

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, October 14, 2025
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California
Adopted 11/18/2025

1. CALL TO ORDER & ROLL CALL

Board President Adams called the closed session to order at 4:36 PM and the regular meeting to order at 5:32 PM

PRESENT: Board President Amy Adams and Board Members Dan Burchfield, Robert Perez, Nathan Sweet and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Juan Pablo Herrera, Assistant Superintendent for Business Services; and Dr. Melissa LaBelle, Assistant Superintendent for Instructional Services

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Adams called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation/Goal Setting: District Superintendent*
Government Code section 54957
- c) *Conference with Legal Counsel - Anticipated Litigation - Government Code*
Section 54956(b)
Significant Exposure to Litigation (number of cases to be discussed = 1)
- e) *Public Employee Employment/Appointment - Government Code Section 54957*
- f) *Confidential Student Matters: Government Code Section 49060*
Special Education Final Settlement & Release Agreement No. 3418969072

4. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Adams reconvened the meeting to open session at 5:32 PM, recognized the presence of a Board quorum and announced that the Board took action in closed session to approve the Final Settlement & Release Agreement No. 3418969072. The vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0

5. PLEDGE OF ALLEGIANCE

Laura McMurry led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 26

On a motion by Ute Van Dam and second by Dan Burchfield, the Board unanimously approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO. 27

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the minutes of the September 9, 2025 regular meeting.

8. REPORT FROM STUDENT REPRESENTATIVES

a) THS@MC - Sophia Lopez

No Report

b) Moorpark High School - Connor Lucente reported on the following: student enrollment; and the upcoming musical production of *Grease*.

9. PUBLIC COMMENT

Board President Adams called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District.

Laura McMurry invited the Board Members and cabinet officers to attend the upcoming unveiling of the newly completed mural at MHS.

10. REPORT FROM SUPERINTENDENT

a) MUSD Update

Superintendent Hays reported on the following: free and reduced meals enrollments; food waste recycling program at all school sites; MHS dinner and theater night with a performance of *The Legend of Sleepy Hollow*; Sabor Latino festival at MHS; middle school intramural practices; Moorpark Country Days parade; preschools hosting SIP visits; and the upcoming Great Shakeout Drill on October 16th.

- b) 2024-2025 CAASPP Data Review - Presentation

Drs. Melissa LaBelle and Rosalinda Silva reviewed a PowerPoint presentation that included the 2024-2025 CAASPP data analysis and SBAC data.

11. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Ute Van Dam reported on the following: Campus Canyon Back to School Night; CC, WC and PH Terrific Kids awards presented by Kiwanis Club; Builder's Club at CC; Country Days parade; and upcoming poker tournament fundraiser for the Kiwanis Club.

Robert Perez reported on the following: Campus Canyon BTSN; recent MHS football games; recent City Council meeting recognition of Spanish Heritage Month; MHS Sabor Latino festival; and the successful Country Days parade and street fair.

Dan Burchfield reported on the following: annual MCC golf tournament where proceeds are donated to MHS; Country Days; Field of Faith; and the October 13th VCSBA Dinner Meeting.

Amy Adams reported on the following: Sabor Latino Festival at MHS; recent MHS football games; the October 13th VCSBA Dinner meeting; and CC Back to School Night.

12. BOARD ITEMS FOR ACTION/DISCUSSION

No items.

13. CONSENT-ACTION – MOTION NO. 28

On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously approved the following consent action items by a roll call vote.

