AUGUST

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: August 28, 2025

TIME: 3:00 PM

S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
N. Elebeke	96349	
C. Jackson	87859	
A. Johnson	69733	
A. McGee	90360	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

"The strenght of the team is each individual. The strenght of each member is the team"

Phil Jackson

DAVID W. CARTER H.S.
P-TECH PLC TEAM MINUTES/ AUGUST 28, 2025

IN ATTENDANCE

Carter P-Tech: *A. Arbuckle, M. Beaty, B. Brown, C. Jackson, N. Elebeke, A. McGee, J. McKenzie, B. Myer, C. Jackson, A. Johnson, Nicholson, R. Taylor- Mallard, R. Taylor-Smith, A. Washington*

CVC TRANSPORTATION

- Ask for another 2:30pm bus. If received, Mirror morning departure with Juniors on one bus and Seniors on another bus
- 4:15pm bus will not work since school ends at 4:30pm. Taylor-Smith will discuss with Mr. Arbuckle

LAPTOPS

- *Taylor-Smith will talk with Arbuckle about additional laptops*

PROGRESS MONITORING/FACILITATOR

- *Grades sheets will be do this Friday only*
- *Grade sheet going forward will be on Wednesday*
- *Taylor-Smith will get with Steven Jones for status on Progress Monitoring spreadsheet*
- *Taylor-Smith will send out Facilitator assignment spreadsheet*
- *Taylor-Smith will check with Mr. Arbuckle on Facilitator afterschool code*

GRADE LEVEL MEETING

- *August 29- 11th and 12th -will go to Media center and then 9th and 10th*

HUDDLE EXPECTATIONS

- *Presentation shared via PowerPoint*
- *Huddle team will share link with everyone*
- *Huddle team ensure tv's are working,*
- *Share Teams sharing capability with everyone*
- *McGee added to Huddle team*
- *Screen not working let McGee know*

PROCESS FOR PHONES GETTING UNLOCKED

- Washington will open all doors on Elebeke Hallway
- McGee will open all phones on Welcome Center Hallway including Myer and McKenzie

STUDENT LIST

- Everyone will receive a list of students and the bus they should be coming back on

CVC ATTENDANCE/BEHAVIOR ISSUES

- Students will have Spring online classes.

TEAM ACTIVITY

One Carter Belief

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: August 14, 2025

TIME: 3:00 PM

S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
N. Elebeke		
C. Jackson	87859	
A. Johnson	69733	
A. McGee	90366	
J. McKenzie	82873	Mr. McKenzie
B. Myers	109350	
J. Nicholson		
R. Smith	109207	
R. Taylor-Mallard		
A. Washington		

DAVID W. CARTER P-TECH

PROFESSIONAL LEARNING COMMUNITY

MEETING AGENDA

Attendees: S. Arbuckle, M. Beaty, B. Brown, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, M. B. Myers, J. Nicholson, R. Taylor, Mallard, R. Taylor - Smith, A. Washington

Recorder: J. Nicholson

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Administrator Corner	**S. Arbuckle**
Counselor's Corner	**A. Washington**
Workplace Learning Coordinator Corner	**R. Taylor - Smith**
Questions & Answers	**Collegiate Team**
	Building Futures Together

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES AUGUST 14, 2025

IN ATTENDANCE

S. Arbuckle, M. Beaty, B. Brown, C. Jackson, A. Johnson, A. McGee, J. McKenzie B. Myers, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

HOUSE BILL 1481

- Referred to as HB 1481
- State law states that no student can have their cellphone, laptop, earbud or any unauthorized electronics.
- Students will place electronics in pouches. Unauthorized electronics will be taken up at intake. Student can pick that merchandise up after school

LAPTOPS

- Shortage of laptops
- District provided
- Agenda to receive more laptops

DRESSCODE

- Ensure all students are in dress code daily
- Levine's out of stock on several uniform items. Store advising parents to order the uniforms online with a 2-4week turn around to receive

CEDAR VALLEY

- Classes start on August 25
- Will have two buses leaving at 9:05. Junior Bus and Senior Bus
- Departing to Carter from CVC IS 11:30AM, 1PM, 2:30PM

SCHEDULES

- Ms. Washington working on schedules. Should be completed by August 24 or before

WORKPLACE COODINATOR

- Working with different partnerships and entities for scheduling

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY

A Dallas ISD Collegiate Academy

PLC [redacted]

S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
N. Elebeke		
C. Jackson	87859	
A. Johnson	69733	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	69202	
R. Taylor-Mallard	83480	
A. Washington		
A. McKee	90366	

The strenght of the team is each individual
The strenght of each member is the team

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

MEETING AGENDA Date: [illegible] Time: 3:30PM - 4:30PM Location: Carter College & Career Room
Attendees: M. Beaty, B. Brown, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, J. Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington
Facilitator: R. Taylor-Smith
Recorder: J. Nicholson
Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
ening and Welcome	**R. Taylor-Smith**
Counselor's Corner	**A. Washington**
Workplace Learning Coordinator	**R. Taylor - Smith**
Open Discussion	**Collegiate Staff**
Q&A	**Collegiate Staff**
	WELCOME BACK!

