



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD WORK SESSION**

**Administrative Services Site**

**3490 East Rio Virgin Road**

**Thursday, June 12, 2025**

**4:00 P.M.**

**(Doors Open at 3:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Fagnan called the meeting to order at 4:21 p.m. There was one (1) person in attendance and Board Member Graham and Elementary Principal Murray were absent from the meeting.

2. ROLL CALL:

Mike Fagnan, Board President  
Nichole Frisby, Board Member  
Sonny Graham, Board Member  
Sean Hogan, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Kevin Murray, Elementary Principal  
Edward Dickie, Business Manager  
Sheree Goessman, Human Resources Director

**DISCUSSION**

3. Consideration and possible approval of the purchase of a 15-passenger van for district-wide use.

Board Member Hogan inquired about the district's financial status. Mr. Heaton reviewed the budget summary and noted that some of the current shortfalls are due to grant drawdown timing issues. He noted that if the numbers remain unchanged, the district may not proceed with hiring the additional positions at the high school and elementary school. While the funding is federal, it is managed by the state, adding complexity to the situation.

Board President Fagnan noted that Mike Murray recommended waiting until October before considering the purchase of the van.



Mr. Heaton then read Mr. Murray's recommendations:

- **Proactive Measures:** Mr. Murray commended Mr. Heaton for taking proactive steps to stabilize the district's finances.
- **FY25 Budget Forms:** The budget is currently based on FY25 forms. Updated forms have not yet been released due to the state legislature still being in session and the state budget not yet approved. The district is estimating a 2% adjustment to the base—approximately \$100 per pupil—which would result in an estimated \$50,000 increase to the budget.
- **Budget Outlook:** Mr. Murray recommended using the upcoming year to allow the budget to settle, avoiding major changes until more clarity is available.
- **Grant Funding Concerns:** There are ongoing concerns with reduced grant funding and the fact that the district is still in the process of drawing down existing grant balances. Some positions currently funded through Maintenance & Operations (M&O) should have been funded through grants, and corrections are underway.
- **Staffing Recommendations:** Financially, the district is in decent shape, but Mr. Murray advised against adding any new positions at this time.
- **Capital Purchase – 15-Passenger Van:** Mr. Murray believes the district would be in a good position to purchase the van, but recommended waiting until October. In the meantime, he suggests obtaining a quote and checking with the Trust to ensure it can be insured.
- **Capital Expenditures:** The district currently has between \$400,000 and \$500,000 in capital expenditures that are already encumbered.

Mr. Heaton also shared concerns about recent turnover, stating that the district has had two business managers in the past six months, which has disrupted continuity—"almost as if we didn't have one," he remarked.

Board Member Frisby suggested a separate meeting prior to the July board meeting to review any budget updates.

4. Discussion regarding Capital Budget Long Term Plan.

Discussed with item #3.

5. Review and discussion regarding the budget for the FY 2025/2026 School Year.

Discussed with item #3

## **ADJOURNMENT**

The meeting was adjourned at 4:58 p.m.



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Mike Fagnan, Governing Board President

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Troy Heaton, Superintendent/Secondary Principal

Respectfully Submitted by:

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Sheree Goessman  
Human Resources Director