

WILSON BOROUGH, PA
October 6, 2025

REGULAR MEETING:

The regular meeting of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date.

The meeting was called to order at 7:00 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Maggie Hall, Mr. Jeffrey Breidinger, Sr., Mrs. Linda Baskwell, and Mrs. Molly Sunderlin, and Mrs. Allyson Palinkas. Also present: Dr. Harrison Bailey, III, Superintendent. Mrs. Amy Austin, Assistant Superintendent; Ms. Stephanie Arnold, Business Manager/Secretary; Mr. Don Spry, Solicitor; Mr. John Martuscelli, High School Principal; Mr. Christopher Albi, High School Assistant Principal; Mr. Michael Chromey, Intermediate School Principal; Mrs. Jenn Fisher, Intermediate School Assistant Principal; Ms. Katie Pietrouchie, Avona Elementary School Principal; Mr. Kevin Steidle, Williams Township Elementary School Principal; Mr. Ian Beitler, Wilson Borough Elementary School Principal; Mrs. Laura Samson, Director of Student Services; Ms. Sandy Le, Human Resources Supervisor; Dr. Alexandra Mindler, Supervisor of Curriculum and Instructional Technology; Mr. Garry Musselman, Technology Coordinator; Mr. Jeffrey Breidinger, Jr., Athletic Director; Ms. Katelyn Hartrum, Student Representative, and Mr. Brian Meckley, WAEA Representative.

The Board recognized the following:

PSBA – Years of Service

- o Linda Baskwell – 21 Years

The Board reviewed the agenda.

There were no communications to be read.

Ms. Hartrum reported the following on Student Affairs:

- Hallway decorating has begun.
- The following clubs are up and running – Key Club, Wilson Buddies, Engineering & Design, FBLA, and International Club.
- The Student Council Homecoming Dance was a success. There were over 350 students in attendance, the most since COVID.
- Key Club is holding a Clothing Drive for Safe Harbor.
- The Debate Team is “dialed in” with 38 debaters.
- National Honor Society is running a peanut fundraiser.

Mrs. Herbstreith reported the following on Legislative Issues:

- PSBA gave testimony on House Bill and Senate Bill related to public meeting advertising
 - House Bill – Requires posting meeting notices on newspaper website.
 - Senate Bill – Allows local government to use a website as legal meeting notice.
 - Benefit of the bills – cost effective and allows us to be more flexible with urgent matters.

Ms. Krieger reported the following on the Community College:

- Their next meeting will be held on October 16th.

Mrs. Palinkas reported the following on Career Institute of Technology:

- Their next meeting will be held on October 9th.

The Intermediate Unit update was distributed prior to the meeting. Mr. Meckley reported the following on the Wilson Area Education Association:

- Thank you to Sandy and Dr. Bailey for handing out the Years of Service Awards in person.

There was no report presented on Curriculum and Grants. There was no report presented on Student Services. There was no report presented on Technology. There was no report presented on Facilities Operations. Mrs. Palinkas reported the following on Athletic Committee:

- Varsity W is asking everyone to wear Kelly Green and Pink at the next home game to recognize a teacher with cancer.
- Location of bon-fire - consideration being given to use the high school stadium field.
 - Survey Students – Jeff will check to see if there are other field options for youth football that has the high school field reserved.
- Suggestion presented to sell stadium bricks and divide the funds among all four classes.

Mrs. Sunderlin reported the following on Excellence in Education:

- Curriculum approvals are on the agenda tonight for approval.

Ms. Krieger reported the following on Wilson Area Partner's in Education Foundation:

- Their next meeting will be held on October 9th.

Mr. Breidinger, Sr. reported the following on the LINCS:

- Warrior Bags put together by WBE Student Council, WHS Key Club and UPS Security Staff – over 300 bags were prepared.
- The Food Pantry is currently utilized by 124 households; 136 people.
- New shelving has been purchased with a grant from 2nd Harvest.
- Friends Helping Friends fundraising event will be held at Boscov's on 10/22.
- Big Give Back Grant through Thrivent \$10,000 grant – voting is open from 10/12 – 10/18
- Photos with Santa will be held on December 6th. (www.facebook.com/wilsonareaCTC)
- Their next meeting will be held on October 21st at 7:00 p.m.

Mr. Jones reported the following on WASD Ally Team:

- Reviewed glossary of terms on September 25th.
 - Changed achievement to growth in the goal language. Changed definition and seeking board approval tonight.