DAVID W. CARTER H.S.
P-TECH PLC MINUTES/ AUGUST 12, 2025

Time: 3:00pm

IN ATTENDANCE

Carter P-Tech: *M. Beaty, B. Brown, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myer, J. Nicholson, R. Taylor-Smith, A. Washington*

PLC

- Going forward, Collegiate team will meet at PLC for discussion, and then break out into designated team (by grade level) for collaboration
- Thursdays PLC are designated for facilitation
- Site Team will distribute a monthly MAP to include everything going on in Collegiate. Map will be shared with Comprehensive

OPERATIONS

- Welcome to the new school year
- Grade level meetings with be next Tuesday-Thursday. CVC Success Coach, Jaquel Thomas will be onsite to help students with the new Workday Website.
- Be sure that you are on the new REMIND for the 2025-2026 school year
- McGee is responsible for posting on the REMIND for the entire Collegiate Department
- Teachers responsible for posting their direct information on REMIND or they can share with McGee to post on their behalf. Please send McGee an email if you would like her to post your REMIND information

ENROLLMENT

- 125 Freshman students are still required for Collegiate. Currently at 103
- Collegiate still accepting applications.
- A parent/student interview is required.
- A decision will be made to ACCEPT or DENY the candidate.
- If you are a Team Lead, please attend the interview or, have a member from your team come for representation

TECHNOLOGY

- Students cannot have iPad, earbuds, smart watches. Only school issued laptop
- Laptops will be distributed for Collegiate on August 18-19
- Laptops currently available-75. R. Taylor-Smith will work with Sargent Henley to get additional laptops
- Laptops will be handed out by R. Taylor-Smith in Dr. Mallards room
- McGee to send REMIND to upper classmen to start bringing their laptop/charger on 8/13

- Students will be allowed to have all of their technology at the college. Must revert to campus technology policy when they return to Carter from the college

FACILITATION

- Collegiate will use Dr. Mallards Facilitation plan. Dr. Mallard will send out
- R. Taylor-Smith is finalizing Facilitator list

SCHEDULES

- Counselor Washington has almost completed Freshman schedules. Junior and Seniors is completed
- Collegiate teachers who have Comprehensive students in your class, can send a list to A. Washington, who will ask Comprehensive Counselors to transfer the student. If no action taken, the student will be moved by A. Washington

COLLEGIATE INTERACTIVE WORKSHOP

- Outcomes Based Measures activity

SEPTEMBER

PLC MEETINGS

SEPTEMBER 2025

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES
SEPTEMBER 18, 2025

Attendees Collegiate: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, J. McKenzie, B. Myer, J. Nicholson, A. McGee, R. Taylor-Mallard, R. Taylor-Smith. A. Washington

OPERATIONS

- Climate and culture walk on September 18, with Mr. Lysowski at the CVC Campus
- Carter staff shared, Collegiate procedures/operations
- Process for monitoring our students on the campus
- Central Staff pleased with process plans that are in place
- Carter shared roadblocks experiencing with Central staff like the blocked computer platforms. Lysowski was already aware of the blocks and will send Taylor-Smith a Google Form to document and note for tracking and resolve
- Lysowski will check into the issues having with Wednesday bus departing from CVC to Carter
- Taylor Smith Profi College Course work extended to Sept. 28. Taylor-Smith will be in classroom on Wednesday and Thursday
- 9th- Freshman team will work with Freshman students that did not complete DCCCD Application. Mallard, Beaty, McKenzie will assist those students on Friday
- 10th grade team, identify 10th grade students that needs to be on Success Plan
- Mr. Arbuckle will start having a weekly check off sheet. Arbuckle will start ensuring it is completed on Friday evening

UNIFORMS

- Students look good in uniforms; Uniforms allow students to be identifiable. Helps with discipline

PROGRESS MONITORING

Students will be categorized as:

- Red, yellow, and green
- Status Red- mandatory tutoring
- McGee will get list of students in red from team leads and contact students' parents for parent conference
- Keep log of students that come for tutoring as Collegiate Artifacts
- Tutoring starts next week.
- Imperative to document and detail the Progress Monitoring report with status and what action si be/being taken. If no grade is listed on the report, note
- Mr. Jackson old students will be transferred to Carter next week for progress monitoring
- Senior progress monitoring will be done by Stewart and Boyington
- Seniors keep their grade sheet until Friday and give to their facilitators

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: SEPTEMBER 30, 2025

TIME: 3:30 PM

S. Arbuckle		
M. Beaty	107005	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke	96349	
C. Jackson	87859	
A. Johnson	69733	
A. McGee	903606	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

AT DALLAS COLLEGE
CEDAR VALLEY CAMPUS

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, M. B. Myers, J. Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Recorder: J. Nicholson

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Administrator Corner	**S. Arbuckle**
Counselor's Corner/	**A. Washington**
Workplace Learning Coordinator Corner/Steering Committee	**R. Taylor - Smith**
Questions & Answers	**Collegiate Team**
	Building Futures Together

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES SEPTEMBER 30, 2025

ATTENDANCE

Attendees: S. Arbuckle. M. Beaty, B. Brown, Z. Carter, N. Elebeke, A. Johnson, C. Jackson, J. McKenzie, B. Myers, J. Nicholson, A. McGee, R. Taylor-Mallard, R. Taylor-Smith, A. Washington

STEERING COMMITTEE MEETING

1st meeting on 9/30
Focus for this year is Building Scholars, Shaping Careers
Member had an activity to share one word that they felt would help achieve the focus for the year
Committee will utilize the words shared throughout the year to focus on success
IT pathway will be the focus. Goal is to strengthen and increase enrollment for that pathway

DRESS CODE

Students can wear spirit shirts on Friday. Cannot wear to the college during the week

PERFORMANCE

Devon Gee will not pass.
Do we drop him?
Student hadn't uploaded documents causing him to fall behind.
11th grade team let Arbuckle know by Oct. 1 if we drop him.
Lauryn Weatherall
Turned in many assignments. Appear to be on track.
Luna Mendez- Need to decide on her. Currently passing with 3.0, but can she sustain the entire program in 11th and 12th grade
10th grade team decide and advise Mr. Arbuckle
Rynia Prather is asking to come back to Collegiate. If accept back, needs to be able to sustain the program for all 4 years.
Student original issue is that parent is adamite that she will not buy uniforms.
Mr. Arbuckle wants to make three phone calls per day on students that are doing well. Staff will provide Mrs. McGee with those names, and she will send parent emails to Mr. Arbuckle.

