MINUTES
Divich Elementary School
School Organizational Team Meeting
Room 601
October 15, 2018
3:45 PM

School Organizational Team Members:
Ashley Russow, Member
Kristie Peterson, Member
Linda Brown, Member
Jennifer Munoz, Member
Amanda (Jolene) Ruzicka, Member

Elizabeth Katten, Principal
Jennifer Shank, Assistant Principal

This meeting's minutes are posted publicly on the school website at kennethdivichelementary.org

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

1.0 Welcome & Roll Call

All members present

2.0 New Items

The team agreed that Jennifer Munoz will serve as Chair, Linda Brown will serve as Co-Chair, and Kristie Peterson will record the meeting's minutes and create agendas.

3.0 General Discussion

The team set the following norms for our SOT

- If a member is absent for 3 meetings, without reasonable cause, that member will not longer serve on the team and there will be a revote
- A member who is absent during a voting item on the agenda may vote via phone
- If a member can't attend a meeting call the office and let Cindy know
- Public Comment will be at the end of every meeting with a 2 minute speaking limit/speaker
- Quorum - minimum of three members must be present to vote
- Before the end of every meeting we will set the next meetings agenda
- Before an item is voted on we will have a roundtable Q&A
- We will always respect each other and each other's opinions
- We will each ensure we represent the group of people that voted us in our position for the good of the school as a whole. Teacher members represent all teachers and parent members represent all parents.
- Meetings will be held on the 2nd Tuesday of every month at 3:45 in room 601
    - Next two meetings are November 13th and December 11th

4.0 Information

- Next meeting Mrs. Katten will present the School Performance Plan and SBAC Data
- We would like teacher input n what tech programs to purchase. We would like to have a teacher consensus on a program to ensure proper usage of the program that possibly will be purchased.

5.0 Public Comment Period (30 minutes maximum allotted / 2 minutes per speaker)