



Patterson Adult School

Medical Assistant Program (Spring 2026)

Application Deadline: Monday, December 12, 2025, 3:00 pm.

Please read the instructions carefully. If you miss a step, submit an incomplete application, or do not follow instructions, your application will not be eligible for review. Please keep this page (checklist) for your records.

- ☐ 1. Signed Application (pages 2 & 3)
 - ☐ 2. Letter of Interest
 - ☐ 3. Resume
 - ☐ 4. Copy of **ONE** of the following:
 - a. High School Diploma
 - b. High School Transcripts listing graduation date
 - c. GED Certificate or equivalent
- ****Foreign Transcripts: Foreign transcripts must be translated AND evaluated before submitting with your application.**
- ☐ 5. Copy of your valid CA Driver's License or CA ID
 - ☐ 6. Letter(s) of reference/recommendation (*optional but strongly recommended; maximum two*).

Additional requirements for Medical Assisting Program Application:

- 1. Attendance at a mandatory information meeting – confirmed by staff.

Submit your printed application and documents to:

Patterson Adult School Office 640 M Street, Patterson, CA 95363 (Parking off Ward Street)

Office Hours: Monday-Friday, 8:00 am – 4:00 pm

For questions on the application process, please contact: Destiny Cano, Adult Education Coordinator, dcano@patterson.k12.ca.us or call 209-892-4720

Spring 2026

CERTIFIED MEDICAL ASSISTANT (MA)

Tuition Fee: \$200.00 Non-refundable
Class Start Date: Tuesday, January 6th 2026
Class Schedule: Mondays, Tuesdays & Wednesdays, 5:00 pm to 7:30 pm (Zoom),
Thursdays, 5 pm-9:00 pm (On campus)
Class Location: First Lady Permanente, Turlock, CA
Program Includes: Textbooks, Scrubs (2-sets), AHA BLS CPR, NHA Exam.

Admission Requirements

- Attend a mandatory information meeting.
- Must be 18 years of age or older.
- Must possess a high school diploma or high school equivalency certificate.
- Ability to pass a background check and drug screening for the duration of the program.

Please Type or Print

Full Name _____

Last 4 Digits: SS#XXX-XX-_____

Phone: _____

Email Address _____

Address _____

City _____ State _____ Zip _____

Application Screening Process:

The Application Committee will review the applications, Letters of Interest, Resumes, and any professional/personal letters of recommendation. The most qualified applicants will be selected for interviews, and then applicants will be selected for admission to the Medical Assistant Program.

EXTERNSHIP AND COMPLETION REQUIREMENTS

Please initial each section, signifying you understand and agree with the requirements.

Externship Requirements

You must pass a drug test, background check, and show proof of immunizations to qualify for an externship. Externships let students gain hands-on experience by shadowing professionals in their chosen field. Placements depend on available sites in the community. If you fail to provide your health records, or do not pass the drug test or background check, you will be dismissed from the program. All health documents are due by the orientation date

Completion Requirements

You must score a 75% on final multiple choice, a 90% on final skill and have an overall class grade of 80% to be eligible to take the NHA exam and move forward to extern. The extern of 40-hours must be completed in 1 week - 8 hours per day, usually Monday through Friday.

Participation, NOT Negotiable

Your participation is required and graded through assignments and class discussions. You must complete all readings and homework before class. State of California regulations require full attendance, no exceptions. Being late, leaving early, or missing class means you must make up every minute missed. Failure to do so will result in dismissal from the program.

Drop or Repeat Course Policy

Students may withdraw or drop the class at any time. If you wish to take the class again, you'll need to reapply and complete the full application process.

Please note: Patterson Adult School is only able to sponsor each student once for this program

Re-Application Policy

Should you not be chosen for this cohort, we encourage you to reapply for the next program. You must attend the Mandatory Information Meeting associated with each cohort for which you are applying.

I have read and agree with the Admission Requirements, Application Screening Process, Externship and Completion Requirements as stated on pages 1 -3 of the Medical Assistant Program Checklist and Application.

Signature _____ Date _____

Print Name _____