October 8, 2025 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Jardinella at 7:00 p.m. at Old Turnpike School.

Mrs. Jardinella read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Ms. Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

PRESENTATION: None.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler thanked out-going Board Member, Ms. Andrea Stein, for her service to the Tewksbury community in her role as a Board Member for the past 6 years, and as former Board President.

MINUTES: The Board reviewed the following minutes:

- September 10, 2025 Committee of the Whole Meeting
- September 10, 2025 Executive Session
- September 24, 2025 Regular Board Meeting
- September 24 2025 Executive Session

CURRICULUM: Dr. Shouffler updated the Board on the status of the after school clubs. The Ski Club advisors would like to switch to Mountain Creek for the upcoming season due to issues they had last year at

Camelback regarding technical issues with lift tickets, multiple trail closures, difficulty speaking to representatives, and lack of snowmaking. Mountain Creek is eager to earn the business and has been very helpful so far. Well liked historical fiction and non-fiction author, Alan Gratz, is holding a free online talk on November 20th with the 7th grade students. Dr. Shouffler thanked our library/media specialist, Ms. Rose-Mason, and ELA teacher, Ms. Magro, for arranging this opportunity for the students. Dr. Shouffler congratulated our Supervisor of Special Services, Ms. Lori Lopez-Lopez for being selected as a representative to New Jersey's State Special Education Advisory Council.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the following field trips for the 2025-2026 school year:

Grade	Destination	Date (month/year)	Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
PK	Califon Island Park (New)	6/2026	0	Kouzis
PK	Ort Farm Pumpkin Picking (New)	10/30/2025	$13	Kouzis
K	Tewksbury Police Dept	Late March-Mid April 2026	0	Gentile
K	Food for America at Warren Hills HS (New)	5/1/2026	0	Kindergarten Team
1	RVCC Planetarium	3/6/2026	$11	Picardo
1	Crayola Factory (New)	11/15/2025	$15	Picardo
2	Doyle's Farm	4/28/2026	$25.00	Strange
2	Morris Museum	5/13/2026	$16.39	Saksa
3	Liberty Science Center (New)	3/2026	$28.00	Emge
3	Echo Hill	Spring 2026 Date TBD	$3.63	Nichols
4	Franklin Mineral Mines (New)	Spring 2026 Date TBD	$18	4th grade team
5	Biztown	10/30/2025	0	5th grade team
5	Bronx Zoo	5/1/2026	$112.00	Mendralla
7	Philadelphia Trip (New)	Spring 2026	$210.00	Jennings
8	Broadway Show	November 2025	$125.00	Krowl
8	DC Trip	May 27-29, 2026	TBD	Krowl

2. Approve the March, 2026, Tooth Fairy Tales assembly (oral health for young children) at Tewksbury Elementary School for grades Pre-K/Kindergarten conducted by Hunterdon County Board of Health Nurse Amanda Norman. There is no charge for this program and it is not affiliated with any dental practice.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

POLICY: None.

FINANCE: Ms. Goguen and Dr. Shouffler thanked the Tewksbury Education Foundation for funding some wonderful opportunities for the students for this school year.

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to approve the following:

1. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Katherine Royer	10/29/25	-0-	Mileage = $20.77	Taking the Lead: Comengno's Top 20 Strategies to Empower Case Managers - Cornerstone Day School, Somerset, NJ
Yahna Fiscarelli	10/21/25	$220.00	Mileage = $17.20	New Jersey Science Convention, Princeton NJ
Lisa Moore	10/16/25 - 10/17/25	$430.00	Mileage = $107.16 Tolls/Parking = $5.50	New Jersey Principals and Supervisors Association Fall Conference, Atlantic City, NJ

*Mileage will be reimbursed according to board policy.

