



## MISSION

Provide a collaborative learning community which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens.

OVER BUDGET

### *Title I Parent and Family Engagement (PFE) Plan*

School	Allocation	Meeting Date/s	Title I Family Engagement Team <i>(including at least one family member)</i>
Meridian Park	\$4511	9/30/25 10/08/25	MLL: Sarah Tomson MLL: Sally Tomson LAP: Katie Simpson LAP: Alison Novak Principal: Aram Osterlye Family Advocate: Bridgette Shima Counselor: K'Leia Wilson Parent: Jeanette Avila (Fam. Engagement Team) PTSA President: Stina

Shoreline Public Schools aims to provide the Title I/LAP parents and families with a welcoming, collaborative, inclusive, and enterprising school experience. Please list how your school will implement the following parental involvement requirements for the Title I/LAP program. **These plans will be shared with parents through the school website (hard copies available through the school office).**

Our school will comply with regulations regarding Shoreline's district Title I Parent Involvement Policy 4103. Each year families at Title I schools will be provided access to the Shoreline Title I Parent and Family Engagement flyer, which explains our Title I programs, parents rights, and how families can learn more about supporting their children at school. Schools also include a link on their websites to the district Title I webpage (<https://www.ssd412.org/academics/title-ilap>) where parents and families may access:

- District Title I Parent Engagement Policy (and translations)
- Complaint procedure
- Title I Flyer (also available in hard copy from each Title I school office)

#### Checklist for Schools

- Post this PFE plan on your school website (when complete)
- Provide hard copies of this PFE plan in your school office (when complete)

Link district Title I website to school website

Provide hard copies of district Title I flyer in your school office (provided by Title I office)

<p>1. Briefly <b>evaluate your Parent and Family Engagement plan from last school year</b>. How did it go? What would you change?</p>	<p>We did not have consistent attendance at our family engagement events. We unpacked which events were well attended, and discussed what made those events more accessible to families (whether it was timing, communication method, specific activity, etc). In doing this reflection, we decided to seek more authentic family input. We created a family engagement survey, to gain more insight into what types of activities families are seeking, and what possible barriers have been in previous years.</p> <p>This year we are making shifts specifically around:</p> <ul style="list-style-type: none"><li>- Prioritizing families sense of safety when participating in events (given political climate)</li><li>- Having monthly meetings with our Family Engagement Committee to continue to reflect and refine our systems when engaging families in events</li><li>- Using our survey results to implement some new types of family preferred events (such as remote, or later in the evening).</li></ul>
<p>2. Briefly describe how your building <b>assists families with setting home conditions to support children</b> as students.</p>	<p>The <u>Teachers, Counselor, Family Advocate and Administration</u> assist families to set up conditions to support home conditions through learning at <b>Curriculum Night, Monthly Newsletters, Counselor Corner website, SEL Night and conferences</b>. Resources that are provided to parents include:</p> <ul style="list-style-type: none"><li>- the importance of sleep and predictable schedules and schedules</li><li>- information on how to sign up for weekend food packs and other resources for families who might be experiencing food insecurity</li><li>- resources for parents to teach and model self regulation</li><li>- information on media literacy &amp; safety</li><li>- parenting classes available at the school in the community</li></ul>
<p>3. Briefly describe how your building <b>involves families with their children in homework and other curriculum-related activities</b> (e.g., <i>ask families to read at home...</i>)</p>	<p>Meridian Park involves families with their children in supporting their child’s curriculum related activities by At <b>Curriculum Night</b> and in <b>Teacher Newsletters</b>, teachers share:</p> <ul style="list-style-type: none"><li>- Nightly Reading / Reading Log expectation</li><li>- An overview of the content being taught in class and how parents might re-enforce learning at home</li><li>- invitations for parents to come into the classroom to volunteer and support learning</li></ul>