PROGRESS MONITORING

Beaty-14 passing
Boyer-15 passing
E- out
Brown 12 passing and 0 failures
Johnson data needs updated

McKenzie 14 pass 3 failures
Myers 6 passing 0 failures
Nicholson 31 passing 4 not passing failures
Smith 37 pass 4 failures
Carter 31 passing 2 failures
Students will receive a progress report from college classes if in Red status.

RECRUTING

R. Taylor-Smith is Lead for recruitment
12 Recruiting events coming up
Target schools are Bedford, Hulcy, Mark Twain

ATTENDANCE FOR CREDIT

Held on Tuesday and Wednesday. At 4:30pm doors are locked
Students need to see Mr. Gassaway 1:30 to 2:15 to get signed up.
A Arbuckle will identify those students that need out of Reconnect and put in a seat
Students needing Attendance for Credit
9th- Denise Perez and Jose Aguilar
10th- Vanessa Zuniga for ROTC
11TH- Sy'Niahh Williams
12th- Monqueveon for 5 to 7 classes. Two classes are ineligible

DISCIPLINE

Administrator witnessed Payton Anderson outside pushing a girl
He will be dismissed from Collegiate. Arbuckle will suggest that he return to his home school.
Set up Dismissal Hearing
Chasity Grant- Reset for 10 days. Will be released from Collegiate
Kailyn Barree – Currently not on Rooster due to reenrollment from DAEP
Chance to graduate 21 students 3 or less classes

CURRENT ACADEMIC STANDINGS

21 students on target to graduate with AA Degree
10- Possibility (4 or 5 classes remaining to complete)
District won't pay if student have three or more courses to complete
No longer offer certifications

SAT VOUCHERS

Only five students signed up
Students need to see Ms. Washington if they want vouchers

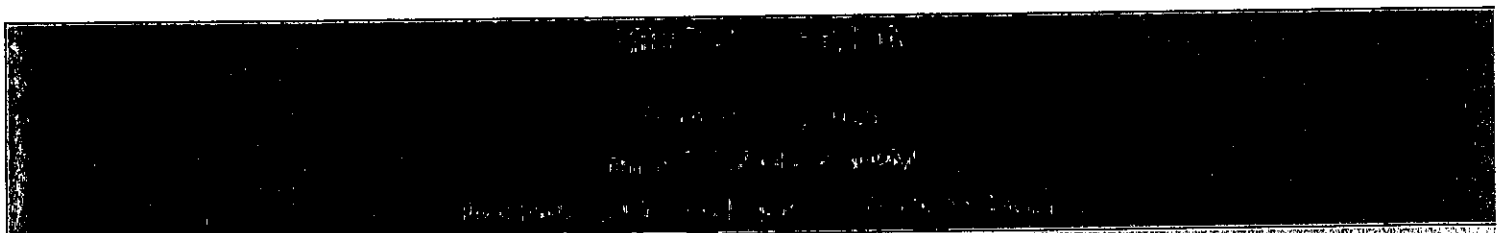
DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: September 25, 2025

TIME: 3:30 PM

S. Arbuckle		
M. Beaty		
B. Brown	109204	
Z. Carter	115610	
N. Elebeke		
C. Jackson	87859	
A. Johnson	69733	
A. McGee	90366	
J. McKenzie	82878	
B. Myers	109350	
J. Nicholson		
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY



Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, J. Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Facilitator: A. Arbuckle

Recorder: A. McGee

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Opening, Welcome, Information	**Arbuckle**
Workplace Coordinator	**Taylor-Smith**
Counselor Updates	**Washington**
Team Break Out Session	**Teams**
NOTES	**Complete Compliance Training**

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES – SEPTEMBER 25, 2025

ATTENDANCE

S. Arbuckle. M. Beaty, B. Brown, Z. Carter, A. Johnson, C. Jackson, J. McKenzie, B. Myers, A. McGee, R. Taylor-Mallard, R. Taylor-Smith, A. Washington

UTSW FIELD TRIP

- Sponsored 30 plus students to UTSW. Students listened to Guest Speaker from Forensics and DPD who shared why they selected that career path.

PARENT MEETING/ PARENT COMMUNICATION

- Collegiate parent meeting held on 9/23, was a success
- Parent communication authentication
- Parent conferences going well.
- Continue to detail and document Progress Monitoring Report
- Ensure you have access to student referral system
- Keep parents abreast of student status

GRADES

- Make sure grades are updated in an efficient time
- Friday 9/26, cutoff to be eligible to play

RECRUITMENT

- Bedford Recruitment
- 64 students signed up.
- Focus on high end students when recruiting
  Recruiting Team
- Ms. Smith will get with you. May need substitutes

TABLE TALK WITH THE PRINCIPAL

- Via REMIND shared Conflict Days, Lead Team, HBCU Night, how to update PowerSchool with most current Student Contact Information

CVC SUCCESS COACH VIST

- Jaquel Thomas will visit Carter on 9/26 to meet with students in 8week course
- 15 students in an 8week course. Two in RED status, four in orange as Professor has not entered grades.

TARDY SYSTEM

- There will be a tardy system, that will be taken by Hall Monitors. Gassaway will manage.

PROGRESS MONITORING

- Students in RED- Mandatory Tutoring Students in yellow- collaboration in group

OPERATIONS

- Mr. Arbuckle to meet with Professor Jackson who has shared that all IT students under him will pass.

