



MISSION

Provide a collaborative learning community which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens.

Title I Parent and Family Engagement (PFE) Plan

School	Allocation	Meeting Date/s	Title I Family Engagement Team <i>(including at least one family member)</i>
Parkwood	\$4,150	10/8/25	Margaret Spencer Title/LAP Teacher Louise Jessen Title/LAP Teacher Ann Torres Principal Annette Campbell Interim Principal Elizabeth Nunes Substitute Principal Inger Murdock Family Advocate/MLL Teacher Mary Wagner MLL Teacher Kelly Erdmancyk Parent

Shoreline Public Schools aims to provide the Title I/LAP parents and families with a welcoming, collaborative, inclusive, and enterprising school experience. Please list how your school will implement the following parental involvement requirements for the Title I/LAP program. **These plans will be shared with parents through the school website (hard copies available through the school office).**

Our school will comply with regulations regarding Shoreline’s district Title I Parent Involvement Policy 4103. Each year families at Title I schools will be provided access to the Shoreline Title I Parent and Family Engagement flyer, which explains our Title I programs, parents rights, and how families can learn more about supporting their children at school. Schools also include a link on their websites to the district Title I webpage (<https://www.ssd412.org/academics/title-ilap>) where parents and families may access:

- District Title I Parent Engagement Policy (and translations)
- Complaint procedure
- Title I Flyer (also available in hard copy from each Title I school office)

Checklist for Schools

- Post this PFE plan on your school website (when complete)
- Provide hard copies of this PFE plan in your school office (when complete)
- Link district Title I website to school website

Provide hard copies of district Title I flyer in your school office (provided by Title I office)

<p>1. Briefly evaluate your Parent and Family Engagement plan from last school year. How did it go? What would you change?</p>	<p>Our PJ's and Popcorn night was well attended by families of students from all grade levels. The focus on Pandas was engaging and fit well with the nonfiction materials we provided to families.</p> <p>Our family advocate did an amazing job supporting our parent groups with World Night. This is a much celebrated event that brings our school together. We learn about each other through food, performances, clothing and student learning projects.</p> <p>At conferences, we met with families to share a folder with materials to support student practice of foundational reading skills at home. The feedback we received from families and students was overwhelmingly positive.</p>
<p>2. Briefly describe how your building assists families with setting home conditions to support children as students.</p>	<p>Staff utilize Lingolet, ParentSquare (automatically translates messages), translated documents, and other tools to support families that speak multiple languages. Intentional work is done to support scheduling interpreters for parent conferences and events at school.</p> <p>We talk to families at conferences about how to support their child's learning at home. We send home literacy materials so families can extend students' learning. Literacy folders with materials were created for selected students in grades 1-3 so they have everything they need to practice foundational reading skills at home.</p> <p>There are family engagement opportunities at Parkwood where important resources and strategies for supporting students at home are shared.</p>
<p>3. Briefly describe how your building involves families with their children in homework and other curriculum-related activities (e.g., <i>ask families to read at home...</i>)</p>	<p>Every teacher sends out family communication through various methods including ParentSquare, which will be used to support communication and access to translation.</p> <p>Classroom teachers provide optional weekly homework that supports the learning happening in class.</p> <p>The Title/LAP team will provide resources for families to learn ways to support their child's learning. MLL, Title, Family Advocate, and school staff will share strategies to support learning at home through in-person meetings and other communication.</p>
<p>4. Language Access: How will you identify the language access needs of your families?</p>	<p>The Title/LAP teachers/paras work closely with the MLL teachers at Parkwood to ensure we are providing access to families in their preferred language. This could mean sending information through Parent square so that it can be translated</p>

<p>How will you share this information with all relevant staff? How will you provide language access for families as needed?</p>	<p>or sending information that is already translated. We also use Lingolet and interpreters when meeting with families in person or on a conference call. Our MLL teachers do a great job sharing information about the families language with the classroom teachers and staff. Also, the home language is included on the Homeroom page for each student. Our MLL teachers have created a document that has all of the information about the interpreter and translation needs of each family. This is shared with each grade level and the intervention team.</p>
<p>5. Summarize your schools' plan for parent/family engagement this year and describe how this information will be shared with families?</p> <ul style="list-style-type: none"> ● How will you involve parents in the planning, writing, reviewing and improvement of this plan/policy? ● How can families submit comments when/if they are not satisfied with the plan? 	<p>The Title I/LAP parent representative and any other parents that are interested will review the school/family compact, the family involvement plan, and our plan for providing school-wide intervention.</p> <p>If families are not satisfied with the plan, they are encouraged to reach out to the Title/LAP teachers to share their concerns. The preferred avenue for communication is through ParentSquare.</p> <p>We work closely with our family advocate when specific student or family needs are brought up in Guidance Team meetings or in collaboration with teachers.</p>
<p>6. How and when will you hold your annual meeting to inform families of the rights under Title I of parents to be involved? (<i>e.g., flexible meeting schedules</i>)</p>	<p>We will hold an in-person Literacy Night with families to discuss the Title I/LAP and MLL programs at Parkwood on November 12, 2025. At this meeting we will introduce ourselves, talk about our programs, and share the Shoreline Public Schools Title I program flyer. This flyer has access to the policies and procedures manual. Families are encouraged to ask questions and provide feedback.</p> <p>The Title/LAP flyer will also be available for families at curriculum night.</p> <p>Parents may request a meeting during the school year to get more information from the Title I and classroom teacher, to give suggestions and to participate in planning instruction methods that suit the needs of their child. A meeting can be requested in writing, Parentsquare, through email, or by asking the teacher. The meeting will be scheduled at a mutually agreed upon time.</p>
<p>7. How will you work with families to create the annual School-Parent Compact?</p>	<p>Parkwood teachers will distribute the Title-wide school compact to all families during parent-family conferences in November. Title I/LAP and classroom teachers will collaborate with parents at fall conferences to individualize the School-Parent Compact as needed. The Title team will collaborate with our parent representative to create and design the compact.</p>

