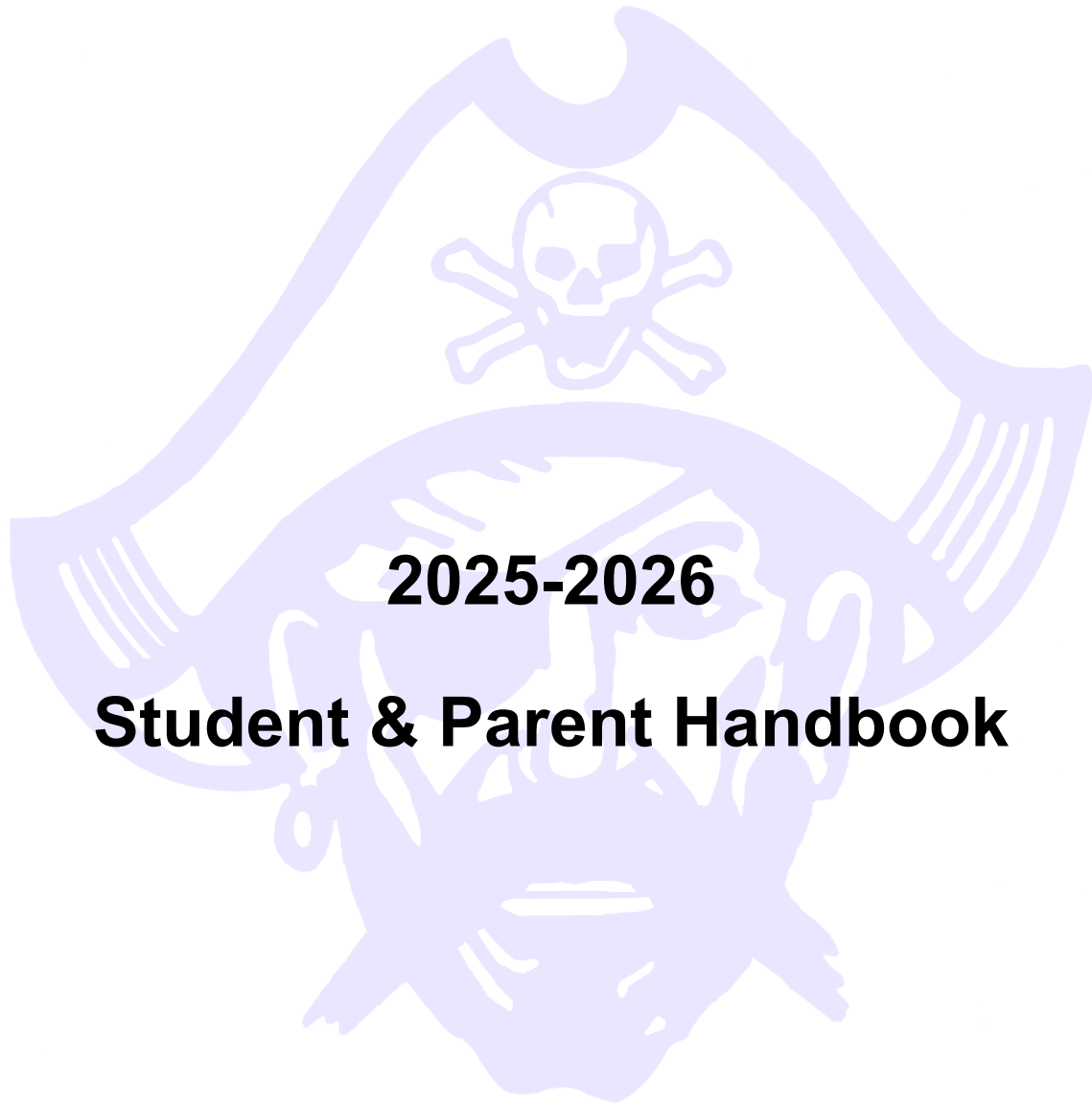


Greensburg Jr./Sr. Virtual School



2025-2026

Student & Parent Handbook

Think Opportunity

School Leadership:

