

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING SPECIAL MEETING MINUTES NOVEMBER 18, 2025

These minutes are not official until approved at a subsequent meeting

Members Present: Alba Osorio, Greg Guyette, Lindsay Cutler, Amber Mortensen-Hurdle

Member(s) Absent: Dennis Gragnolati

Others Present: Superintendent Parkhurst, Executive Director Bissonnette and various Administrators and Staff

Student Representatives: Abby Guyette & Ayla Roman

Call to Order

- In the absence of a Chairperson, Superintendent Parkhurst called the meeting to order at 6:01 pm.

Roll Call

- Four board members were present for voting; Board member Dennis Gragnolati was absent.

Pledge of Allegiance

- Everyone stood and pledged Allegiance to the Flag

Election of Officers

- In accordance with WLPS Bylaws of Board 9120 - Organization, Superintendent Parkhurst asked for nominations for Board Chairperson. Greg Guyette nominated Alba Osorio. Superintendent Parkhurst made a request for any additional nominations; hearing none, Superintendent Parkhurst handed out paper ballots. Superintendent Parkhurst collected the ballots and the ballots were read. The results were 4-0 in favor of Alba Osorio being named Chairperson for the Board of Education. Superintendent Parkhurst congratulated Alba Osorio and she then took over the remainder of the meeting.
- Chairperson Osorio called for nominations for Vice Chairperson. Amber Mortensen Hurdle nominated Greg Guyette. Chairperson Osorio made a request for any additional nominations; hearing none, Chairperson Osorio handed out paper ballots. Chairperson Osorio collected the ballots and the ballots were read. The results were 4-0 in favor of Greg Guyette being named Vice Chairperson for

the Board of Education.

Board of Education and Superintendent Communications

- Lindsay Cutler shared her excitement in attending the upcoming CABA Convention
- Greg Guyette recognized the contributions that Kylee Christianson made to the BOE and thanked her for all her work over the years
- Alba Osorio echoed Greg's words and shared her excitement for the upcoming CABA Convention and Matilda Jr. at WLMS
- Superintendent Parkhurst thanked Kylee Christianson for all her work on the BOE and partnership over the years, congratulated new BOE member Amber Mortensen-Hurdle, congratulated Alba and Greg for their BOE leadership and looks forward to working alongside them; shared thanks and appreciation to Rebecca Bissonnette and Andrew Goodwin for their work on the new WLPS website, shared that the State visited WLMS recently, Senator Kissel will be visiting WLPS Special Ed programs, Matilda JR will be performed this Friday and Saturday at WLMS, plans are in motion for FY27 budget and wished everyone a Happy Thanksgiving next week and urged all to take some time to remember the things they are thankful for.

Student Board of Education Representative Report

- Abby and Ayla gave a report on the events throughout the district.

Public Audience (only on Agenda Items)

- None

Student Recognition

- Connecticut Association of Public School Superintendents
Certificates of Excellence
- WLHS NCCC All-Conference Awards
- WLMS - Lion's Club Art Poster Winners
- WLMS Cross Country
- Superintendent Parkhurst recognized several students for celebrations listed above

Brief Recess

- Chairperson called for a brief recess

Approval of Minutes

- October 23, 2025 Regular Meeting
 - Lindsay Cutler made a motion to approve the October 23, 2025 regular meeting minutes as presented; seconded by Greg Guyette; motion passed 3-0, with member Amber Mortesen Hurdle abstaining.

Policy Priority List

Policy Review and Approval: Second Read

- 5131.601 / 4118.236 / 4218.236 Medical (Palliative) Use of Marijuana
- 5141.25 Students with Special Health Care Needs

Robert Stacy presented the two policies for a second read. Greg Guyette made a motion to approve the policies as presented; seconded by Lindsay Cutler; passed 4-0.

FY27 Capital Budget Items

- Superintendent Parkhurst presented the three “buckets” of FY27 capital request for review. After discussion, the Board tabled to the December 11, 2025 meeting the Football Field and Track project for further consideration. Lindsay Cutler made a motion to approve the FY27 Capital Items as presented (non technology); seconded by Amber Mortensen Hurdle; passed 4-0. A motion was made by Lindsay Cutler to approve the FY27 Capital Items as presented - technology items; seconded by Greg Guyette; passed 4-0.

Board of Education SubCommittees

- Finance SubCommittee Membership
 - Board Members selected to serve are Lindsay Cutler and Greg Guyette; meetings will be once a month during the middle of the month at 4:45 pm
- School Liaisons
 - Lindsay Cutler - WLMS, Greg Guyette - SES, Alba Osorio - WLHS, Dennis Gragnolati - NSS, Amber Mortensen Hurdle - RISE and PMA
- Track and Football Field Project Board Liaison(s)
 - Greg Guyette and Amber Mortensen Hurdle
- Representative for OPEB
 - Alba Osorio

Finance Office Report

- Superintendent Parkhurst reviewed the financials to date.

Board of Education Member Training

- Superintendent Parkhurst overviewed the 12/9 training; Amber and Alba will attend with Superintendent Parkhurst. Alba will reach out to Dennis about the requirement to attend this training as well.

Old Business

- Pay to Participate
 - Fall invoices are in process
 - Question was asked about the vouchers that were part of the Dollars for Scholars auction; Bjorn is moving that money to the respective accounts

- WLHS Track and Football Field Status
 - Update provided during the capital portion of the meeting; still waiting for approval from the State Bonding Commission
- Strategic Planning Process
 - Student Performance Work Team
 - Culture & Climate Work Team
 - Operations & Facilities Work Team
 - First Drafts will be shared with the BOE at the 12/11 meeting; measurements will not be part of that as this is the first draft

Upcoming Board of Education Meetings

- December 11, 2025 6:00 pm - Regular Board of Education Meeting

Amber Mortensen Hurdle made a motion to adjourn the meeting at 7:17 pm; seconded by Greg Guyette; passed unanimously.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools