



LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD SPECIAL MEETING

Administrative Services Site
3490 East Rio Virgin Road
Wednesday, October 15, 2025
2:00 P.M.
(Doors Open at 1:45 p.m.)

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Fagnan called the meeting to order at 2:00 p.m. There were three (3) people in attendance and Kevin Murray, Elementary Principal, was absent from the meeting.

2. ROLL CALL:

Mike Fagnan, Board President
Mark Cobb, Board Member
Sean Hogan, Board Member
Karen Johnson, Board Member

Troy Heaton, Superintendent/Secondary Principal
Kevin Murray, Elementary Principal
Edward Dickie, Business Manager
Sheree Goessman, Human Resources Director

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the October 15, 2025 LUSD9 Board Meeting agenda.

Board Member Johnson made a motion to approve the agenda, seconded by Board Secretary Hogan. The motion passed unanimously.

Board President Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Cobb: Yes
Board Member Johnson: Yes

PUBLIC COMMENT



At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

5. Public Comment.

Board Secretary Hogan reminded attendees that the Board cannot respond to public comments during the meeting but is listening to all feedback.

Savanna Gonzales expressed concern regarding the process for distributing 301 funds, emphasizing that decisions should be made collaboratively and inclusively, with input from those directly involved. She read aloud an email that was sent to Mr. Murray, noting that she never received a response back from Mr. Heaton. Ms. Gonzales cautioned that failure to follow established protocols could result in noncompliance and urged the District to reaffirm that 301 funds are determined through a fully convened and representative committee. She added that following proper procedures helps build trust and collaboration among staff.

Trisa Cummings clarified that her comments were unrelated to Ms. Gonzales comments noting she is her daughter. Ms. Cummings said she is speaking as a substitute, she shared that she has noticed an increase in staff being placed on administrative leave. While not aware of the reasons behind these actions, she suggested that the Board review the District's policy on administrative leave. Ms. Cummings noted that she has worked with both of the elementary staff members' currently on leave and found them to be dedicated educators who fostered a positive learning environment. She also observed that the school appears more organized and orderly, with staff working hard to support students.

Susan Potter addressed the 301 funding topic, noting that this is her second year with the District. She stated that in prior years, teachers were compensated for time spent on parent-teacher conferences. She added that the only discussion this year involved whether the salary enhancement should be distributed evenly over the course of the school year.

ACTION ITEMS AND/OR DISCUSSION

6. Consideration of approval of the Annual Financial Report for FY 2025.

Mr. Dickie explained that the Annual Financial Report (AFR) is completed once a year and shared that Mike Murray had reviewed it in detail. Board Member Cobb inquired about the K-3 reading program, and Mr. Heaton noted that a new curriculum was implemented this year. Mr. Dickie clarified that the AFR being reviewed reflects last fiscal year's data.

Board Secretary Hogan asked for Mr. Dickie's assessment of the District's financial position. Mr. Dickie responded that the financial situation is better than expected. Mr. Heaton added that throughout the previous year, he lacked a clear picture of the District's finances because data had not been properly entered into the accounting system, but that issue has since been resolved. Mr. Dickie said the District is now balancing accounts and performing cash reconciliations, with assistance from a few consultants.

Mr. Heaton stated that once the AFR is filed with the state, the District will begin developing future financial projections. Board Secretary Hogan asked if there were any remaining funds, and Mr. Dickie reported a carryover of approximately \$520,000 from last year to this year. Mr. Heaton noted that the



District began 2024 with \$800,000 but used a portion of those funds to purchase buses.

Board President Fagnan remarked that any miscalculations would be identified during the audit process. Mr. Dickie acknowledged that the District may receive findings related to procurement errors, noting there were four in the past year. He commented on the complexity of school finance and mentioned that Mike Murray was brought in temporarily after the departure of the previous Business Manager.

Board Member Cobb asked about an 800% increase reflected in the report and what caused such a large change. Mr. Dickie suggested it may have resulted from misclassified or miscoded entries. Mr. Heaton explained that coding had not been properly managed for some time due to lack of expertise.

Mr. Heaton noted that a prior business manager relied heavily on Excel rather than the Visions accounting system, and Mike Murray said that continued use of Visions would help reduce errors. The group also discussed plans for upgrading the phone system.

Mr. Dickie mentioned that the Board may determine how much fund balance to carry over each year.

Board Secretary Hogan made a motion to approve the AFR, seconded by Board Member Cobb. The motion passed unanimously.

**Board President Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Cobb: Yes
Board Member Johnson: Yes**

ADJOURNMENT

Board Secretary Hogan made a motion to adjourn the meeting, seconded by Board Member Johnson. The motion passed unanimously.

**Board President Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Cobb: Yes
Board Member Johnson: Yes**

The meeting was adjourned at 2:33 p.m.

Mike Fagnan, Governing Board President

Troy Heaton, Superintendent

Respectfully Submitted by:

Sheree Goessman
Human Resources Director