	<ul style="list-style-type: none"> <li>- Bi-monthly coffees and teas with the family advocate exploring different resources in the community that support learning (KCLS library, tutoring resources, how to access Shoreline School District available technology ie ParentSquare, Classlink)</li> </ul>
<p><b>4. Language Access:</b> How will you <b>identify the language access needs</b> of your families? How will you <b>share this information</b> with all relevant staff? How will you <b>provide language access</b> for families as needed?</p>	<p><b><u>Identifying Language Access Needs:</u></b> We identify the language needs for our families by working with the MLL and office staff to pull data around parent preferences for language translations.</p> <p><b><u>Sharing Information w/ Staff:</u></b> MLL teachers work with the classroom teachers to help support families in their requested language preferences. Family Surveys have been sent out in multiple languages, and the data was reviewed with staff - noting the number of responses for each given language survey.</p> <p><b><u>Providing Language Access:</u></b></p> <ul style="list-style-type: none"> <li>● Parent Square to translate messages</li> <li>● Family Engagement Survey translated to top 4 languages spoken in our building (English, Chinese, Spanish, Amharic)</li> <li>● Worked with our District Language Access Coordinator (Casey Baldner) to figure out best ways to support families in their native languages</li> <li>● Work with Casey Baldner to get forms (field trip, 5th grade camp, etc) translated to a family's home language</li> <li>● Use Lingolet to communicate with families via phone/video call</li> </ul>
<p>5. Summarize your <b>schools' plan for parent/family engagement</b> this year and describe how this information will be shared with families?</p> <ul style="list-style-type: none"> <li>● How will you involve parents in the planning, writing, reviewing and improvement of this plan/policy?</li> <li>● How can families submit comments when/if they are not satisfied with the plan?</li> </ul>	<p>Families answered a Family Engagement Survey (126 responses collected as of 10/1/25) in order to provide input regarding previous events hosted, desired family events, and potential barriers for families who are unable to attend. This data was then brought to our Family Engagement Committee to review and unpack the data. Parents are active members at those committee meetings.</p> <p>Families will be given opportunities to provide feedback regarding the plan through Parent Square Messaging, Family Engagement Committee, or Coffee &amp; Chat events that are hosted throughout the year.</p>
<p>6. How and when will you hold your <b>annual meeting</b> to inform families of the rights under Title I of parents to be involved? (e.g., flexible meeting schedules)</p>	<p>During Curriculum Night - families were invited to meet the Title 1 Teachers and hear information regarding the rights of Title 1 Parents.</p> <p>Title 1 teachers were also present at our building's Coffee and Chat meetings to address families, and provide information regarding the rights of Title 1 PArnts.</p>

<p>7. How will you work with families to create the annual <b>School-Parent Compact</b>?</p>	<ol style="list-style-type: none"> <li>1. We create the School-Parent Compact with the Family Engagement committee, which includes a family representative</li> <li>2. We sent out a school-wide survey to engage families and receive feedback which translates into our that School-Parent Compact</li> </ol>
<p>8. How will the school provide <b>timely information</b> regarding curriculum, assessments, levels of achievement, and opportunities for families to offer input?</p>	<p>Curriculum Night - two sessions to support families with multiple children. This provides opportunities for families to ask questions, offer input and gain understanding around our building curriculum and assessments.</p> <p>Assessments &amp; Achievement - October Conferences to touch base with families, Title/LAP letters go out to families qualifying for additional support, MLL letters go out to families qualifying for additional support, Mid-Year report cards, Spring Report cards, and availability in teacher's schedules to meet with any family who has a concern or wants more information regarding their specific student's needs.</p>
<p>9. How will the school Title I Program <b>coordinate parent and family engagement with the Family Advocate</b> and other staff and/or programs within the building and/or in the community?</p>	<p>Title 1 Teachers, Gen. Ed Teachers and the Family Advocate participate in a building-wide Family Engagement Committee that review and plan upcoming events based on family survey data. We consider attendance of previous events to help us better calibrate our communication, and advertisement of our events to better support all families.</p>

Proposed Parent and Family Engagement Budget		
Activity	Item	Projected Cost
<p><b>Family Kindergarten Night (6/11/26)</b>            Hosting a 1 time family night at school - partnering with Kindergarten Teachers to welcome incoming families.</p> <p><b>NOTE:</b>            -Checking out materials (puzzles, games, decodables)</p>	<p><u>Staff Time (Title &amp; Kindergarten Teachers)</u></p> <ul style="list-style-type: none"> <li>• 5 certificated staff members x 1.5 hours (\$75 per)</li> </ul> <p>Popsicles - \$20</p>	<p>\$75 x 5 = \$375</p> <p>\$20</p> <p><b>TOTAL: \$395</b></p>
<p><b>January BINGO (Bridgette &amp; Jenny)</b>            An interactive informational night with KCLS Librarians. Families will find out about in-person and online</p>	<p><u>Staff Time (Title, MLL, Fam. Advoc., Teacher)</u></p> <ul style="list-style-type: none"> <li>• 1 certificated staff member x 2hrs (\$50 x 2 = \$100)</li> </ul>	<p>\$100 + 64 = \$164</p> <p>\$150</p> <p><b>Total: \$314</b></p>