The following individuals addressed the Board:

- Chris Davis
2215 Fox Circle
Easton, PA 18042
 - Requesting a transportation aide on the bus for Erin Davis
- Courtney Shappel
20 N 21st Street
Easton, PA 18042
 - Attendance/signing in at the Intermediate School

Moved by Krieger, seconded by Jones, and carried by voice vote that the Board approve the following:

- Minutes of the Regular Board Meeting of August 14, 2025
- Treasurer's Report, as attached, be accepted and filed for audit
- Investment Schedule – September, 2025
- Regular bills in the amount of: \$ 490,313.22
- Cafeteria bills in the amount of: \$ 0.00
- Capital Projects in the amount of: \$ 0.00
- Retiree bills in the amount of: \$ 0.00
- Capital Reserve in the amount of: \$ 206,121.20

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Hall, seconded by Sunderlin, and carried by voice vote that the Board approve the following:

- 2025-2026 Winter Sports Bids - \$3,961.62
- Addendum to Agreement with Jennings Transportation Corp. – effective July 1, 2025 – Daily Van Rate - \$300.00
- NRG Building Services, Inc. – Scheduled Preventative Maintenance and Software Maintenance Agreement – effective July 1, 2025 through June 30, 2026 - \$36,276.00

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Waugh, seconded by Krieger, and carried by voice vote that the Board approve the following:

- Resignation
 - Emily Aicher – Wilson Borough Elementary School – Multimedia Advisor – effective end of 2024-2025 school year
- Appointments
 - Dr. Sara Rattigan – Wilson Area High School – Principal – salary \$140,000.00 – effective December 8, 2025 – pending receipt of Act 168 Disclosure Forms
 - Richard Chiappa – Maintenance Mechanic – salary \$65,640.60 – effective October 7, 2025
 - Melissa Falcone – Executive Secretary to the Superintendent – salary \$62,700.00 (prorated) – effective October 22, 2025 – pending receipt of Act 34, 151, 114, and 168 Disclosure Forms
 - Yendi Jones – Payroll Coordinator – salary \$58,000.00 (prorated) – effective November 6, 2025 – pending receipt of Act 151, 114, and 168 Disclosure Forms
 - Stefanie Sneeringer – Wilson Borough Elementary School – Multimedia Advisor – salary \$455.00 – effective beginning of 2024-2025 school year

- Stefanie Sneeringer – Williams Township Elementary School – Multimedia Advisor – salary \$455.00 – effective beginning of 2025-2026 school year
- Tyler Johnson – Other Driver – salary \$28.69/hr – effective October 7, 2025 – pending receipt of Act 151 and 168 Disclosure Forms
- Louis Freeman – Intermediate School Boys’ Basketball Coach – salary \$5,180.00 – effective 2025-2026 season
- Substitutes
 - Henry Caraballo – Bus Driver – pending receipt of Act 168 Disclosure Form
- FMLA Request
 - Employee #MC8359 – effective on or about December 1, 2025, with an anticipated return date of March 30, 2026, with the possibility of an extension

Result of vote: Aye 9; Nay 0, Absent 0.

Moved by Sunderlin, seconded by Hall, and carried by voice vote that the Board approve the following:

- Curriculum and Instruction
 - Elementary:
 - Grades K-4 Social Studies
 - Intermediate:
 - Grades 5-6 Health
 - Grades 5-8 Social Studies
 - Grades 6-8 Computer Science
 - High School
 - Music Theory
 - AP Music Theory
 - Concert Band
 - Basic Foods
 - Independent Living
 - English Language Development 1-3
 - French IV
 - Japanese I
 - Academic Biology
 - Anatomy and Physiology: Muscles, Messengers, and More

- Anatomy and Physiology: Senses and the Internal Viscera

- Animal Diversity
- AP Physics 1 & 2
- Chemistry
- Environmental Science
- Forensic Science
- Honors Biology
- Honors Physics
- Physics

Result of vote: Aye 9; Nay 0, Absent 0.

Moved by Hall, seconded by Jones, and carried by voice vote that the Board approve the following:

- Board Committee Meeting Schedule

- Field Trip/Transportation Request #283 – Wilson Area High School – Marching Band – Hagerstown, Maryland for Alsatia Mummies Parade – October 25, 2025

- Field Trip Request – Wilson Area High School – Education First Educational Tours – Greece – Tentative June 2027

- Allyship Definition

Result of vote: Aye 9; Nay 0, Absent 0.

Next Regular School Board Meeting – Monday, November 3, 2025 7:00 p.m.
Administration Building

Moved by Krieger, seconded by Jones, and carried by voice vote that the Board enter into Executive Session for Personnel, Legal/Litigation, and Student issues.

Result of vote: Aye 9; Nay 0; Absent 0.

The session was called to order at 7:57 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Maggie Hall, Mr. Jeffrey Breidinger, Sr., Mrs. Linda Baskwell, Mrs. Molly Sunderlin and Mrs. Allyson Palinkas. Also present: Dr. Harrison Bailey, III Superintendent, Mrs. Amy Austin, Assistant Superintendent, Ms. Stephanie Arnold, Business Manager/Secretary, and Mr. Don Spry, Solicitor.

Moved by Jones, seconded by Waugh, and carried by voice vote that the Board exit Executive Session at 8:30 p.m.

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Hall, seconded by Jones, and carried by voice vote that the Board approve the meeting be adjourned at 8:30 p.m.



STEPHANIE L. ARNOLD
Secretary