**Kenneth Divich Elementary School**
**School Organizational Team Meeting MINUTES**
**November 14, 2023**
**3:45 PM**

The Kenneth Divich School Organizational Team meeting was called to order at 3:45 pm on November 14, 2023.

**Members present:**
Allison Cano, Licensed Staff Member
Jennifer Munoz, Licensed Staff Member
Samantha Virdin-Smetana, Parent Member
Sarah Wiederholt, Parent Member
Courtney Schoen, Parent Member
Ronald Kamman, Principal

**Members not present:**
A Representative for Support staff has yet to be selected.

**Others present:**

Previous meeting minutes were reviewed and unanimously approved.

**General Discussion:**

**1.0 General Discussion**

**1.1 Attendance and Enrollment Update**. Our absenteeism rate has decreased and is now at 13.2%. We hope it will continue to go down as we are present more days. Much better this year than last year.
Enrollment- 1,113 students are currently enrolled. This number is up from last month.
Staffing update- 1st grade teacher went out on medical leave and will remain out until the end of the year. Because 1st grade numbers were low, students were placed in other 1st grade classrooms.Hired a new support staff member, waiting on HR to hire officially. We have a custodian vacancy which we are looking to fill. AP position flew and we will wait to relist the position in December once teachers finish the leadership academy in December.

**1.2 AB469-** SOT members will fill out a form about principal Ron Kamman. Email will be sent out from CCEA with the survey.

**1.3 Next Meeting**
Wednesday, December 12, 2023 at 3:45 PM

**Public Comment Period** :

- No Public Comments
- The meeting was adjourned at 4:15 pm.