- Band Director email about students coming to band when should be in Collegiate. Email Roussell about coming to a PLC

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: September 23, 2025

TIME: 3:00 PM

S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke	96349	
C. Jackson	87859	
A. Johnson	69733	
A. McGee	90366	
J. McKenzie	82873	
B. Myer		
J. Nicholson		
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

9/23/2025

Collegiate PLC Agenda – High Leverage Friday Focus

Start Time: 3:30 PM | Location: Collegiate Conference Room

3:30 – 3:40 | Whole Group Kickoff

- **Publish Red/Yellow/Green List**
- Review deadlines (drop dates, Dallas College Updates). **Washington/Dr. Mallard**
- **Parent Meeting Tonight:** Confirm agenda, handouts, roles. **(Mrs. Smith)**
- **Field Trip Tomorrow:** Rosters, buses, chaperones confirmed. **(Mrs. Smith)**
- **Duty Schedule Check:** Arrival coverage + phone unlocking responsibilities. **(Ms. McGee)**
- **Mandatory Tutoring (Arbuckle)**

3:40 – 4:00 | Grade-Level Breakouts

Grade 9 Team – Foundations & Engagement Dr. Mallard

- Review red freshmen → assign 1:1 conferences + parent calls.
- Confirm Dallas College ID/apps complete. (Barree/Anderson)..Documentation
- Deliverable: list of red students with parent contact outcomes.
- Behavior Contract/Success Contract 36 students (10)

Grade 10 Team – Pathway Alignment & Skill Development Mr. Jackson

- Audit Cedar Valley readiness.
- Assign facilitators to red ID's for parent conferences.
- Deliverable: list of misaligned students + parent call log.

Grade 11 Team – College Course Success Mrs. Nicholson

- Review 8-week grades + failing students.
- Assign tutoring schedules + parent calls for red IDs.
- Deliverable: action log for juniors with tutor/parent intervention.

Grade 12 Team – Graduation & Degree Completion Dr. Mallard

- Confirm degree progress for 48 potential graduates.
- Schedule mandatory parent conferences for red seniors.
- Deliverable: updated graduation list + parent meeting log.

4:00 – 4:15 | Teamwide Friday Action Steps

1. **Parent Meeting Tonight:** Agenda finalized, roles assigned, handouts distributed.
2. **1:1 Conferences:** Facilitators meet with red students; tutoring actions logged
3. **Parent Calls:** Mrs. McGee contacts parents of red students + logs outcomes. **McGee Updates**
4. **Freshman Applications:** McKenzie & Beatty confirm IDs complete. **(8) Students**
5. **Grade 10 Audit:** Coach Jackson submits Cedar Valley prep list. **Updates**
6. **Attendance for Credit:** Verify sign-ins, late slips, reconcile rosters. **Washington**
7. **Facilitator Updates/ Shuttle Coverage:** Mr. Carter checks 11:30a & 1:00p buses (departure = return count). **Nicholson/Carter**
8. **IT Escalations:** All blocked site issues → ticket + Google Form ID logged. **Mrs. Smith**
9. **Field Trip Tomorrow:** Transportation, chaperones, emergency contacts finalized. **Mrs. Smith**
10. **Arrival Duty & Phone Unlocking: Mrs. McGee**

11. **Snapshot & PLC Prep/Per Team:** Failure report pulled. Share "5 wins : 1 fix" summary with PLC leaders for Tuesday.

4:15 – 4:30 | Whole Group Closeout

- Each grade team reports top 3 actions/written and submitted by grade level lead.
- Confirm readiness for **Parent Meeting Tonight, Field Trip Tomorrow, and Duty Schedules**.

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES
SEPTEMBER 23, 2025

ATTENDANCE

M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, J. McKenzie, B. Myer, J. Nicholson, A. McGee, R. Taylor-Mallard, R. Taylor-Smith. A. Washington

TEAM GROUP KICKOFF

- Red/Yellow/Green list – review and contact all parents for parent meeting for students in red
- CVC drop date is October 7
- Prepare for Parent meeting 9/23, 2025
- Tailgate and Teams
- Will have refreshments
- MEGACARE will give away tennis and speak in Media center. Then parents/students will revert to downstairs collegiate Hallway.

FOUNDATIONS AND ENGAGEMENT- 9th grade team

- Review Freshman in RED. Set up parent conferences
- Identify students who do not have ID badges. Beaty and McKenzie work with those students
- Students returning from DAEP next week will be placed on Success Plans
- McGee document parent conference, time called and outcome from the call
- PATHWAY ALIGHMENT AND SKILL DEVELOPMENT-10th
- Create list of misaligned students and parent call log

COLLEGE COURSE SUCCESS-11TH

- Review eight-week grades
- Identify failing students
- Assign tutoring schedules
- Need log with

GRADUATION AND DEGREE COMPLETION-12TH

- Dr. Mallard confirm degree progress for forty-eight potential graduates
- Schedule mandatory parent conference for those senior sin red status

ATTENDANCE FOR CREDIT

IT ESCALATIONS

- Taylor-Smith will help report all blocked platforms for trouble ticket entry via Google form

INTAKE

- October Intake Schedule will be revised and sent via email

FIELD TRIP

- September 24, 2025
- Thirty students
- UTSW
- Active Shooter

CVC TRANSPORTATION

- Z. Carter to facilitate 11:30am, 1p, 2:30pm Shuttle departure

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: September 18, 2025

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S. Arbuckle		
M. Beaty		
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A. Washington	68276	

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

[redacted]

Attendees: S. Arbuckle, M. Beaty, B. Brown, N. Elebeke, B. Greer, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Facilitator: T. Adkinson

Recorder: J. Nicholson

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Welcome/Administrative Information	**S. Arbuckle**
Progress Monitoring	**S. Arbuckle**
Workplace Learning Coordinator Updates	**R. Taylor - Smith**
Counselor Updates/New	**Washington**
Preparation For Friday	**See Handout**