- a) Classified Employment Report No. 10-14-25-04
- b) Certificated Employment Report No. 10-14-25-03
- c) Payment of stipends
- d) Revisions to classified management job description: Transportation Supervisor
- e) Agreements for Services – 2025-2026
 - 1. Diligent - 2025-26 - total cost \$11,800.00
 - 2. Foster and Foster Consulting Actuaries Agreement - total cost \$8,250.00
 - 3. Ventura County Office of Education - UPK MD Outreach - 2025-26 - no cost, VCOE to pay MUSD \$5,000.00
 - 4. Sunbelt Staffing LLC - 2025-26 - total cost \$135,452.66
 - 5. Sunbelt Staffing LLC Addendum - 2025-26 - total cost \$88,560.00
 - 6. Soliant Health - 2025-26 - total cost \$371,662.75
 - 7. Soliant Health Addendum - 2024-25 - total cost \$5,947.80
 - 8. ProCare Therapy - 2025-26 - total cost \$58,909.50
 - 9. Aspiranet Agreement - 2025-26 - total cost \$510,943.10

- 10. MOU - Ventura County Behavioral Health & SELPA - 2025-26 - total cost per student \$15,753.85
- 11. ABA Network Inc. Addendum - 2025-26 - total cost \$77,771.22
- 12. Ventura County Office of Education Agreement - 2024-25 - total cost \$46,220.00
- 13. Professional Tutors of America Agreement - 2025-26 - total cost \$10,110.00
- 14. ChrisMel Inc. Agreement - 2025-26 - total cost \$17,500.00
- 15. VCOE - Consortium Agreement - 2025-26
- f) Acceptance of donations:
 - 1. Iconic Ring Group: \$174.00 - Moorpark High School
 - 2. Tree Ring Corporation: \$628.16 - Campus Canyon School
 - 3. The Teaching Zoo: \$1,000.00 - Mesa Verde Middle School
- k) Ratification of warrants issued through September 30, 2025
- l) Ratification of purchase orders in the total amount of \$3,975,859.06.
 B Series: B26-00154 - B26-00178; CO Series: CO26-00068 - CO26-00114; F Series: F26-00009 - F26-00014; P Series: P26-00152 - P26-00444; TP: Series: TP26-00037 - TP26-00045.

BUILDING PROGRAM

PERSONNEL

14. REVISIONS TO CLASSIFIED SALARY SCHEDULE - MOTION NO.29

On a motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously approved the following proposed revisions to the Classified Management Salary Schedule, which includes adding the Transportation Supervisor to Range 27 and moving the Director of Maintenance, Operations, and Transportation from Range 37 to Range 38.

		225 workdays, 13						
27	Custodial Supervisor	holidays, 22	Monthly	6,763.71	6,986.79	7,175.61	7,390.88	7,612.61
	Transportation Supervisor	vacation days=	Annual	81,164.52	83,841.48	86,107.32	88,690.56	91,351.32
		260 total days						
		220 workdays, 13						
38	Director of Fiscal Services	holidays, 27	Monthly	12,246.38	12,552.36	12,929.50	13,317.39	13,716.91
	Director of Maintenance,	vacation days=	Annual	146,956.56	150,628.32	155,154.00	159,808.68	164,602.92
	Operations & Transportation	260 total days						
		220 workdays, 13						
37	Director of Maintenance,	holidays, 27	Monthly	11,558.53	11,847.66	12,143.88	12,508.54	12,883.80
	Operations & Transportation	vacation days=	Annual	138,702.36	142,171.92	145,726.56	150,102.48	154,605.60
		260 total days						

INSTRUCTION

15. WILLIAMS QUARTERLY REPORT DISCLOSURE

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Uniform Complaints filed for the period of July 2025 through September 2025. Attached is the Moorpark Unified School District's October Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

BUSINESS

16. VCOE APPROVAL OF THE DISTRICT'S 2025-2026 LCAP AND ADOPTED BUDGET – INFORMATIONAL ITEM

The Ventura County Office of Education has reviewed and accepted the District's 2025-2026 LCAP and Adopted Budget. The official letter is referenced and provided as an informational item for review; no Board action is required.

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, November 18, 2025 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 30

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously adjourned the regular meeting at 6:19 PM.

AMY ADAMS
BOARD PRESIDENT

NATHAN SWEET
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

10/14/25