# WEST HOLLYWOOD ELEMENTARY SCHOOL
# School-Level Parent and Family Engagement Plan (PFEP)
# 2025-2026

**Mission Statement**

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| The mission of West Hollywood Elementary is to provide the opportunity and means for all students to achieve their maximum academic potential and develop social and life skills necessary to become engaged global citizens. |

**Engagement of Parents and Families**

*West Hollywood Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

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| West Hollywood Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Tittle 1 program, the nature of the Title 1 program (school-wide or targeted assistance), school choice, supplemental education services, and the rights of parents. Include timeline, person responsible, documentation to be maintained, and steps to ensure that all parents are invited and encouraged to attend [(Section 11189c)(1)]. |

**Coordination and Integration**

*West Hollywood Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].*

| Count | Program | Coordination |
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| 1 | Public Meeting Flyer | Title 1 Liaison, 2nd week of August Flyer, Class Dojo notification, School website |
| 2 | Announcement: Parent Link & Marquee | Assistant Principal by the 2nd week of August email requests. |
| 3 | Develop an agenda and sign-in sheets | Title 1 Liaison, Principal, and Assistant Principal by the 2nd week of August. |
| 4 | VPK | The school will work with the VPK Office to coordinate transition programs for students entering the regular public-school program. Activities may include coordinated meetings with parents, VPK teacher, and kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss specific learning needs of students and academic progress |
| 5 | HeadStart | HeadStart prekindergarten teachers will conduct at least two home visits, hold joint parent meetings to discuss specific learning needs of students, and academic progress. |

**Annual Parent Meeting**

*West Hollywood Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

| Specific Activity | Frequency and Duration | Evidence-Based Research | Evaluation of Implementation and Effectiveness |
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| Annual Public Title 1 Meeting and Open House | August 8, 2025 | Helping Teachers Create Digitally Literate Global Learners, 8 Ways Teachers and Schools can Communicate with | Sign-in sheets, Flyers, Agenda, Informative Session |

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| | | Parents, in 2020 by Kathleen. Morris, Primary Tech Kathleenmorris.com. | |
| Public Meeting Flyers | 2nd week of August | Helping Teachers Create Digitally Literate Global Learners, 8 Ways Teachers and Schools can Communicate with Parents, in 2020 by Kathleen. Morris, Primary Tech Kathleenmorris.com. | Flyer, Newsletter, School Website |
| Announcement: Parent Link & Marquee | 2nd week of August | What is a school's open house? All the details — and why educators want you to go *June 20, 2024*<br><br>https://www.care.com/c/what-is-a-schools-open-house/ | Email/ requests/ParentLink Report/Text Messages/Class Dojo |

**Flexible Parent Meetings**

*West Hollywood Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

West Hollywood Elementary School will schedule meetings at various times during the day/evening to better accommodate parents. Our school will hold an orientation for parents to inform them about the school's participation in the Title 1 Program and to encourage parents to be involved with reviewing and revising of the school's Title 1 Plan. Teachers will hold conferences individually with parents of children in their classrooms. Parents will receive information about their child's progress/ test scores and an explanation of any interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and 4 grading procedures. The school will offer parents literacy meetings to provide an explanation of statewide assessment systems, B.E.S.T.(Benchmark for Excellent Student Thinking) Standards other accountability measures, and to share teaching practices/ activities for use at home. The school will offer parents curriculum meetings for science, math, and

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| technology as well. Furthermore, teachers will host success day to share the student achievements. |

***Building Capacity***

*West Hollywood Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

| Specific Activity | Frequency and Duration | Evidence-Based Research | Evaluation of Implementation and Effectiveness |
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| Open House | August 8, 2025 | What is a school's open house? All the details — and why educators want you to go<br>*June 20, 2024*<br><br>https://www.care.com/c/what-is-a-schools-open-house/ | Sign-in sheets, Flyer, Evaluation form |
| Social Emotional Learning Art Night | September 10, 2025 | What is Social Emotional Learning (SEL): Why It Matters<br><br>https://www.nu.edu/blog/social-emotional-learning-sel-why-it-matters-for-educators/#the-benefits-of-sel | Sign-in sheets, Flyer, Evaluation form |
| Literacy Night | October 15, 2025 | Literacy Nights<br><br>https://www.emmanuelschildcare.org/post/literacy-nights | Sign-in sheets, Flyer, Evaluation form |
| Math Night | December 10, 2025 | Math Nights Make the Subject Fun for Kids and | Sign-in sheets, Flyer, Evaluation form |

