

GEORGIA CYBER ACADEMY (GCA)
BOARD OF DIRECTORS REGULAR MEETING MINUTES
DATE: October 22, 2025 | TIME: 6:00 PM

Join Zoom Meeting
<https://georgiacyber.zoom.us/j/91883435754>
Meeting ID: 918 8343 5754
Passcode: 581497
OR
Dial-in: <tel:+16465588656>
Public Comment Policy

To sign up to speak during the public comment portion of the board meeting, please, email Keira Hopkins at executiveassistant@georgiacyber.org no later than 1:00 p.m. the day of the board meeting. Please, include your full name, title (parent, teacher, etc.), phone number and topic you wish to comment on. The Board encourages members of the public to offer comments and express opinions on both specific actions to be taken by the Board, as well as any other issues directly related to the operation of the School. In accordance with this policy, any individual may address the Board on agenda items during the public comment period as long as they meet any legal provisions governing participation at public meetings. Individuals may present either in-person or by telephone.

AGENDA

Board Attendees: Kenneth Asher, John Brooks, Dr. Brittany James, Alisha Birthá, Mark Peevy

Board Employees: Mike Kooi (Superintendent), Andre Hopewell (CFO), Ahoba Arthur (CAO)

Staff: Keira Hopkins, Executive Assistant, Jennifer Mitchell, Operations & Compliance Director, Gail Robertson, District Talent & Performance Coordinator

- I. Call to order
- II. Review and approval of September 2025 board meeting minutes
- III. Governance Committee Report – including appointment of Board Secretary
- IV. Finance Committee Report
- V. Superintendent’s report – Mike Kooi – GCA Superintendent
- VI. PUBLIC COMMENT
- VII. Next Board of Directors Meeting
- VIII. Executive Session

ADJOURN

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to adopt September 2025 regular board meeting minutes as amended	Dr. Brittny James	Alisha Birthá	Unanimous approval
Motion to appoint Alisha Birthá as Board Secretary	Mark Peevy	John Brooks	Unanimous approval
Motion to enter into Executive Session	Mark Peevy	John Brooks	Unanimous approval
Motion to Adjourn	Dr. Brittny James	Alisha Birthá	Unanimous approval

I. Call to order – Kenneth Asher

After determining the presence of a quorum, Kenneth Asher called the meeting to order at 6:03 pm

II. Review and approval of September 2025 board meeting minutes

- Motion to approve September 17, 2025 minutes – 1st – Dr. Brittny James – 2nd – Alisha Birthá- Unanimous approval

III. Governance Committee Report – Dr. Brittny James

The Governance Committee, chaired by Dr. Brittny James, provided updates. The Governance Committee reviewed and approved minutes from the September meeting and provided updates on GCA's strategic plan across three core pillars: student achievement and support, effective communication, and investment in people.

The committee discussed the upcoming governance training for new and returning members and recommended Alisha Birthday for Board Secretary

- Motion to appoint Alisha Birthá as Board Secretary– 1st – Mark Peevy – 2nd– John Brooks - Unanimous approval

IV. Finance Committee Report – John Brooks & Andre Hopewell

Andre Hopewell summarized that the Finance Committee reported on the current budget status and tax audits, highlighting that the audited financials for fiscal year 2025 showed no significant deficiencies or material weaknesses, with a healthy fund balance of approximately \$23 million. The meeting also focused on the implementation of the Smart Fusion ERP system, which has successfully completed its first month of operation and is now handling financial transactions. The financial update revealed that despite a decrease

in enrollment, the type of students being funded has increased, maintaining the budgeted financials for the year with a predicted surplus

V. Head of School/Superintendent Report – Mike Kooi

Jennifer Mitchell provided enrollment data showing numbers trending below last year's levels. Mike provided updates on several key topics. He reported on the Governance dashboard, Community Day with families and staff, with new mid-year enrollment to open next week. The compliance review portal is now open, with forms to be submitted by the end of October, and results are expected in December or January. Governance training sessions are scheduled for November 5-6 in Macon and February 11-12 in Atlanta

VI. PUBLIC COMMENT

No public comments

VII. Next Board of Directors Meeting

Scheduled next board meeting for November 19, 2025

VIII. Executive Session

- Motion to enter into executive session to discuss or deliberate the appointment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee 1st – Mark Peavy – 2nd – John Brooks

ADJOURN

- Motion to adjourn 1st – Dr. Brittny James – 2nd – Alisha Birthá

Meeting adjourned without objection at 7:32 pm