Coordinator: Jennifer Bowles

Registrar: Diane Bedel

IT Support: Scott Hershauer

Attendance Line: 812-663-7176, ext. 1790

GJSVS MISSION STATEMENT

Greensburg Jr./Sr. Virtual School (GJSVS) is committed to providing a high-quality, flexible, and rigorous online learning experience for students in grades 6-12. In partnership with **Indiana Online Academy (IOA)**, we offer a structured curriculum that ensures students meet Indiana's academic standards while developing self-discipline and digital learning skills.

FIGHT SONG

On, oh Greensburg! On, oh Greensburg!
Fight on for your fame!
With your colors flying high,
We'll surely win this game.
Rah! Rah! Rah!
On, oh Greensburg! On, oh Greensburg!
Fight on for your fame!
Fight, fight with all your might,
And win this game!
Fight!

MASCOT

Pirates

COLORS

Royal blue & white

WELCOME

We are thrilled to welcome you to Greensburg Jr./Sr. Virtual School! Whether you are joining us for the first time or continuing your virtual learning journey, we are excited to partner with you in achieving your academic goals. Virtual learning offers a unique opportunity to engage with rigorous coursework in a flexible environment, but success requires dedication, time management, and active participation.

Is Online Learning Right for Me?

Online learning provides students with the flexibility to work at their own pace, access lessons from any location, and develop essential digital skills for the future. However, it also requires students to be self-motivated, organized, and proactive in seeking help when needed. As you begin this journey, consider the following questions:

- Am I able to manage my time effectively to complete assignments on schedule?
- Do I have reliable internet access and a quiet space to focus on schoolwork?
- Am I comfortable reaching out to teachers and classmates through email and discussion forums?
- Can I work independently while staying motivated and engaged in my courses?

If you answered **yes** to these questions, virtual learning may be a great fit for you. If you are unsure, our counselors and support staff can discuss strategies for your success in an online environment.

Attendance and communication are key to thriving in this setting. Engaging daily with your coursework, attending scheduled live sessions, and reaching out for support when needed will ensure a productive and enriching experience. Our staff and teachers are here to support and guide you every step of the way.

This handbook serves as your guide to understanding expectations, policies, and resources available to help you succeed. Please take the time to review it carefully and refer to it throughout the year. We look forward to a fantastic year of learning together!

ENROLLMENT & ELIGIBILITY

Who can enroll?

Students may register at GJSVS if the following criteria are met:

Greensburg Jr./Sr. Virtual School

- Residency: Proof of Indiana residency is required (IC 20-19-9-6).
- Technology Access: Reliable internet
- Commitment: Students must commit to at least one full semester.
- Orientation: Participation in a mandatory orientation session with Indiana Online Academy.
- Parent-Student Contract: Must be signed and submitted.

When can students enroll?

Students may enroll **only during designated registration periods** leading up to the start of a semester. However, mid-semester transitions will be allowed under special circumstances, such as medical needs, special education placement, or disciplinary considerations as allowed by the IOA.

EQUAL EDUCATION OPPORTUNITY

It is the policy of Greensburg Community School Corporation to provide an equal education opportunity for all students. Any person who believes that the School or any staff person has discriminated against a student on the basis of race, color, creed, age, disability, religion, gender, ancestry, national origin, place of residence within the boundaries of the Corporation, or social or economic background, has the right to file a formal complaint. This may be made in writing to the School Corporation's Compliance Officer listed below:

Sonja Kolkmeier
Assistant Principal, Greensburg High School
812-663-7176

LEARNING MODEL & ATTENDANCE

Indiana Online Academy (IOA) is the primary provider of learning and curriculum for Greensburg Jr./Sr. Virtual School. As such, families must be deeply familiar with **Indiana Online Academy's policies and expectations** in addition to those outlined in this handbook. Students and parents are encouraged to review IOA's guidelines, which can be found at indianaonline.org.

