Kenneth Divich Elementary School
School Organizational Team Meeting MINUTES
October 10, 2023
3:45 PM

The Kenneth Divich School Organizational Team meeting was called to order at 3:45 pm on October 10, 2023.

Members present:
Allison Cano, Licensed Staff Member
Jennifer Munoz, Licensed Staff Member
Samantha Virdin-Smetana, Parent Member
Sarah Wiederholt, Parent Member
Courtney Schoen, Parent Member
Ronald Kamman, Principal

Members not present:
A Representative for Support staff has yet to be selected.

Others present:

Previous meeting minutes were reviewed and unanimously approved.

1.0 New Agenda Items:

1.1 Function of the School Organization Team, First Meeting of the School Organizational Team Guide, Public Comment Guidelines, School Organizational Team Training and Resources

Comments from the Principal regarding the function of the School Organizational Team and scope of the Team's advisory authority.

1.2 Selection of Chair

Samantha Virdin-Smetana was elected Chair by unanimous vote.

1.3 Selection of Vice Chair

Courtney Schoen was elected Vice Chair by unanimous vote.

1.4 Selection of Secretary

Allison Cano was elected Secretary by unanimous vote.

1.5 Agendas

Agendas will be created with a partnership between the Chair and the Principal.

2.0 General Discussion:

2.1 Establishing Team Norms- Discussion on norms that the team will establish to guide behavior of members and the public.

2.2 Meeting Procedures

Second Tuesday of the month was the consensus, starting at 3:45 PM.

Attendance - if unable to attend, members will inform the Chair and/or Principal prior to the meeting.

2.3 Parliamentary Procedure Guide. Discussion of procedures that the team will follow during meetings.

2.4 Health and School Safety Public Service Announcement. Discussion.

2.5 2022-2023 Nevada School Performance Framework Rating. Discussion.

2.6 Enrollment Update. 1,111 students are currently enrolled. Divich is the largest Elementary School in Clark county and we are at 127% capacity. No relief in sight. Waiting on the new Skye Canyon Elementary school to be opened for the 2026-2027 school year, possibly.

2.7 Staffing Update. Hired a third Resource Teacher, Still have a full time substitute teacher in 5th, dissolved a third grade class.

2.8 Chronic Absenteeism Update. 12.8% of Divich students are considered to be chronically absent at this point in the school year. Down from last year which was 16%

2.9 Budget

2023-2024 School Budget. Discussion.

1.a Budget Sources

1.b 2023-2024 Spring (Fall Projected) Budget

1.c 2023-2024 Fall FINAL Budget

Information:

- **Next Meeting**
  Next meeting will be held Tuesday, November 14 at 3:45 PM in Room 113.

Public Comment Period :

- No Public Comments

The meeting was adjourned at 4:50 PM.