November 14, 2025

To: MERSD School Committee

From: Michelle Cresta, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financials for 11/18/25 School Committee Meeting

This financial memo summarizes a request for approval at the School Committee Meeting of November 18, 2025. We are requesting your approval for payment of the following:

- Accounts Payable Vouchers 1025 through 1028
- Payroll of 11/6/25

AP Vouchers

- V1025 $370.00 – Medicare premium for retirees, paid by wire payment
- V1026 $23.71 – Meals tax for the month of October, paid by wire payment
- V1027 $1,003,617.58 – Primary accounts payable voucher consisting mostly of routine purchases, contract payments, and tuitions.
    - Payments to note:
        - Advanced Educational Technologies $3,738.4 - 3D printer funded by Spaulding Grant
        - Amazon $7,430.34 – Emergency Response Go-Bags for entire district
        - Atkinson Carpet Installation $10,421.20 – carpet replacement of 3rd floor Middle School pod
        - Univest Capital $8,169.93 – Annual lease for computers in Arts Lab at HS
- V1028 $79,459.44 – Invoices for the Essex Elementary School Building Feasibility Study

Payroll Voucher

- Summary of November 6, 2025 payroll in the amount of $792,001.33. This payroll represents a full regular payroll for the school year plus a handful of athletic coaching stipends for the Fall.