Learning Format

- **Grades 6-12:** Indiana Online Academy provides curriculum and instruction.
- **Live Learning:** Students in grades 6-12 will participate in a combination of **synchronous (live instruction) and asynchronous (independent learning)** courses.
- **Independent Work:** All students are expected to engage in coursework daily, even if not attending a live class.

Attendance Policies

- Students must **log in daily** and complete assignments in a timely manner.
- **Live sessions (synchronous learners):** Attendance is mandatory.
- **Asynchronous learners:** Progress and activity must be logged daily.
- **Absence Limits:**
 - **5 excused absences per semester** (parent-reported).
 - Doctors notes will be required after the 5th absence
 - **10 unexcused absences = withdrawal from virtual learning (IC 20-19-9-5)**

NOTE: Indiana Online Academy reports attendance and participation directly to Greensburg Community Schools. Absences must be reported to IOA via their attendance form.

GRADING POLICIES & ACADEMIC STANDING

Grades A, B, C, and D are passing. “A” indicates exceptionally fine work; “B” represents better than average work; “C” indicates average work; “D” indicates poor work. A grade of “F” indicates failure. The grade given at the end of the semester is a cumulative grade for that semester and is the one which is recorded in the student’s permanent record.

Grading Scale

A+	100	B+	87-89	C+	77-79	D+	67-69	F	0-59
A	93-99	B	83-86	C	73-76	D	63-66		
A-	90-92	B-	80-82	C-	70-72	D-	60-62		

Academic Probation & Credit Requirements

- **If a student fails 2+ classes in a grading period**, a conference with the counselor is required.
- **High school students must pass at least 5 classes per semester** to stay on track for graduation.

TECHNOLOGY REQUIREMENTS & SUPPORT

- Device Requirement: School-issued Chromebook (recommended) or personal device.
- Internet: Students are responsible for maintaining a stable connection.
- Technical Support:
 - Indiana Online Academy Help Desk: [Insert Contact]
 - District IT Support: [Insert Contact]

STATE TESTING & IN-PERSON REQUIREMENTS

- Mandatory In-Person Testing: Students must come on-site for all state assessments (ILEARN, PSAT, SAT, etc.).
- Testing Locations: GJHS: Grades 6-8, GCHS: Grades 9-12

STUDENT CONDUCT AND ACADEMIC INTEGRITY

Code of Conduct

- Students must adhere to Greensburg Schools' student behavior policies as outlined in each school's student handbook ([GJHS](#), [GCHS](#)).
- Cyberbullying, harassment, and academic dishonesty will result in disciplinary actions. Actions may range from loss of privileges or credit to removal from virtual school.

Academic Integrity

Greensburg Community Schools places a high value on authentic assessments and independent demonstrations of student learning and understanding. As such, GJSVS will adhere to the guidelines outlined in the Indiana Online Academy Student Handbook regarding matters of academic integrity.

EXTRACURRICULAR PARTICIPATION

- Students may participate in after-school clubs and activities.
 - High School Eligibility: See Appendix A
 - Junior High Eligibility: See Appendix B
- Students in GJSVS may participate in athletics if they attend in person at least one core course (Mathematics, English Language Arts, Science, Social Studies) for grades 6-8 or a career pathway course for grades 9-12.
- Graduation Participation: Virtual students can walk in the Greensburg High School graduation ceremony.

STUDENT RECORDS

Student records are governed and controlled by adopted policy to comply with provisions of the “Family Educational Rights and Privacy Act of 1974” (20 U.S.C. 1232g) and the regulations of Departments of Education and Health and Human Services. Student records are accessible to parents upon request.

