October 29, 2025 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Jardinella at 7:00 p.m. at Old Turnpike School.

Mrs. Jardinella read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Ms. Heather Goguen-Business Administrator, Marc Zitomer, Esq.-Board Attorney

OPPORTUNITY FOR PUBLIC COMMENT: The following members of the public spoke in favor of BOE candidate Margaux Zanelli Lampariello: Faith Ross-Oldwick, NJ, Georgia Woodruff-Lebanon, NJ, Katie Embersit-Lebanon, NJ, Brandi Harkins-Califon, NJ. The following members of the public spoke in favor of BOE candidate Sandra Hoy-Weiberth: Al Miano-Tewksbury, NJ, Rory Pipling-Tewksbury, NJ.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

PRESENTATION: A former student, Drew Patykula spoke to the board about his Eagle Scout Project, which is to create a channel on our school repeater to be used for emergencies. The board approved the project. Mrs. Megan Verderamo presented the student results from the Spring 2025 New Jersey Student Learning Assessment.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler stated that it has been a great fall season for our Tewksbury athletes. The Boys Cross Country Team brought home the Championship Title. Dr. Shouffler thanked all of the coaches and parents. There will be a TES Halloween parade on Friday. Next week will be parent-teacher conferences. The Board will be asked to approve two self-assessments this evening; the HIB grade report, which rates how well the district familiarizes staff and students with HIB, and the QSAC DPR which shows we are

meeting state requirements. The Board reviewed the HIB Report, Enrollment Reports, Emergency/Fire Drill Reports.

School	Tewksbury Elementary School
Month/Year	Oct. 2025
Date	10/06/2025 2:30 PM
Drill Description	Evacuation
Duration/ Time of Drill	6 minutes
Weather Conditions	Sunny
Conductor of Drill	Principal Moore, and Staff
Notification Method	building intercom speakers & walkies

School	Old Turnpike School		
Month/Year	Sept. 2025	Oct. 2025	Oct. 2025
Date	9/22/2025	10/06/2025	10/22/2025
Drill Description	Lock Down	Hold	Fire Drill
Duration/ Time of Drill	3 minutes	5 minutes	4 minutes
Weather Conditions	Sunny	N/A indoors	Cold
Conductor of Drill	Verderamo, Mitchell, Bracuti, & Krowl	Verderamo, Bracuti, & Krowl	Verderamo, Mitchell, Bracuti, & Krowl
Notification Method	Walkie talkies/PA system	Walkies & PA system	Walkies & PA

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to approve the following:

1. Approve the HIB Grade Reports for Tewksbury Elementary School and Old Turnpike School for school year 2024-2025.

2. Approve submission of the NJQSAC District Performance Report to the County Executive Office.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

MINUTES: Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following minutes:

- September 10, 2025 Committee of the Whole Meeting

- September 10, 2025 Executive Session
- September 24, 2025 Regular Board Meeting
- September 24, 2025 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

CURRICULUM: The AI Committee of teachers met recently to review the AI Plan. This is required every six months due to its relationship to student learning. Dr. Mitchell is the district's AI coordinator. Dr. Shouffler thanked the PTA and the TEF

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the following field trips for the 2025-2026 school year:

Grade	Destination	Date (month/year)	Staff Member(s) Coordinating the Trip
Pre-K	Tewksbury Public Library	11/2025	A. Kouzis
5-6 MLL	Frank's Pizza, Califon, NJ	11/2025	M. Verderamo
5-8 Choral	Voorhees Choral Festival, Voorhees High School	12/2025	N. Polinger

2. Approve the Nursing Services Plan for the 2025-2026 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

POLICY: None.

FINANCE: Ms. Goguen stated that the budget process for the 2026-2027 school year will begin next week, and the administrator submissions will be due to her by December 5th. Ms. Goguen thanked the PTA and the TEF for their grants.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period September 25, 2025 through October 29, 2025 for a total amount of $1,521,204.05.

2. Acceptance and Approval of Board Secretary's Report for the month of September, 2025.

   BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of

September, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of September, 2025.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of September, 2025. in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Pete Berg	12/8/25	-0-	Mileage = $60.16	New Jersey AI Literacy Summit, Old Tappan, NJ
Sara Femiano	12/11/25 - 12/12/25	$79.00	-0-	Trauma Conference: The Body Keeps Score - Trauma Healing Through the Senses, Virtual
Sara Femiano	Virtual	$46.00	-0-	Ethics & Cultural Competency Training, Virtual
Lori Nichols	12/5/25	$90.00	-0-	Designing Tier 2 Enrichment to Support Achievement in Gifted and Talented Learners, Morris-Union Jointure, New Providence, NJ
Aimee Emge	12/5/25	$90.00	Mileage = $27.50	Designing Tier 2 Enrichment to Support Achievement in Gifted and Talented Learners, Morris-Union Jointure, New Providence, NJ

*Mileage will be reimbursed according to board policy.

