Kenneth Divich Elementary School
School Organizational Team Meeting MINUTES
December 8, 2020
4:00 PM

The Kenneth Divich School Organizational Team meeting was called to order at 4:01pm on December 8, 2020. The meeting was held virtually via Google Meet.

Members present:
Allison Cano
Wendy Holguin
Derek Schoen
Skyler Tuttle
Jolene Ruzicka
Amy Wood
Ronald Kamman

Members not present:
None

Others present:
Jennifer Shank

Previous meeting minutes were reviewed and unanimously approved.

General Discussion:

- **Code of Conduct**
  - Is there a push towards Restorative Justice? - Amy Wood
    - Yes, but there is some discretion within the school for specific items - Ron Kamman (RK)
  - No other comment or recommendation from the group

- **Hybrid Instruction Model**
  - Plan in place to implement when the time comes? - Skyler Tuttle
    - Yes, but there are several frameworks depending on the situation - RK
    - Will require a lot of coaching of students, especially around moving through the building - RK
    - Masks & hand sanitizer as well as cloth masks already received - RK
    - 2 Electrostatic sprayers ordered - RK
  - More definitive lines around roles of teachers or discussions on how teachers get it all done - Amy Wood

        - Hoping teacher will be able to take care of just Cohort A/B, separate teachers for Cohort C - RK
        - At least in K thru 3 - RK
    - Has CCSD explored other options based on districts that are already open? - Amy Wood
        - Yes, and I think this plan is just the current version and will likely change - RK
        - Rural school are currently executing this plan and have brought concerns and issues up to CCSD - Jen Shank
    - How are aides going to be affected in this plan? - Wendy Holguin
        - The plan has guidance even for limiting movement of adults - RK
        - You may be physically at the school, but still supporting online - RK
        - Classes may need to be shifted for certain student needs - RK
        - Transportation is going to decide who goes in what Cohort - RK
    - Nurse needs two offices, lunchroom spacing, school wifi, how are these being addressed - Skyler Tuttle
        - District paying to put in ionization system for two spaces; current Health office for "Sick Room" and possibly a current computer lab (Room 115) for the other - RK
        - Won't be completed until March - RK
        - Multipurpose room will not be used - RK
        - As a new school, we have the current capability to run with 1:1 computers - RK although video streaming may be tough if the majority aren't hardwired
    - What are teachers with kids supposed to do? - Skyler Tuttle
        - No real answer yet but there were original plans for school-age children to be ok to come to school - RK
    - SPED/Autism classes, will they be allowed to go full time? - Allison Cano
        - No, the plan is the same - RK
    - Who decides if lessons will be live with a teacher vs. recorded during the online days? - Derek Schoen
        - Kids in Cohort A/B there will be no teacher-led learning during online learning days - RK
    - Who will be making decisions on cohorts, communication, etc? - Amy Wood
        - Some by the district and some by the school - RK
    - Is transportation taking into account current teacher assignments when assigning cohorts? - Skyler Tuttle
        - No - RK

- **2021 Strategic Budget**
    - Delivered to Divich leadership on Jan 15

- To be reviewed at the next SOT meeting

Information:

- **Next Meeting**
  Next meeting will be held Tuesday, January 26, 2021 at 4:00 PM via Google Meet.

Public Comment Period :

- No Public Comments

The meeting was adjourned at 4:50 pm.