RIGHT TO INSPECT INSTRUCTIONAL MATERIALS

The parent or guardian of any child enrolled in the Greensburg Community School system is entitled to inspect any instructional materials which will be used in connection with a survey, a personal analysis, or an evaluation, which is not a direct part of the academic instruction. Instructional materials include teachers’ manuals, student texts, films, and videotapes, pictures, school issued electronic devices and accounts. Any complaints arising under this policy may be submitted in accordance with the policy for parental (public) complaints. 20.U.S.C. 1243h(a)

GCS TECHNOLOGY & INTERNET RESPONSIBLE USE POLICY

It is the policy of Greensburg Community Schools to encourage technology use which facilitates communication and the exchange of ideas and information in pursuit of the corporation's curricular, instructional, technological, and research goals. Greensburg Community Schools supports the use of technology as a tool for the efficient and effective management of the corporation's resources and affairs. Greensburg Community Schools’ computing, networking, and telecommunication resources are to be used by authorized employees and students only.

Greensburg Community Schools digital learning initiative will work to build a seamless integration of technology and academic content to prepare our students with foundational skills for college and career readiness. Moving from users of technology to

makers of technology, our students and staff will access resources beyond the walls of classrooms to participate as global learners and leaders.

GCS has established this policy to articulate the expectations for appropriate and ethical use of the corporation's network, computers, and other associated technology. The Responsible Use Policy is available in every building in the district and on the GCS website. Individuals new to the corporation will be made aware of the Responsible Use Policy before accessing their GCS account.

A. Acceptable Use

Use of your account supports academic pursuits consistent with the mission and philosophy of GCS / district.

B. Privileges

Use of Internet / Technology / Computers is a privilege, not a right. Inappropriate use or abuse may result in revocation of stated privilege. Each individual receiving an account will be part of a discussion with a district faculty member pertaining to the proper use of the network. Final decisions regarding what is or is not appropriate will be made by a team of administrators. Accounts are property of the district, as such can be suspended, investigated, and / or closed at any point.

C. Disclaimer

You are responsible for your data. GCS makes no warranties, expressed or implied, for the service provided. GCS will not be responsible for any damages due to data loss, service interruptions or delays. Information obtained from the Internet is at your own risk. GCS will not be held responsible for the accuracy or quality of the information.

D. Security

It is the expectation of the corporation that you identify any vulnerability that would lead to any portion of the schools infrastructure being compromised by notifying the Technology Director or an administrator. Do not demonstrate the problem to other individuals. Identity impersonation is prohibited. Do not use another individual's account or provide your credentials to another user.

E. Prohibitions

Explicitly prohibited actions or activities:

1. Access, upload, download, or distribute inappropriate material(s)
2. Transmit obscene, abusive, or sexually explicit language
3. Violate any local, state, or federal statute

4. Vandalize, damage, or disable the property of another person or organization. Including, but not limited to uploading or downloading email attachments and / or executable files infected with a virus or other malicious non-replicating package.
5. Access another individual's account, data, or files without the direct permission of that person.
6. Violate copyright, or otherwise use another individual's intellectual property without citation or approval.
7. Intentional physical damage to any equipment owned by Greensburg Community Schools.

F. Costs

An estimated breakdown of associated costs to repair / replace specific parts is as follows:

****The prices listed are for reference only. The actual price is subject to the supply / demand of the part at the time of request.****

- | | |
|-------------------------|-------------------------|
| 1. Keyboard - \$17.00 | 7. DC Port \$ 4.97 |
| 2. Screen - \$ 104.47 | 8. Hard Drive \$ 45.00 |
| 3. Charger - \$ 30.00 | 9. Computer Bag \$29.00 |
| 4. Battery - \$ 44.77 | 10. Laptop \$504 |
| 5. Case - \$ 28.00 | |
| 6. Palm Rest - \$ 43.77 | |

Appendix A: GCHS Extracurricular Participation

CLUBS AND ORGANIZATIONS

There are many clubs and organizations at Greensburg Community High School. It is hoped that students will become involved in the activities that are sponsored by these groups. Each club must have a constitution with a stated purpose and goals. Constitutions are to be submitted to the Student Council where they will be read and recorded in the Council's minutes.