6. Approve the following funding requests from the Tewksbury Education Foundation:

Requestor/ Contact	**School/ Grade**	**Description**	**Amount of Grant/Donation**
Patty Jennings	7	Zentangle - shows students the connection between art and math.	$600.00
Alana Magro	7	I Never Saw Another Butterfly - students study Holocaust vocabulary and collage art during their non-fiction unit. They then create a collage based on their poetry analysis.	$1,507.00
Dee Krowl	8	Tickets for the 8th Grade trip to see a Broadway Show.	$3,038.00

7. Approve the following funding requests from the Tewksbury PTA:

Requestor/ Contact	School/ Grade	Description	Amount of Grant/Donation
Nicole Polinger	5-8	Nintendo Switch 2 and Two Meta Quest 3 VR Headsets for the after school Gaming Club	$1,450.00
Nancy Morogiello	PK-4	Purchase of undergarments and sweatpants for elementary school for emergency replacements while at school.	$200.00

8. Approve the following OTS fundraisers/events for the 2025-2026 school year:

Staff Member Contact	Date	Event	Stipend
Darcy Harp	Fall 2025, Date TBD	Spike for a Cause - OTS Student Volleyball Game after school to support Fulfill NJ for Thanksgiving food and supplies to those in need.	-0- Staff Volunteers
Alana Magro	Oct.-Nov., 2025	Socktober - Student Council event to collect new socks to provide to local area shelters.	-0-
Dee Krowl Bonnie Mendralla	Nov., 2025	Food Can Drive in conjunction with the Tewksbury Township Police Dept. to benefit local food pantries.	-0-
Dee Krowl	Nov.-Dec., 2025	Students choose an ornament naming a gift which will then be purchased for a child in need.	-0-

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

TECHNOLOGY: None.

FACILITIES: The Comprehensive Maintenance Plan and the M-1 will be sent to the county office tomorrow.

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to approve the following:

1. Approve the Comprehensive Maintenance Plan (CMP) and Form M-1 (Annual Maintenance Budget Amount Worksheet) for the 2026-2027 school year for submission to the County Office.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: Dr. Shouffler sent out another letter today to families and staff on the referendum and the plans for the future of the schools. If the referendum is approved, it will enable critical updates to the buildings to take place. Question 2 cannot pass unless Question 1 passes. Dr. Shouffler asked the residents to please take the time to make your voice heard and help shape the future of Tewksbury schools. Last evening was the final Communications Committee meeting. Dr. Shouffler thanked the committee members and reminded them of referendum discussion topics for the final days. Dr. Shouffler thanked the Board for all of their time and dedication to support this referendum campaign. Ms. Goguen will share a link to the county elections page with the Board Members so they can follow along to see how the election is going. The unofficial results will be available Tuesday night, but if the numbers are close, we will have to wait for the final certified results.

LEGISLATIVE REVIEW: Mr. Zitomer spoke about the Freedom to Read Act and policy that will be coming out.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

PERSONNEL: Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the following honoraria positions for the 2025-2026 school year.

Name	Position	Stipend
Tom Lobb	Head Coach - Boys Basketball	$5,247.00
Patty Jennings	Head Coach - Girls Basketball	$5,247.00
Darcy Harp	Head Coach - Spirit Squad	$5,247.00
Heather Olla	Basketball Scorekeeper & Supervision at Games (as needed)-shared position	$40/hour
Daria Bracuti	Alternate Basketball Scorekeeper & Supervision at Games (as needed)-shared position	$40/hour
Sherry Cameron	Musical Director - 8th Grade Play	$1,950.00

2. Approve Aniella O'Leary as a substitute teacher for the 2025-2026 school year, pending criminal history review.

3. Approve the Chaperones for the 6th Grade Trip to the Museum of Natural History in November, 2025.

Name	Event	Stipend
Heather Olla	Museum of Natural History	$40/hour (not to exceed 3 hours)
Erin Buttgereit	Museum of Natural History	$40/hour (not to exceed 3 hours)
Daniela DiGiovanni	Museum of Natural History	$40/hour (not to exceed 3 hours)
Jeanette Pill	Museum of Natural History	$40/hour (not to exceed 3 hours)
Lori Prussack (Nurse)	Museum of Natural History	$250/day plus $40/hour (not to exceed 3 hours)

4. Approve the Chaperones for the 8th Grade Trip to NYC/Broadway Show in November, 2025.

Name	Event	Stipend
Dee Krowl	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Megan Girton	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Krista Kovalsky	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Bonnie Mendralla	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Scott Sipos	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Scott Steinman	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Samantha Wu	8th Grade Trip to NYC/Broadway	$40/hour (not to exceed 5 hours)
Heather Heithoff (Nurse)	8th Grade Trip to NYC/Broadway	$250/day plus $40/hour (not to exceed 5 hours)

5. Approve Autumn Walter, one of our current substitute teachers, and a candidate to become a certified teacher of Art through the alternate route program at the Center for Workforce Development- County College of Morris, to perform 8 hours of observation split between the art teachers at OTS and TES.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

OLD BUSINESS: Mrs. Wygera spoke about security for the schools. There may be money for schools but we will need to wait until after the election to pursue. Mrs. Wygera also mentioned that on November 5th, there will be a lecture at Raritan Valley Community College about Artificial Intelligence in case anyone is interested in attending.

EXECUTIVE SESSION #1: **Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to enter Executive Session. The time was 7:58 p.m.**

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to exit Executive Session. The time was 8:20 p.m.

NEW BUSINESS: Candidates were interviewed for the open Board seat.

EXECUTIVE SESSION #2: **Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to enter Executive Session. The time was 8:43 p.m.**

Motion was made by Mrs. Jardinella and seconded by Dr. Simon to exit Executive Session. The time was 9:09 p.m.

Motion was made by Mrs. Wygera and seconded by Dr. Simon to approve the following:

1. Approve Sandra Hoy-Weiberth as a Tewksbury Township School District School Board Member from October 29, 2025 through January 6, 2026, pending criminal history review.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Mrs. Wygera, Mrs. Jardinella
No: Dr. Simon

ADJOURNMENT: Motion was made by Mrs. Wygera and seconded by Mrs. Munoz to adjourn the meeting. The time was 9:14 p.m.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

Respectfully submitted,

Heather Goguen
Board Secretary