

INSTRUCTIONAL RESOURCES
MEDIA CENTER MATERIALS

EFB
(EXHIBIT)

The following exhibits are used by the District:

Exhibit A: Library Materials Challenge Form — 2 pages

Exhibit B: Checklist for Reconsideration of Media Center Materials — 6 pages

EXHIBIT A

LIBRARY MATERIALS CHALLENGE FORM

Under Texas Education Code (TEC) §33.027, a parent, district employee, or person residing in a school district may submit a written challenge to any library material in a school's library catalog. To submit a written challenge, an eligible individual must complete and submit the Library Materials Challenge Form. In accordance with TEC §33.027, an individual completing the form must identify how the challenged library material violates library standards adopted by the Texas State Library and Archive Commission (TSLAC).

Upon receipt of a Library Materials Challenge Form:

- The district must submit a copy of the form to its local school library advisory council (LSLAC), no later than the fifth day after the written challenge is received.
- The district's LSLAC must make a recommendation for action no later than the 90th day after the council receives the challenge.
- If a school district has not established an LSLAC, the school district's board of trustees must take action on the written challenge at the first open meeting held after the 90th day after receipt of a written challenge.
 - In Spring Branch ISD, the recommendation from a reconsideration committee will be reported to the board of trustees for board action at the first open meeting held after the 90th day after the receipt of a written challenge.
- A school district must prohibit student access to challenged library material until the district takes action in response to the challenge.

An individual may submit an appeal to the board of trustees regarding a district's response to a written challenge. The board must take action on an appeal at the first open meeting held after the appeal is filed.

Name: _____ **Date:** _____

Email: _____ **Phone:** _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

District/Charter School: _____

Campus: _____

Select all the following that apply:

- ☐ Parent/guardian of student enrolled in the district
- ☐ District employee
- ☐ District resident

Library Materials Challenge Form Instructions

1. Part I: Enter the title of the text, author, ISBN (if known), and how the challenged library material violates the TSLAC standards.

2. Part II: Follow the school district's instructions for submitting the Library Materials Challenge Form.

Library Materials Challenge Form

Part I: In the space below or in a separate attachment, provide the title of the text, author, ISBN (if known), and how the challenged library material violates the TSLAC standards. If submitting a separate attachment, please indicate below that there is an attachment.

Part II: Submitting the Library Materials Challenge Form

Directions: Print and complete this form to formally challenge a specific library material. Upon completion of this form, please submit the original form to your student's campus principal.

If you have any questions about the information requested on this form, or how to complete and/or submit it, please email media@springbranchisd.com.

EXHIBIT B

CHECKLIST FOR RECONSIDERATION OF MEDIA CENTER MATERIALS

Title _____

Type of Resource _____

Author/Producer _____

Does this resource meet the selection criteria outlined in EFB (LOCAL)?

Selection Criteria 1: Enrich and support the curriculum, taking into consideration students' varied interests, abilities, learning styles, and maturity levels.

☐ Yes

☐ No

Comments:

Selection Criteria 2: Stimulate growth in factual knowledge and an enjoyment of reading.

☐ Yes

☐ No

Comments:

Selection Criteria 3: Encourage enjoyment of reading, high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.

☐ Yes

☐ No

Comments:

Selection Criteria 4: Contributes to the development of a balanced collection presenting multiple viewpoints related to controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis. (See EMNB regarding instruction about controversial issues.)

☐ Yes

☐ No

Comments:

Selection Criteria 5: Represents many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.

☐ Yes

☐ No

Comments:

Selection Criteria 6: Meets high standards for artistic quality and/or literary style, authenticity, and educational suitability.

☐ Yes

☐ No

Comments:

Selection Criteria 7: Is age appropriate for the school level.

☐ Yes

☐ No

Comments:

Selection Criteria 8: Free of obscene material.

☐ Yes

☐ No

Comments:

Selection Criteria 9: Includes accurate and authentic factual content from authoritative sources for nonfiction works.

☐ Yes

☐ No

Comments:

Selection Criteria 10: Has a high degree of potential user appeal and interest.

☐ Yes

☐ No

Comments:

Selection Criteria 11: Free of “sexually explicit material” as defined by TEC Section 33.021.

☐ Yes

☐ No

Comments:

Selection Criteria 12: Free of “harmful material” as defined by Penal Code section 43.24.

☐ Yes

☐ No

Comments:

Selection Criteria 13: Free of pervasively vulgar or educationally unsuitable material.

☐ Yes

☐ No

Comments:

Selection Criteria 14: Free of gratuitous or explicit nudity that does not contribute to educational objectives, cultural understanding, or artistic merit. ☐ Yes ☐ No Comments:
Selection Criteria 15: Does not adopt, support or promote gender fluidity as defined in policy EFB Local ☐ Yes ☐ No Comments:

Professional Reviews (Attach or link each review to the report)

Source of Review	Recommended Age or Grade Range	Favorable or Unfavorable?	Other Comments

Additional committee discussion and comments:

Ballot Results from Reconsideration Committee

The decision of the Reconsideration Committee is as follows:

Elementary School

- ☐ Yes
☐ No
☐ Yes, but Restricted
Access ONLY

Middle School

- ☐ Yes
☐ No
☐ Yes, but Restricted
Access ONLY

High School

- ☐ Yes
☐ No
☐ Yes, but Restricted
Access ONLY

Roles of review committee members:

Chairperson

Date

Attachment to EFB (EXHIBIT B): Review committee documentation to be completed individually, one per person, and submitted to the committee chair

Committee Member Role (Teacher, Librarian, Administrator, Parent, etc.)

Resource in Question

After reading the resource in its entirety, reviewing district policy regarding instructional material selections, and discussing with the review committee members, it is my determination that the treatment of the questioned resource should be as follows:

This book be available at:

Elementary School

- ☐ Yes
☐ No
☐ Yes, but Restricted
Access ONLY

Middle School

- ☐ Yes
☐ No
☐ Yes, but Restricted
Access ONLY

High School

- ☐ Yes
☐ No
☐ Yes, but Restricted
Access ONLY

Please include other comments regarding the strengths and weaknesses of the resource.

☐ **Acknowledgement**

I understand that my participation on the Reconsideration Committee is confidential as is the content that was discussed during the committee meeting.