Each club is responsible to the Student Council, students and faculty of the school for reaching its goals. If the club does not function properly, this may be brought to the attention of the principal and Student Council for recommendation and action.

The Student Council and the administration regulate all school-wide elections and establish all election procedures. Students should be alert to the requirements of filing for office. Class officers are elected at each grade level, while each club and organization has its own method of conducting elections. Meetings will be scheduled on a semester calendar in advance.

With the consent of the school administration, each club and organization may establish a code of student conduct for its members.

No student can be both Homecoming King/Queen and Prom King/Queen. The students elected to be Homecoming King and Queen will be ineligible to be on the Prom Court; therefore, they cannot be elected Prom King and Queen. This rule applies to the Junior Homecoming Prince and Princess, as well. Neither will be eligible to be on the Junior Prom Court; therefore, they cannot be elected Junior Prom Prince and Princess. See table below for a complete listing of clubs and organizations available at GCHS for virtual students.

Activities

Academic Team	Art Club	Champions Together	FCA
FFA	Band, Jazz Band	Choir	Junior Optimist Club
Lights & Sound Crew	National Honor Society	SADD Club	Science Fair
Speech Team	Spirit Crew	Youth in Government	

NATIONAL HONOR SOCIETY

Membership in the National Honor Society is one of the greatest honors a school can bestow upon its students. The purpose of the organization is to create enthusiasm for scholarship, stimulate a desire to render service, promote leadership and develop character in the students of secondary schools.



Appendix B: GJHS Student Activities Information

NATIONAL JUNIOR HONOR SOCIETY GUIDELINES

Membership in the National Junior Honor Society (NJHS) is an esteemed opportunity for eligible students to showcase their dedication to academic excellence and exemplary character. Interested students are required to complete and submit their applications to the Main Office within the designated time frame. A thorough and impartial committee will meticulously review all applications to determine eligibility for membership, eligibility based on the national organization's selection criteria. This rigorous selection process ensures that membership in NJHS remains a symbol of distinction, reserved for those who exemplify the core values of scholarship, leadership, service, character, and citizenship. We encourage all eligible students to embrace this opportunity and submit their applications with pride and integrity

Students in grade 8 are eligible for consideration based on the following criteria:

- Maintain a 3.0 GPA in 7th and 8th grade.
- No In School Suspension or Out of School Suspension 2nd semester grade 7. No In School Suspension or Out of School Suspension grade 8.
- 3 or fewer written warnings grade 8.
- **Service:** This involves voluntary contributions made by a student to the school or community, done without compensation.
- **Leadership:** Student leaders are those who are resourceful, good problem solvers, and idea contributors. Leadership experiences can be drawn from school or community activities while working with or for others.
- **Character:** The student of good character is cooperative; demonstrates high standards of honesty and reliability; shows courtesy, concern, and respect for others; and generally maintains a clean disciplinary record.
- **Citizenship:** The student who demonstrates citizenship understands the importance of civic engagement; has a high regard for freedom and justice; respects the U.S. form of government; respects the law for all citizens at the local, state, and federal levels; and demonstrates mature participation and responsibility in activities such as scouting, community organizations, or school clubs