<p>8. How will the school provide timely information regarding curriculum, assessments, levels of achievement, and opportunities for families to offer input?</p>	<p>Kindergarten teachers meet at the start of the year with each parent in WaKIDS conferences in order to encourage parent involvement. Curriculum Night takes place in September to inform parents about grade level curriculum and assessments. In November parent teacher conferences provide opportunities for families to offer input and to better examine each individual child’s needs and goals. We strive to reach 100% attendance at conferences. Families receive district report cards in January and June on student progress.</p>
<p>9. How will the school Title I Program coordinate parent and family engagement with the Family Advocate and other staff and/or programs within the building and/or in the community?</p>	<p>Our school has an active PTA that offers many opportunities for parents to become involved in their child’s education. On August 28th we held a “Back to School Barbeque.”</p> <p>On November 12, 2025 A Title/LAP/MLL Literacy Night is planned. This evening event is for families to come learn about how to support their student(s) with reading at home. We will focus our event towards grades K-2. Our librarian will show families the books we have available in many different languages. Books will be available for check out.</p> <p>On April 16, 2026, the Parkwood World Night is planned. This evening event includes performances, booths with educational information and games, and a potluck.</p> <p>In the spring, we will screen students that are enrolled and expected to enter kindergarten at Parkwood in the fall. We will share materials and instructional support strategies with parents so that the new kindergarten students will be prepared for entering school in the fall.</p> <p>Several times each year the teachers at Parkwood complete assessments to determine if a student is performing at grade level standards in reading. Parents will receive a notification if their child qualifies Title/LAP reading support at school.</p> <p>Our family advocate is actively involved with welcoming families and helping them obtain the services and information they need to be active participants at our school. We have a full-time school counselor who works with students and their families. When it is allowed, parents are encouraged to volunteer as needed around the school. Parkwood has active community stakeholder groups, including Habesha (involves East African families), Cafecitos (Spanish speaking families), Natural Leaders (multicultural families working towards creating engagement events and activities), Black and Brown Affinity Group, Classroom Communities (works with each classroom to provide a community liaison), PACK (Parkwood Adults Who Care About Kids) and PTA (overarching family</p>

engagement and opportunities for students). Our Family Advocate and principal attends each PTA meeting.

Proposed Parent and Family Engagement Budget

Activity	Item	Projected Cost
Kindergarten Screenings May 2 and May 30, 2026	Classified extra pay for additional hours on Saturdays (2) and after school. Jimena will call families to invite them to the screening and translate as needed. Families will become familiarized with our school, meet staff, and take home a folder with information that is helpful.	Classified Staff: 12 hours Jimena \$450 Materials \$30 Folders and paper
Math Night February 9, 2026	Certificated Staff pay x 7 (ELO?) Materials: -spinners (\$50.00) -dice (\$50.00) number/playing cards (? -playing chips (\$120.00) -White printing paper (\$?) -Large Zipper Bags for holding materials (\$85.00 dollars)	Cert staff \$700 Materials: \$325
1-2 Literacy Night November 12, 2025	Certificated Staff <i>Materials will be purchased for every student in Title/LAP/MLL 1-2</i> -Staff Pay x 5 staff x 2 Hours	Cert staff \$500 Materials \$360 Food \$210

	-Whiteboards to check out \$120 -expo pens/dry erase markers volcanics 80 \$20 -Sheet protectors \$10 -Pizza \$200 -Cups \$10	
Evening Zoom Storytime and Craft December 10th or January 14 or March 4, 2026 (Cafecitos)	Classified staff	\$275 for staff and materials
Spring Board Game Night March 26, 2026	Certificated Staff	\$300 certificated staff 2 hours X 3 people
World Night April 16th, 2026	Classified Staff Inger Murdock	\$500 for 15 hours

balance \$500