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES
SEPTEMBER 18, 2025

Attendees Collegiate: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, J. McKenzie, B. Myer, J. Nicholson, A. McGee, R. Taylor-Mallard, R. Taylor-Smith. A. Washington

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DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: September 16, 2025

TIME: 3:00 PM

S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke	96349	
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B. Myer	109350	
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R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68274	

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

Attendees: S. Arbuckle, M. Beaty, B. Brown, N. Elebeke, B. Greer, C. Jackson, A. Johnson, A. McGee, J. Mckenzie, B. Myers, Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Facilitator: T. Adkinson

Recorder: J. Nicholson

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Opening and Welcome	**S. Arbuckle**
Progress Monitoring/Data	**S. Arbuckle**
Workplace Learning Coordinator Updates	**R. Taylor - Smith**
Counselor Updates/New	**Washington**
Attendance/Discipline	**Mallard**

DAVID W. CARTER H.S. P-TECH PLC MEETING MINUTES SEPTEMBER 16, 2025

ATTENDANCE

Attendees Collegiate: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, J. McKenzie, B. Myer, J. Nicholson, A. McGee, R. Taylor-Mallard, R. Taylor-Smith, A. Washington

PROGRESS MONITORING

- Two support staff members will join Carter to facilitate from 9400 to assist with 11th grade students. S. Arbuckle will provide the staff members with a list of names.

- Carter PTECH Progress Monitoring
- (Week Sept 8-12)
- Categorized my teacher
- Student by color
- Red- mandatory tutoring
- Yellow- collaboration. Grouped by subject
- Green - Maintain
- C. Jackson will review list of sophomore students via Google Doc from Collegiate Counselor. He will monito/complete grade checks and make as needed parent phone calls.
- Nicholson will facilitate her 11th grade students only. Will work with Z. Carter who will have his own list of students.
- Progress Monitoring spreadsheet needs to have details on student current status, and plan of actions and interventions noted in detail
- Every student in RED patent conference and placed on a Success Plan
- Do all Facilitator have the Syllabus and are going through it

PROGRESS MONITORING ANALYSIS

- Per review of the Progress Monitoring Report the data analysis is:
  Heaviest group in red are the 10th
  11th- In need of Intervention
  12th -* 37% unmonitored
- Cabinet determined 11th grade high risk group. Site time determined 12th grade at highest risk as 37% unmonitored. Unable to determine what that 37% is doing to categorize them (red, yellow, green)

COUNSELOR RQUEST

- Counselor needs pathways on some students
  Aiden Ortiz
  Noah Lainez

SYSTEM ACCESS

Junior percentage impacted from the following

- Lockdown browser
- Getting acclimated to going to college campus
- Not being proactive in letting Facilitator know about issues and questions they are having
- Taylor Smith will see if IT students can access the APP CERTIPORT
- Friday-20 students to McKenzie get them back in the CVC process.
- Log into personal emails on their laptops.
- They will need to have phones unlocked during that class period.
- What needs to happen if students don't have a phone.
- Create email at home.
- Complete verification so they can get access

PARTNERSHIPS

- Reserve Media Center for Sept. 19, from 12-4 for
- Business pathway student and
- Brian Golden with Truence
- Bold Force under Sales force working with us.
- PTECH Only
- World Vision
- PTECH only
- Link for World Force will be sent by T. Smith
- Still waiting for 9/23 approval for.field trip
- Will give field trip forms tomorrow

RECRUITMENT

- Recruitment season
- Will get with team on Thursday

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: September 11, 2025

TIME: 3:00 PM

S. Arbuckle		
M. Beaty	107085	
B. Brown	11	
Z. Carter	115610	
N. Elebeke		
C. Jackson	87859	
A. Johnson	69737	
A. McGee	903664	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Facilitator: S. Arbuckle

Recorder: A. McGee

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Data & Operation Information	**Arbuckle**
Coordinator Corner	**Taylor-Smith**
Counselor Corner	**Washington**
Intake Calendar	**McGee**
Q&A	**Team**

DAVID W. CARTER H.S. P-TECH PLC MEETING MINUTES SEPTEMBER 11, 2025

IN ATTENDANCE

M. Beaty, B. Brown, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Progress Monitoring

- Students in red put description in notes. Be detailed. Ensure interventions are in place and track status and outcome.
- After school Tutoring mandatory for RED status
- Mr. Arbuckle in Leadership to discuss facilitation pay
- We do have a supplemental code

Engagement/Partnerships

Farwell to Success mentorship starts today

- Senior only per scholarship opportunities
- Full ride scholarships
- Meet 6 times 1hr
- Thursdays 4:30-5:30 afterschool
- to participate.
- How will football players take advantage of opportunity
- Will go on fieldtrips.
- One professional golf location
- Put information on this week Huddle
- Taylor-Smith will send out information

UTSW for active shoot activity

- Date: 9/23
- Sophomores
- Taylor-Smith and C. Jackson chaperon

Parent Meeting

- All grade levels
- Parent wear jerseys
- Will have games
- Tailgate team up theme
- United Mega Care will be attending. Bringing snacks
- Induct new 20 Ambassadors

Intake

- Staff will have a rotating calendar
- Starts Monday, September 15

INTERACTIVE ACTIVITY

Presented by Counselor Washington

Individual staff member compiles pathway to success for students starting in Freshman year to Senior year.

