



## **POSITION**

### **Manager of Fund and Community Partnership Development**

MAEF Public Charter Schools (MPCS) – Mobile, Alabama

**Reports To:** Superintendent

**Contract:** 12-month, 240-day contract

**Salary:** Candidate will be compensated for experience and performance. \$75,000 - Negotiable

**Benefits:** Health insurance (PEEHIP), Retirement (Alabama TRS)

## **Position Overview**

ACCEL Academy is seeking a **Manager of Fund and Community Partnership Development** to expand career opportunities for students and strengthen financial support for the school.

The role focuses on:

- Building partnerships with businesses and industries to create student internships, apprenticeships, and career pathways; track outcomes for at least one year after graduation.
- Strengthening community visibility and relationships to support both student career opportunities and financial sustainability.
- Lead and expand local fundraising and community engagement efforts by coordinating with school leadership and the Board, cultivating donor relationships, and developing partnerships with corporations, organizations, faith communities, and volunteers.
- The Manager will report progress to the Superintendent and Board and must excel in relationship-building, communication, and strategic planning.

## **Key Responsibilities**

- Develop and implement strategic outreach plans to promote Accel's mission to industry partners, parents, and the broader community.
- Build and maintain strong partnerships with businesses and industries that create internships, apprenticeships, and career pathways for students.
- Collaborate with employers to design and support work-based learning experiences that align with student career goals and industry workforce needs.
- Track and report student career outcomes (employment, apprenticeships, further training) for at least one year post-graduation.
- Design and execute recruitment initiatives that effectively communicate the value of Career and Technical Education (CTE) and course offerings to all Accel students, beginning at the earliest stages of their educational journey.
- Serve as a liaison between students, staff, and industry partners to ensure successful placements and long-term relationships.
- Increase community visibility of ACCEL Academy as a reliable workforce pipeline for local and regional employers.



- Develop and implement an annual resource development plan with strategies for donors and prospects across all constituent groups; provide monthly progress reports to the Board.
- Identify and pursue new corporate, foundation, and community funding opportunities aligned with the organization's Strategic Plan.
- Plan, coordinate, and gain approval for fundraising events; manage sponsors, corporate partners, and donor portfolios.
- Oversee donor cultivation, including solicitation, pledge management, acknowledgements, and re-engagement of lapsed donors.
- Ensure compliance with grant requirements, accurate donor records, and timely reporting.
- Host donor and sponsor appreciation events; lead annual giving campaigns and other fundraising initiatives.
- Support strategic planning with leadership and build a strong development team that includes external partners to ensure successful events and fundraising outcomes.

## **Qualifications**

### **Required**

- Bachelor's degree in Communications, Marketing, Business, or related field
- Valid driver's license and reliable transportation.

### **Preferred**

- Proven success in securing and closing major gifts.
- Strong organizational, time management, and communication skills.
- Ability to build and maintain long-term relationships with donors, stakeholders, and community partners.
- Skilled at public speaking and presentations with tact and persuasiveness.
- Detail-oriented, adaptable, and effective under pressure.
- Proficiency in donor databases, Microsoft Office, and project management tools (e.g., Monday.com).



The board members seek a transformational educator who will lead the personalized learning environment. All interested candidates should apply and adhere to the following steps:

1. Email your resume and cover letter to:  
[jobs@accelacademymobile.com](mailto:jobs@accelacademymobile.com).  
**Note:** Your cover letter must include a response to the following essay question: In 100-400 words, please explain why you are an excellent candidate to lead the students of ACCEL Academy, including any experience and specific data/accomplishments that will demonstrate your ability to meet and/or surpass the goals and mission of ACCEL Academy.
2. All correspondence regarding your application will be sent via email to the email address you place on your resume. Please make sure you enter your address correctly and check your email regularly. If your email account utilizes a SPAM filter, it is your responsibility to identify “@[accelacademymobile.com](mailto:jobs@accelacademymobile.com)” addresses as “safe” so that you are able to receive email messages from these addresses or save this email address as a contact.
3. All inquiries regarding this position should be emailed to [jobs@accelacademymobile.com](mailto:jobs@accelacademymobile.com).
4. All applicants must apply through Hire True. If you do not have a Hire True account, please click the link to register in Hire True. [Candidate Registration for Hire True-PC](#) [Candidate Registration for Hire True-Phone](#)
5. If you have a Hire True account, [Apply Here](#). Be sure the school system is listed as ACCEL Day and Evening Academy.

Candidates will be evaluated in accordance with their qualifications as well as professional accomplishments with an emphasis on adherence to the application process.

*The community and students we serve are diverse, and we are committed to reflecting that diversity in our staff. We strive to have the most diverse applicant pool possible. Thus, we encourage individuals of all backgrounds to apply for any position at ACCEL Day and Evening Academy. By fostering a diverse and inclusive environment, we provide the best educational experience to prepare our students for a future reflective of the world in which we live.*

ACCEL does not discriminate on the basis of age, race, color, sex, sexual orientation, religious preference, marital status, disability, national origin, or any other reason prohibited by state or federal law. Employees of the network are required to comply with the provisions of Title VII of the Civil Rights Act and Title IX of the 1972 Educational Amendments.



Alabama school boards are required by state law to verify the employment eligibility of newly hired employees by using the federal E-Verify program. New employees are required to provide a Social Security number, an unexpired identity document that contains a photograph, and other acceptable documents that establish employment eligibility. In addition to determining whether a new hire is authorized to work in the United States, E-Verify will confirm that the employee's name and Social Security number match.

All applicants must pass a background check through the Alabama State Department of Education to be eligible for employment.

I have read and understand this job description. My signature acknowledges that I am capable of performing the essential functions of this position with or without reasonable accommodations.

\*Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employee Printed Name: \_\_\_\_\_