



*"Camp Harbor kids explore to learn, discover to grow,
and create friendships and memories to last a lifetime."*

Arrival & Dismissal Protocol

*Camp begins at **9:00 a.m.** We begin our car loop at **8:30 a.m.** If you arrive before that time, your children will be placed in Before Care at no charge. If you should arrive after 9:00 a.m., please sign in at the front office. We will escort your child/children to their groups.

Before Care: 7:30 a.m.- 8:45 a.m

Arrival Location: Please drop off at the Dining Room entrance in the **front** of the building (side door will be labeled)

Aftercare: 3:30-6:00 p.m.

Dismissal Location: Please ring the bell at the front entrance and notify the office who you are here to pick up. Campers will be dismissed through the Dining Room entrance in the **front** of the building (side door will be labeled)

Mini Day: Arrivals & dismissals will be held at the **front** entrance of *Harbor Country Day School* at 17 Three Sisters Road, St. James, NY 11780. Please cue up in the carloop for this

PK - K Location: Arrivals & dismissals will be held at the **front** entrance of *Harbor Country Day School* at 17 Three Sisters Road, St. James, NY 11780

PK Dismissal: 3:15 p.m.-3:30 p.m.

Kindergarten: 3:15 p.m.-3:30 p.m.

1st Grade Location: Arrivals & dismissals will be held at the **front** entrance of *Harbor Country Day School* at 17 Three Sisters Road, St. James, NY 11780

1st Dismissal: **3:30 p.m.-3:45 p.m.**

2nd-5th Location: Arrivals & dismissals will be held at the **back** field off *Thompson Hill Road*. Follow the signs/lanes per grade.

2nd/3rd Dismissal: 3:15-3:30 p.m.

4th/5th Dismissal: 3:30- 3:45 p.m.

Arrival & Dismissal Protocol

6th-9th Grade & CIT's Location: Arrivals & dismissals will be held at the **back** field off Thompson Hill Road. Follow the signs/lanes per grade. **6th-8th:** 3:45- 4:00 p.m.

CIT's Dismissal: 3:30- 3:45 p.m.

Rainy Day Dismissal Procedures

Rainy Day Dismissals are called when severe weather conditions are present and will affect dismissal. In this event, you will be notified via an eblast to your email, or updates via our camp app with all updated information. *At this time, **ALL campers will be dismissed through the front entrance.***

Friendly Reminders

*Please be sure to follow your campers' dismissal time frames. This can cause a delay in the car loop line if not followed. Thank you for your patience and understanding as we are working hard to dismiss your children in a safe and timely manner.

*We dismiss the older sibling with their younger siblings' schedule/location. If you have any dismissal requests, please call the front office or email campoffice@campharbor.org.

*We ask that you stay in your car, as our staff will help campers in and out of the vehicles. If you have any paperwork, payments, etc., please park and bring them into the front office.