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: September 2, 2025

TIME: 3:00 PM

S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
N. Elebeke	96349	
C. Jackson	87859	
A. Johnson	69733	
A. McGee	90366	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	69207	
R. Taylor-Mallard	88430	
A. Washington	68276	
Z. Carter	516610	

Our Motto: Embrace Pride, Foster Respect, Uphold Responsibility

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Facilitator: S. Arbuckle

Recorder: A. McGee

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
Administrator Information & Updates	**S. Arbuckle**
unselor Information & Updates	**A. Washington**
Workplace Coordinator Information & Updates	**Taylor-Smith**
Jaidun Taylor and Daija Sirls	**Sophomore Team**
Required data for Workbook	**Taylor-Smith/McGee**
CVC Updates	**Carter/Nicholson**

Staff Meeting, Thursday September 4th- AFTER SCHOOL

OCTOBER

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: 10/23/2025

TIME: 3:30 PM

NAME	ID	SIGNATURE
S. Arbuckle		
M. Beaty	107085	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke		
C. Jackson	87859	
A. Johnson	69733	
A.McGee	90366	
J. McKenzie	82873	
B. Myer	09350	
J. Nicholson	95654	
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

DAVID W. CARTER P-TECH

PROFESSIONAL LEARNING COMMUNITY

MEETING AGENDA

Date: 10/23/2025

Time: 3:30PM – 4:30PM

Location: Carter Collegiate Conference Room

Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Facilitator: S. Arbuckle

Recorder: A. McGee

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS	
ADMINISTRATOR UPDATES/INFORMATION	**S. ARBUCKLE**
COUNCELOR UPDATES/INFORMATION	**A.WASHINGTON**
PASTA WITH A PURPOSE COUNSELOR MEETING	**R. TAYLOR-SMITH**
COODINATOR UPDATES/INFORMATION	**Washington**
INTAKE SCHEDULE	**A.MCGEE**

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: OCTOBER 21, 2025

TIME: 3:30 PM

NAME	ID	SIGNATURE
S. Arbuckle	18469	
M. Beaty	107085	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke	96349	
C. Jackson	87859	
A. Johnson	69733	
A. McGee	90366	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith		
R. Taylor-Mallard		
A. Washington		

DAVID W. CARTER P-TECH

PROFESSIONAL LEARNING COMMUNITY

PLC MEETING AGENDA **Date:** 10/21/25 **Time:** 3:30PM – 4:00PM **Location:** Carter Collegiate Conference Room	
Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, M. B. Myers, J. Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington **Recorder: A. McGee** **Timekeeper:** N. Elebeke	
Materials we will use:	Laptop

TOPICS	
Administrator News/Updates	**S. Arbuckle**
Counselor Updates/News	**A.Washington**
ordinator Updates/News	**R. Taylor-Smith**
Q&A	**Team**
	Building Futures Together

DAVID W. CARTER H.S.
P-TECH PLC MEETING MINUTES
OCTOBER 21, 2025

ATTENDEES

Attendees: S. Arbuckle., M. Beaty, B. Brown, Z. Carter, N. Elebeke, A. Johnson, C. Jackson, J. McKenzie, B. Myers, J. Nicholson, A. McGee,

OPERATIONS

- Per an email from Roussell, Band Director to Mr. Arbuckle students are going to UIL tomorrow. Help students with email to professor if student decides to go to UIL.
- Make sure you are communicating and documenting in a timely manner. Documentation must be aligned with any action that is being taken on student attendance, behavior or grades.
- Make sure your grades are updated.
- Mr. Arbuckle will be coming to the college

TESTING

- PSAT- 10/22
- Juniors in the gym
- The test starts at 9:10 am
- Hold students in first period until 1:05pm
- 11th and some 8th/10th graders taking the test also.

PROGRESS MONITORIN

- AI- Is there a threshold at the college?

Cannot give student a zero per repetitive assignments system will pick up some
Student, Alondra Zarate received low grade on assignment from Professor as professor states student used AI. Mr. McKenzie will discuss the grading with the system, as he doesn't feel the student used AI.

- Luna Mendez

Documentation and information to remove her.
She's passing so there is no documentation to support putting her out of college classes.
See what's in front of us to determine what to do with Luna Mendez.

- Vanessa Zuniga- Failed MUSI APP at midterm. Current grade at 67%

Student has Attendance issues

- Ryan Nelson

Comprehension issues and Attendance issues
Ms. E to discuss issues with parent.

- Mr. Arbuckle to see if teachers can be paid for PTECH Tutoring in the morning.

- During Fall break students came to class at college for test in crocs. Not supposed to wear anything open to in LAB for safety purposes.
- Arbuckle asked Jaquel Thomas to see if students can take the test.

DRESS CODE

- Students must be in Dress code Monday-Friday
- Some students till have not received orders from Levines

RECRUITMENT

- Start signing students on Nov 1
- Then start vetting the students we have.
- Process will be to Sign up and then Interview
- Must be at 125 count
- Per Dr. Nevals Carter is trending up

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: OCTOBER 7, 2025

TIME: 3:30 PM

S. Arbuckle	18459	
M. Beaty	107085	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke	96349	
C. Jackson		
A. Johnson		
A. McGee	90366	
J. McKenzie	82873	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	69202	
R. Taylor-Mallard	83430	
A. Washington	68276	

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, M. B. Myers, J. Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Central Office: U. Stewart (Trainer)

Recorder: J. Nicholson

Timekeeper: N. Elebeke

Materials we will use:	Laptop

TOPICS

CIF TRAINING	**U. Stewart**
	Building Futures Together



PHOTOGRAPH courtesy Metro Early College High School

COLLABORATIVE GROUP WORK

In Collaborative Group Work students engage in learning by constructing group solutions, texts, experiments, or works of art. Effective group work is well planned and strategic. Students are grouped intentionally, with each student held accountable for contributing to the group work. Activities are designed so that students with diverse skill levels are supported as well as challenged by their peers. They are planned around meaningful tasks in the subject area that are conceptually rich, engaging, and have multiple entry points for all students.