<p>library resources and learn about student cards. KCLS librarians will be able to issue cards on site.</p>	<ul style="list-style-type: none"> <li>1 classified staff x 2hrs (\$32 x 2 = \$64)</li> <li>Food \$150</li> </ul>	
<p><b>Family Advocate: Family Coffee &amp; Chat</b> (September/November/March/May)</p> <p>MLL/Title/Family Advocate will host a bi-monthly Family Engagement Coffee or Tea to discuss topics that parents bring to the building (for example, technology assistance, community building, educational support and resources, and other topics that will help families effectively navigate the school system effectively)</p>	<p><u>Staff Time (Title, MLL, Fam. Advoc., Teacher)</u></p> <ul style="list-style-type: none"> <li>4 certificated staff members x 1.5 hours (\$50 x 4 = 200)</li> <li>classified staff members (\$48 x 4=192)</li> </ul> <p>Food and Drinks</p> <ul style="list-style-type: none"> <li>\$75 x 4= 300</li> </ul>	<p>\$200 + 192 = 392</p> <p>\$300</p> <p><b>Total: \$692</b></p>
<p><b>SEL Family Information Night lead by Counselor (November)</b></p> <p>K'Leia would address our school wide SEL program: Zones of Regulation, but also touch on other prominent topics for families regarding what to watch for their student's mental health. Families can check out resources (Good Inside) to continue their learning.</p>	<p>2 staff members to plan &amp; Lead Meeting</p> <ul style="list-style-type: none"> <li>1 certificated staff x 2 hours (\$100)</li> <li>1 classified staff x 2 (\$96)</li> </ul> <p>Informational Materials to print and distribute (\$50)</p> <p><a href="#">Good Inside by Dr. Becky Kennedy</a> 7 copies x \$15 = \$120</p>	<p>\$100</p> <p>\$96</p> <p>\$50</p> <p>\$120</p> <p><b>Total: \$366</b></p>
<p><b>Media Literacy Night</b></p> <p>informing families and students about safe ways to navigate media</p>	<p>1 classified counselor x 2 hours</p> <p>32 x 2 = 64</p>	<p><b>Total: \$64</b></p>
<p><b>Bi - Monthly Calendars</b></p> <p>sent home with upcoming events - empowering</p>	<p>1 cert teacher to organize calendar &amp;</p>	<p><b>Total: \$240</b></p>

<p>students to attend &amp; know what's happening in their buildings</p>	<p>copy x 4 hours over the school year 4x50 = \$200</p> <p>Paper to send monthly calendar flyers home → \$40. <i>7 months x 600 = 4,200 sheets of paper OR if done in ½ sheet 2,100 sheets of paper</i></p>	
<p><b>Multicultural Game Night (November &amp; May)</b> Game Night + Family Potluck ran two times a year (Lead by Family Advocate &amp; MLL)</p>	<p>Dishware - \$100 (cups, plates, napkins, cutlery)</p> <p>Pizza and Drinks: \$150/per event</p> <p>2 Certificated Member = 2 hours per event x 4 = 200 (200 x 2 = 400)</p> <p>1 Classified Member 3 hours per event = \$144</p>	<p>Certificated Staff: \$200</p> <p>Classified Staff: \$144</p> <p>Dishware: \$100</p> <p>Pizza and Drinks: \$300</p> <p><b>Total: \$744</b></p>
<p><b>Sports Night (March)</b> <b>K-2 and 3-5 Nights</b> Partnering with our P.E. teacher to lead health and fitness activities in the gym</p>	<p><b>K-2:</b> <u>2 certificated adults</u> 1.5 hours = \$150 <u>2 classified adults</u> 1.5 hours = \$90 <b>3-5:</b> <u>2 certificated adults</u> 1.5 hours = \$150 <u>2 classified adults</u> 1.5 hours = \$90</p>	<p><b>Total: \$480</b></p>
<p><b>Grade Band Family Nights</b> Vary by grade band. Examples: - Zoom Story Night - Math Game Night - Winter Ball</p>	<p>Bi-Monthly (4 events) 2 certificated adults per event</p> <ul style="list-style-type: none"> <li>• Approx. \$200 per event</li> </ul>	<p><b>Total: \$800</b></p>
<p><b>5th Grade Communication</b> Moving up ceremony flyers &amp; Family invitations to send home</p>	<p>Paper for flyers and invitation</p>	<p><b>\$50</b></p>