or Math within the past year
- A teacher who is employed by a regular, accredited school (Teachers from academies, private tutors, and educational agencies are not accepted.)

4. How to Send the Recommendation Request

1. Go to the online application portal: (https://dis.openapply.com)
2. Log in with the parent account.
3. Select the "Checklist" menu



4. Click the "Edit" on the Teacher Recommendation section.



5. Enter the teacher's information and click "Save and Send via Email."
6. The recommendation request will be sent to the teacher.

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[FAQ - Frequently Asked Questions]

Q. Can I send the Teacher Recommendation Form only after submitting the application?

A. You may send the recommendation form as soon as your parent account is created, even if the application has not yet been submitted. Because teachers may need sufficient time to complete the form, we strongly recommend sending the request well before the deadline.

Q. Can the teacher write a letter-style recommendation or use a different form?

A. No. Only the official Daegu International School Teacher Recommendation Form will be accepted. Recommendation letters or other formats will not be accepted.

Q. If the same teacher has taught both English and Mathematics, can they complete both forms?

A. Yes. If the teacher has instructed the student in both subjects, they may complete and submit both the English and Mathematics recommendation forms.

Q. The teacher who taught my child recently transferred to another school. What should I do?

A. In this case, we recommend contacting your child's current school to inquire about the appropriate process for requesting the recommendation.