Kenneth Divich Elementary School
School Organizational Team Meeting MINUTES
January 26, 2021
4:00 PM

The Kenneth Divich School Organizational Team meeting was called to order at 4:02pm on January 26, 2021. The meeting was held virtually via Google Meet.

Members present:
Allison Cano
Wendy Holguin
Derek Schoen
Skyler Tuttle
Jolene Ruzicka
Amy Wood
Ronald Kamman

Members not present:
None

Others present:
Jennifer Shank
Brandi Robertson
Karissa Guthrie
Nikkole Turner
Rebecca Westover
Sabrina Rodriguez
Kristie Peterson

Previous meeting minutes were reviewed and unanimously approved.

General Discussion:

- **Distance Education & Hybrid Model Update**
    - Hybrid Plan and Small group approved
    - More information coming soon
    - Small groups at discretion of principal
    - Pre-K - 3 students and staff surveys have gone out
    - Divich has highest response rate in the district so far
    - School Board meeting is this Thursday, but no reopening items on the agenda
    - When will a Divich plan for pre-K to 3 be established? - Skyler Tuttle
        - November Hybrid plan is supposed to be updated soon, then we can finalize ours - Mr. K

- **Strategic Budget Review**
  - Review of current staff allocation based on student projections
  - Estimated drop of 42 students
    - This year due to covid, estimates are really a "crap shoot"
  - GATE and Read By 3 funding cut during special session, but district SLA agreements allow for the school to keep those positions
  - Current FY Budget of $260k will be rolled over to the next FY Budget at the end of the school year
    - Unless CCSD decides to pull some of that back into the general fund
  - New funding of $1,015 per students who score at or below 25th percentile on certain past testing is available next year
    - $121,800 total
    - Must be spent on staff or programs tied to the achievement of those students
  - Divich is projected to be the second largest elementary school in the district
  - Discretionary Positions Recommendations by Mr. K (3 total)
    - One must be allocated to each 1st and 3rd per class size limits
    - Recommends keeping second Counselor as the third
    - Possibly remove second Humanities and reallocate to a more content-focused position
    - Utilize Academic Support Funding for another Learning Strategist and programs to support all students
  - SOT Questions/Recommendations
    - Academic Support Funding cannot be used for the additional Counselor position
    - CTTs can be allocated out of the Academic Support Funding
    - Can the Humanities position be paid for with ASF and then fund a classroom teacher with the Humanities current position?
    - Preference for a person vs. programs to be funded out of 2021-22 funds
    - Recommendation to prioritize the contracted teacher positions and utilizing rollover funds for CTTs and programs after new FY begins
    - Is there more "bang for your buck" to utilize a position within 5th vs Kinder? - Skyler
      - Would need to be a discussion due to grade departmentalization
    - If a position (Humanities) was allocated to Kinder and then enrollment on count day pushed us over to get another allocated position in that grade, then we should be able to get that position and push the Humanities back to a second special
  - SOT to send any additional feedback to be considered by the Lead team by Monday morning
  - Motion to adopt 3 discretionary to Counselor, 1st Grade, 3rd Grade and moving one Humanities position to Kinder recommendation for consideration by the Lead team
    - Approved by all SOT voting members

Information:

- **Next Meeting**
  Next meeting will be held Tuesday, February 9, 2021 at 4:00 PM via Google Meet.

Public Comment Period :

- No Public Comments

The meeting was adjourned at 5:39 pm.