WRITING TO LEARN

Through Writing to Learn, students can develop their ideas, their critical thinking abilities, and their writing skills. Writing to Learn enables students to experiment every day with written language and to increase their fluency and mastery of written conventions. By taking time to write in low-stakes exercises, students actively engage in thinking about a concept. Writing to Learn increases equity within the classroom since students have time to try out their ideas in non-evaluative activities before they have to present them to a group or as individuals. Writing to Learn can also be used as formative assessment and as a way to scaffold mid- and high-stakes writing assignments and tests.

SCAFFOLDING

Scaffolding helps students to connect prior knowledge and experience with new information and ideas. Teachers use information from assessments of prior knowledge to plan a careful sequence of activities that continually links that knowledge and understanding to new knowledge and skill attainment. Teachers challenge students step by step with increasingly more difficult tasks and concepts to ensure they are continuously learning.

QUESTIONING

Questioning challenges students and teachers to use good questions as a way to open conversations and further intellectual inquiry. Effective Questioning (by the teacher and by students) deepens classroom conversations and the level of discourse students apply to their work. Teachers use this strategy to create opportunities for students to investigate and analyze their thinking, as well as the thinking of their peers and the authors they read in each of their classes. The mark of a highly engaged classroom is when all students are asking thoughtful questions on their own initiative.

CLASSROOM TALK

Classroom Talk creates the space for students to articulate their thinking and strengthen their voices. Classroom Talk takes place in pairs, in Collaborative Group Work, and as a whole class. As students become accustomed to talking in class, the teacher serves as a facilitator to engage students in higher levels of discourse. Teachers introduce and reinforce the use of academic language and encourage students to use that language in their classrooms.

LITERACY GROUPS

Literacy Groups provide students with a collaborative structure for understanding a variety of texts, problem sets, and documents by engaging them in a high level of discourse. Group roles or rounds traditionally drive Literacy Groups by giving each student a role to play and a defined purpose within the group. The specific roles or discussion guidelines may vary for different content areas, lengths of text, or students' levels of sophistication, but the purpose of Literacy Groups is to raise engagement with texts by creating a structure within which students actively probe the meaning of the text or problem set.

For more information, contact:
Caesar Mickens, Director
cmickens@jff.org, 617.728.4446, ext. 225

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88 Broad Street, 8th Floor, Boston, MA 02110 (HQ)
122 C Street, NW, Suite 650, Washington, DC 20001
505 14th Street, Suite 900, Oakland, CA 94612

Protocol: **Triad Protocol**
CIF Strategies: **Classroom Talk, Questioning, Scaffolding, Literacy Groups** (if discussions are text-based)
Time Required: 15 min or more
Notes: This is an excellent structure to establish the pre-existing knowledge base of students, probe a topic more deeply, and/or expose students to how they can be a resource for one another. This is also a good activity for students who are shy or hesitant to participate in class. The teacher may assign groups or let the students choose.

1) Form groups. Gather students into groups of three, with one student being A, one B, and one C.
2) Round 1: A = presenter, B = discussant, C = observer. Student A presents on the topic and/or responds to the prompt or question, B listens and offers comments, questions, examples, or details that build on what student A said. They discuss together for 2 minutes (or other time limit you establish). All the while, student C is silent but taking notes. When A and B are finished, C then takes 1 minute to summarize what was said, adding comments or questions and perhaps some conclusions.
3) Round 2: Students switch roles. B = presenter, C = discussant, and A = observer
4) Round 3: Students switch roles one last time. C = presenter, A = discussant, and B = observer
5) Call on groups to each share out an important idea that emerged from the conversation and/or collect notes taken by students during their small group discussions.
6) When students are first introduced to this protocol, it is sometimes best to make the rounds short and then add time as students grow more comfortable with the topic and their own participation.

Protocol: **Feedback Carousel**
CIF Strategies: **Classroom Talk, Questioning**
Time Required: 15 min or more
Notes: This is a good way to have students give feedback to their peers. The purpose of the feed back carousel is to get a variety of different kinds of feedback from a large number of students in a relatively short period of time. Students will have the chance to observe, discuss, and question each other's work

1) To set up this activity, have each student (or team of students) display their work (project, brainstorm ideas, responses to a question, essay, etc).
2) Next to each product, put up another chart paper that is divided into 4 parts. The top left quadrant is for clarifying questions, the top right quadrant is for probing questions, the third quadrant is for recommendations and the fourth quadrant is for resources that would be useful to the student or team. Or you might choose different categories for these quadrants.

Accountable Talk

Affirm

That's a great point.

Thanks for explaining that.

Agree

I agree with ___ because...

I like what ___ said because...

Clarify

Could you explain that again?

Say more about that.

Support

Could you give an example?

Can you prove that?

Summarize

So, what you're saying is...

Let's recap...

Connect

That reminds me of...

I can relate to that because...

Disagree

I disagree because...

Could it also be that...?

Inquire

What do you think?

How do you know that?

Refer

I think they are saying that...

In our notes, it says...

Piggyback

I have something to add...

Let's go back to what ___ said...

Created by Mike Ginicola @DbyeEdDepot

Socratic questions

Socrates was one of the greatest educators who taught by asking questions and thus drawing out (as 'ex duco', meaning to 'lead out', which is the root of 'education') answers from his pupils. Here are the six types of questions that Socrates asked his pupils...often to their initial annoyance but more often to their ultimate delight.

The overall purpose is to challenge accuracy and completeness of thinking in a way that acts to move people towards their ultimate goal.

Conceptual clarification questions
Get them to think more about what exactly they are asking or thinking about. Prove the concepts behind their argument. Basic 'tell me more' questions that get them to go deeper.