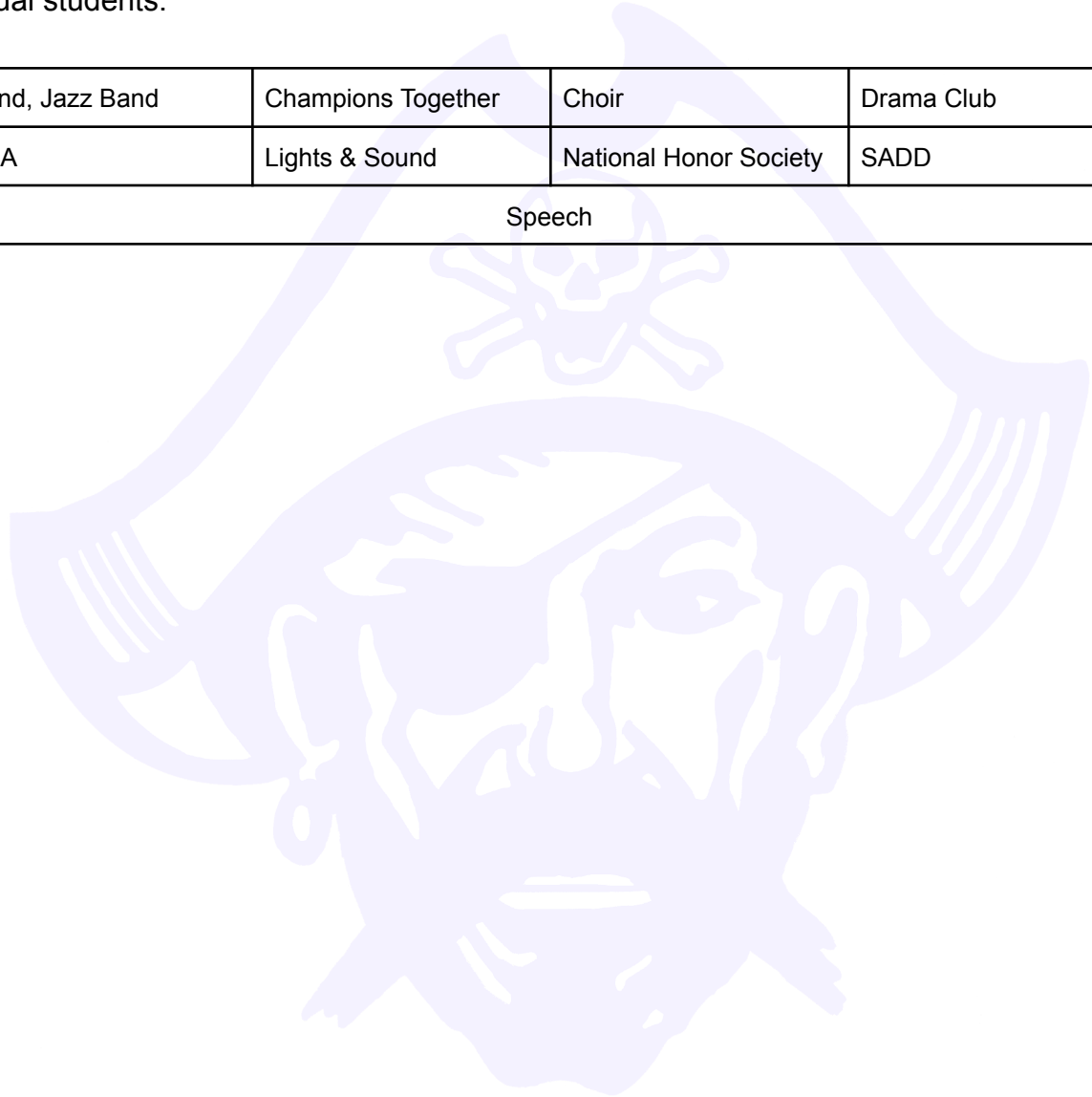
All candidates are subject to review for breaches in character or citizenship.

**Exceptions due to unique mitigating circumstances may be made upon review by the school administration. **

GJHS Activities

See table below for a complete listing of clubs and organizations available at GJHS for virtual students.

Band, Jazz Band	Champions Together	Choir	Drama Club
FCA	Lights & Sound	National Honor Society	SADD
Speech			



Parent-Student Contract

By signing below, both the student and parent/guardian acknowledge the following:

- We have read, understand, and agree to abide by the policies outlined in the Greensburg Jr./Sr. Virtual School Handbook.
- We have read, understand, and agree to abide by the policies outlined in the Indiana Online Academy Student Handbook.

Student Name: _____ **Grade Level:** _____

Student Signature: _____

Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____