

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY - NOVEMBER November 11 and 18, 2025

- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – October 14, 2025; Regular Meeting – October 21, 2025 **APPROVED**
- Monthly Financial Reports: **APPROVED**
 - a. Treasurer's Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports
- Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- District Operational Plan 2025-2026 Information **HEARD**
- Varsity Cheerleading to attend overnight trip for Nationals in Ocean City, MD, February 27 – March 1, 2026 **APPROVED**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Master Service Agreement with TNF Logistics LLC for special transportation services **APPROVED**
- Agreement with Caring Foundation for School-Based Peer Support Group for Grieving Children and Adolescents for two year period **APPROVED**
- Permission to host Camp Invention 2026 **APPROVED**
- PERSONNEL: Personnel Log dated November 18, 2025 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **RECEIVED**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **HEARD**
- PSBA Liaison Report - Mrs. Watson **HEARD**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Donation to fire companies **APPROVED**

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- Donation to public library **APPROVED**
- Request to establish the following student activity requests: **APPROVED**
 - High School – Friends of Faith
 - Middle School – Garden Club
- Permission to advertise for bids for Janitorial and Athletic Supplies for 2026-2027 school year **APPROVED**
- Annual Financial Report (AFR) 2024-2025 Information **RECEIVED**
- Budget 2026-2027: Act 1 Index Information **RECEIVED**
- Communications **RECEIVED**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Comments from Public **HEARD**

Burrell School District

Personnel Log - November 18, 2025

APPOINTMENTS

PROFESSIONAL

- | | | |
|---|-----------------|---|
| 1 | Ian Smola | Substitute - Temporary Teaching Permit |
| 2 | Joann Chirico* | Type 06 Day to Day Substitute - Emergency Teaching Permit
Subject K-12 All Instructional Areas, (pending clearances) |
| 3 | Kayla Mull* | Substitute - Temporary Teaching Permit (pending clearances) |
| 4 | Jason Middleby* | Type 06 Day to Day Substitute - Emergency Teaching Permit
Subject K-12 All Instructional Areas, (pending clearances) |

SUPPLEMENTALS 2025-2026

- | | | |
|---|-----------------|---|
| 1 | Sara Schwartz | Unified Bocce, \$500 (Split 2) |
| 2 | Darcy Holtzman | Interact, \$512 (Split 2) |
| 3 | Marissa Ameris | Interact, \$512 (Split 2) |
| 4 | Justin Miller | K-5 Arts & Humanities, \$673 |
| 5 | Jennifer Rioja | Yearbook - Bon Air, \$614 |
| 6 | Jay Miller | Baseball - Head, \$4,480 |
| 7 | Faith Remich | Track - Head, \$5,000 |
| 8 | Caitlynn Hirak | Tennis - Boys, \$1,680 |
| 9 | Kourtney Lehman | Volleyball - 7th/8th Grade Girls, \$2,358 |

VOLUNTEERS

- | | | |
|---|-----------------|--------------------|
| 1 | David Shbilla | Athletic Volunteer |
| 2 | Leslie Lucas | General Volunteer |
| 3 | Emily Marotte | General Volunteer |
| 4 | Thomas Flanagan | Athletic Volunteer |
| 5 | Joshua Reo | General Volunteer |

LEAVE OF ABSENCE

CLASSIFIED

- | | | |
|---|------------------|--|
| 1 | Gregg Leipertz | FMLA - Paid/Unpaid, September 18 - November 17, 2025 |
| 2 | Jamie Robertson* | Unpaid Leave - December 12 - 23, 2025 |

TERMINATIONS

PROFESSIONAL

1 Amy Lenart* Resignation - Bon Air Principal, effective January 15, 2026

SUPPLEMENTALS 2025-2026

1 Marla Anthony Sponsor - Junior Class

**Added after November 11, 2025*