- *Why are you saying that?*
- *What exactly does this mean?*
- *How does this relate to what we have been talking about?*
- *What is the nature of ...?*
- *What do we already know about this?*
- *Can you give me an example?*
- *Are you saying ... or ... ?*
- *Can you rephrase that, please?*

Probing assumptions
Probing of assumptions makes them think about the presuppositions and unquestioned beliefs on which they are founding their argument. This is shaking the bedrock and should get them really going!

- *What else could we assume?*
- *You seem to be assuming ... ?*
- *How did you choose those assumptions?*
- *Please explain why/how ... ?*
- *How can you verify or disprove that assumption?*
- *What would happen if ... ?*
- *Do you agree or disagree with ... ?*

Probing rationale, reasons and evidence
When they give a rationale for their arguments, dig into that reasoning rather than assuming it is a given. People often use un-thought-through or weakly understood supports for their arguments.

- *Why is that happening?*
- *How do you know this?*
- *Show me ... ?*
- *Can you give me an example of that?*
- *What do you think causes ... ?*
- *What is the nature of this?*
- *Are these reasons good enough?*
- *Would it stand up in court?*
- *How might it be refuted?*
- *How can I be sure of what you are saying?*
- *Why is ... happening?*
- *Why? (keep asking it -- you'll never get past a few times)*
- *What evidence is there to support what you are saying?*
- *On what authority are you basing your argument?*

Activity: Scenario

Melissa is an 11th grade student who is currently on academic probation. Currently, she has 5 classes and is struggling to pass 3 of those classes. She attends class regularly at both the partner college and the high school, but she is assigned to a progress monitor who is not able to meet with her regularly to track her progress or have conferences. Melissa feels very defeated and does not think she is going to pass her courses this semester.

Directions:

1. Read the Assigned Scenarios (2 Minutes)
   a. Debrief
2. Questions to Answer on Chart Paper or Share out: (3-4 Minutes)
   a. What do you see in this scenario that you would deem problematic (Root Cause)?
   b. What 3 Action Steps could assist in an effective progress monitoring system?
      i. Admin-Level
      ii. Wrap around opportunities

NOVEMBER

DAVID W. CARTER HIGH SCHOOL
COLLEGIATE ACADEMY PLC

DATE: 11/11/2025

TIME: 4:30 PM

NAME	ID	SIGNATURE
S. Arbuckle	18459	
M. Beaty	107085	
B. Brown	109204	
Z. Carter	115610	
N. Elebeke	96349	
C. Jackson	87859	
A. Johnson		
A.McGee	90366	
J. McKenzie	82823	
B. Myer	109350	
J. Nicholson	95654	
R. Smith	109202	
R. Taylor-Mallard	83430	
A. Washington	68276	

DAVID W. CARTER P-TECH
PROFESSIONAL LEARNING COMMUNITY

MEETING AGENDA

Date: 11/11/25
Time: 4:30PM – 6:00PM
Location: Carter Collegiate Conference Room

Staff: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, M. B. Myers, J. Nicholson, R. Taylor - Mallard, R. Taylor - Smith, A. Washington

Timekeeper: *N. Elebeke*

Materials we will use:	Laptop

TOPICS	
Welcome	S. Arbuckle
PLC: Tight cycles; common look-fors; quick reteach plans; clear agendas-	
Outreach: Parent touchpoints, callouts, translations, weekly updates	S. Arbuckle
Community: Partner activations (OCBF/Antioch/Concord), volunteer w.	R. Taylor-Smith
Recruiting: Middle school visits, follow-ups, sign-ups	S. Arbuckle/R. Taylor-Smith
Progress Monitoring: Weekly data pulse (attendance, grades, TSIA/CCMR), student lists, interventions	S. Arbuckle/A. Washington
	Building Futures Together

COLLEGIATE ACADEMY PLC MEETING MINUTES
November 11, 2025
4:30PM

Attendees: S. Arbuckle, M. Beaty, B. Brown, Z. Carter, N. Elebeke, C. Jackson, A. Johnson, A. McGee, J. McKenzie, B. Myers, J. Nicholson, R. Taylor Mallard, R. Taylor Smith, A. Washington

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COMMUNITY EVENT

Event date: November 20 Start Time: 10 a.m.
Food will be stored in shelter.
Mr. Arbuckle is trying to get a box truck to pick the food up. Will need volunteers to help.
PTECH organizers working with Family and Community Outreach with the District.
Taylor-Smith working with OCBF Mr. Harbor who has reached out to nonprofit Crossroads.
Crossroad's participation will allow PTECH to increase the original number planned to feed.
Taylor-Smith will send the Collegiate staff notes of the plan for the event
Perfect opportunity to market P-TECH.
TBA if food will be pre-boxed or will need volunteers to pack the boxes.
Target 100-150 boxes.
Greg Chapman responsible for getting volunteers.
K104 will be at event.

PROGRESS MONITORING

Counselor Washington had parent meeting with six Seniors on 11/11.
Parent meetings are also scheduled for 11/13 and 11/18.
11/7 Jaquel Thomas visited the Juniors and Seniors to discuss their status.
Junior and Seniors that did not met with Jaquel Thomas, Ms. Nicholas and Z. Carter to push those students to go to see Jaquel on CVC Campus.
Nevaeh Steele needs to set up parent conferences.
Send email to Mr. Chapman to see if he can get in contact with a parent for removal from the program.
10th grade Keona Jefferson transferring to Samuel.
All seniors are aware of where they stand on the high school and college side.
Jonnovan Warren did not complete makeup work. Not putting forth an effort. Parent conference is scheduled for this week.
Keonte Henry sending emails to professors. No negative impact on his grades. Grades are good.
Students completed AP US History class and will receive a credit for History 1302 for the completion. Ariel (CVC) has submitted the listed students to receive the credit to the college to receive History 1302 credit. Waiting on an administrative drop from CVC for those students receiving the credit that are enrolled in History 1302.