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| | | Adults Alike. Three Tips to Host One at Your School *May 2023*<br><br>https://www.edweek.org/teaching-learning/math-nights-make-the-subject-fun-for-kids-and-adults-alike-three-tips-to-host-one-at-your-school/2023/05 | |
| STEAM Night | January 21, 2026 | STEAM or Science, Technology, Engineering, Arts, and Mathematics provide excellent avenues of developmental and career success; here are 5 reasons why STEAM activities benefit students. *December 2022*<br><br>https://www.discoverafterschool.com/5-reasons-why-steam-activities-benefit-students/#:~:text=Steam%20activities%20can%20help%20kids,variety%20of%20situations%20and%20challenges | Sign-in sheets, Flyer, Evaluation form |
| Reading under the Stars (Pajama Night) | February 18, 2026 | 5 Reasons to Promote Reading for Fun in Your Classroom *October 2023*<br><br>https://www.beanstack.com/blog/5-reasons-to-promote-reading-for-fun-in-your-classroom | Sign-in sheets, Flyer, Evaluation form |
| Movie Night | April 15, 2026 | The Use of Film to Motivate Interest in Students with Learning Differences through Imagination and Diverse Thinking in Higher Education *Spring 2023* | Sign-in sheets, Flyer, Evaluation form |

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| | | https://digitalcommons.uncfsu.edu/cgi/viewcontent.cgi?article=1334&context=iri | |
| BINGO Night | May 6, 2026 | BINGO in the Classroom: 4 Ways to It Can Boost Skills<br><br>https://autismclassroomresources.com/bingo-activities-in-the-classroom/ | Sign-in sheets, Flyer, Evaluation form |

**Staff Training**

*West Hollywood Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

| Specific Activity | Frequency and Duration | Evidence-Based Research | Evaluation of Implementation and Effectiveness |
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| R.O.A.R-School Wide Behavior Plan | Monthly throughout the year | Characteristics of Effective Behavior Managers *October 2022*<br><br>https://www.teachervision.com/teaching-strategies/characteristics-of-effective-behavior-managers | Provide information to staff about a process that assures the healthy development of every child so that each has the knowledge, skills, and resiliency to be successful. Students learn to work together as a learning community dedicated to caring, support, active participation, and creating a culture of positive interdependence. |
| Value of parental involvement: A monthly newsletter will be distributed to | Monthly throughout the school year | The importance of effective parent-teacher communication *January 2023* | Improve the ability to work effectively with parents by providing examples of best |

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| teachers that include information on the value of parental involvement. | | https://www.neweratech.com/uk/blog/effective-parent-teacher-communication/#:~:text=By%20working%20together%2C%20parents%20and%20teachers%20can%20create%20a%20positive,role%20in%20their%20child's%20education | practices for parental involvement |
| Communicating and working with parents (Wildcat Willy's Roar Conference) | August-September 2025 | Teacher-Parent Communication Strategies to Start the Year Off Right *July 2021*<br><br>https://www.edutopia.org/article/teacher-parent-communication-strategies-start-year-right/ | Improve the ability of staff to work effectively with parents. |

**Other Activities**

*West Hollywood Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

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| Title 1 Mobile Unit Visit<br>Hispanic Unity Community<br>Mobile Food Pantry |

**Communication**

*West Hollywood Elementary will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible*

*[Section 1116(c)(4)(C)]; and*

- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

West Hollywood Elementary School will provide information about Title 1 programs in a timely manner, using various methods of communication (newsletter, website with photos and videos, flyers, meetings, ParentLink, text messages, Class Dojo). Information about Title 1 programs, academic programs (After School Programs, Extended Learning Opportunities, etc.), BEST Standards (Benchmark for Excellent Student Thinking), Grade level expectations, and form of academic assessment will be shared with parents during Open House/ Title 1 Information Meeting, parent conferences/meetings, any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, BEST, and types of assessments used to measure student progress during Open House. Title 1 teachers and administration will explain Title 1 programs and opportunities at the Title 1 Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the Annual Title 1 Public Meeting. Parents who qualify will be notified of school choice options. BEST assessment data/information will be shared through the school newsletter and school website.

**Accessibility**

*West Hollywood Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

West Hollywood Elementary School will provide the School Parental Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meetings will be created in English, Spanish, and Haitian Creole, and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when requested by parents.

***School-Parent Compact***

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that

outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement *[Section 1116(d)]*.

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

**Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on *February 19, 2025* and will be in effect during the 2025-2026 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2025.

Rinard Palacios — 3/3/25

***Signature of Principal*** — ***Date***

[signature] — 3/3/25

***SAC Chairperson*** — ***Date***