2. Approve the following funding requests from the Tewksbury Education Foundation:

Requestor/ Contact	**School/ Grade**	**Description**	**Amount of Grant/Donation**
Liz Gentile	K	Super Structure Program from Mad Science. Discover the strengths of triangles, cylinder and arches.	$700
Nicola Hall	1	Nature Kelly - Science Plant Residency, a three day plant focused education program. Plant Pollinators, Seed Seekers and Nature Engineers will be the topics discussed.	$1,500
Aimee Emge	2/3	BJ Ward Poetry Residency - NJ Poet, engaging workshop teaching students how to write poetry	$3,000
Alyssa Forsythe	4	Hunterdon County Parks Naturalist to provide a hands-on residency including physics in nature	$210
Patsy DelGrande	4	1 day residency with author Nicoline Evans. Ms. Evans will read one of her books and meet with each student to provide guidance on their writing.	$800
Nicola Hall Camille Bristow	1 2	Astronomy Residency John Miller of the Pearl Observatory. Programs tailored for each grade.	$5,500

Yahna Fiscarelli	5		
OTS Schoolwide	5-8	I'm Just a Kid with an IEP	$5,500

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

TECHNOLOGY: None.

FACILITIES: Ms. Goguen discussed the M1 and Comprehensive Maintenance Plan, which is the annual analysis of what was spent on maintenance in the prior year, what is budgeted currently, and what will be anticipated for next year. This will be up for approval at the next meeting, and if approved, sent to the County Office. On Monday, October 6th, the district had their facilities walkthrough with the county for the Quality Single Accountability Continuum (QSAC). The Interim County Business Administrator reviewed the Health and Safety Checklist and walked through both buildings to make sure that the classrooms were in compliance. Overall, the district did very well, with a few minor items to be addressed. Ms. Goguen stated that the first of two Food Advisory Committee meetings will be held on November 11th and asked if any Board Members would like to participate. Mrs. Jardinella and Mr. Infusino accepted the invitation.

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: Referendum Update - There was a communications committee meeting this week. The Board is regretfully accepting Ms. Andrea Stein's resignation as a Board Member this evening. Ms. Goguen stated that both the County Superintendent, NJ School Boards, and the Board Attorney have been contacted regarding determining the next steps to fill the position, due to the timing.

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to approve the following:

1. At the recommendation of the Superintendent, accept the letter of resignation from Andrea Stein, Board Member, effective October 1, 2025.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Mr. Ira Flood, Califon, NJ asked for an update on the budget and creative ideas for revenue that were discussed at a previous meeting. Mr. Flood also felt that it was in poor taste for current board members to hand out literature promoting certain candidates running for a seat on the school board.

Motion was made by Mrs. Jardinella and seconded by Ms. Stein to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera,

Mrs. Jardinella

PERSONNEL:

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the following fundraisers and stipends for the 2025-2026 school year:

Staff Member	Event	Date	Hours	Stipend
Dee Krowl	Trunk or Treat Haunted Hallway and Pizza Sale	October, 2025	Up to 6 hours	$40/hour
Bonnie Mendralla	Trunk or Treat Haunted Hallway and Pizza Sale	October, 2025	Up to 6 hours	$40/hour
Dee Krowl	Pie Sale	Oct. 15 - Nov. 15, 2025	0	0
Bonnie Mendralla	Pie Sale	Oct. 15 - Nov. 15, 2025	0	0
Dee Krowl	8th Gr. End of Year Social	June, 2026	Up to 5 hours	$40/hour
Bonnie Mendralla	8th Gr. End of Year Social	June, 2026	Up to 5 hours	$40/hour

2. Approve Laurie Taylor as a 1:1 aide for monthly Safety Patrol Meetings at Tewksbury Elementary School at the student supervision rate of $40/hour for up to 10 hours.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon**,** Mrs. Wygera, Mrs. Jardinella

OLD BUSINESS: Mr. Schwartz inquired about the utensil dispensers that were discussed last year. Mr. Schwartz also asked about the Historical Commission events discussed last year. Dr. Shouffler stated that the district is actively working with the Historical Commission through the district for the upcoming 250th anniversary.

NEW BUSINESS: Mrs. Wygera stated that board members have first amendment rights and can share candidate information. Mrs. Wygera also spoke about resource officers in the schools and will research with the commissioner/sheriff on how to get security officers at OTS and TES.

EXECUTIVE SESSION: **Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to enter Executive Session. The time was 7:43 p.m.**

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to exit Executive Session. The time was 8:00 p.m.

ADJOURNMENT: Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to adjourn the meeting. The time was 8:00 p.m.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Mrs. Wygera, Mrs. Jardinella

Respectfully submitted,

Heather Goguen
Board Secretary