

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 15, 2025.

The meeting was called to order by Board President Gail DiPane at 6:15 p.m.

ATTENDANCE

Ms. Gail DiPane, Board President
Ms. Carmen Alvarez, Board Vice President
Ms. Sarah Aziz
Ms. Gazala Bohra
Mr. Peter Piro
Ms. Kate Rattner
Ms. Usha Sharma
Mr. Peter Tufano
Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Dr. Amanda Peck

STAFF PRESENT

Dr. Adam Layman, Acting Superintendent of Schools
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. Adam Weiss, Busch Law Group

MEMBERS OF THE PUBLIC – approximately 11

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published, and electronic notice provided by having the date, time, and place thereof posted October 25, 2024, and October 8, 2025:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

Mr. Weiss stated that members of the Board will be going into a closed session meeting to discuss personnel and litigation matters related to Dr. Chanley. As a result of conflicts of interest with the board members and Dr. Chanley it is necessary to invoke the Doctrine of Necessity to allow for those conversations to happen.

A motion was made by Mr. Piro and seconded by Mr. Zeichner to approve the following resolution by consent roll call:

Whereas, Dr. Chari Chanley serves in the capacity of Superintendent for the 2025-2026 school year; and

Whereas, the Board must consider certain personnel and litigation related matters concerning Dr. Chanley's employment; and

Whereas, upon review of the various conflicts of interests of the current Board Members, it has been determined that six of the members have conflicts of interest pursuant to the New Jersey School Ethics Act; and

Whereas, pursuant to Policy 0163, when a quorum of the Board has conflicted interests, the doctrine of necessity may be invoked in order to allow conflicted Board members to participate and vote only when the Board of education has fewer non-conflicted Board members than are required, pursuant to statute, to take action; and

Whereas, when invoking the doctrine of necessity the Board shall state publicly that it is invoking the doctrine of necessity with the reasons for doing so and the specific nature of the conflicts of interest; and

Whereas, the Board Policy further provides that it shall read the resolution invoking the doctrine of necessity at a regularly scheduled public meeting, post the notice of the resolution for thirty (30) days and provide the School Ethics Commission with a copy of the resolution; and

Whereas, the School Ethics Act, N.J.S.A. 18A:12-21, et seq., was enacted by the New Jersey State Legislature to ensure and preserve public confidence in School Board Members and School Administrators and to provide specific ethical standards to guide their conduct; and

Whereas, the School Ethics Commission has provided guidance regarding the invocation of the Doctrine of Necessity when a quorum of the Board of Education is not available because members of the board of education have conflicts of interest on a matter required to be discussed and voted upon; and

Whereas, the Board intends to have discussions concerning Dr. Chanley;

Whereas, members of the Board have conflicts of interest that would prevent their participation in and vote on the matters related to Dr. Chanley are as follows:

1. Carmen Alvarez, Gail DiPane, Peter Piro, Usha Sharma, and Charles Zeichner are involved in litigation with Dr. Chanley.
2. Kate Rattner's husband, David, is a teacher employed by the Board.

Whereas, as a result of the foregoing, the Board does not have a quorum to discuss, consider and vote on matters related to the Superintendent's employment and related litigation, and the Board's counsel and the Board have determined that it is necessary to invoke the Doctrine of Necessity;

NOW, THEREFORE, BE IT RESOLVED, That the above paragraphs are hereby incorporated by reference; and be it

Further Resolved, that the Doctrine of Necessity is hereby invoked with respect to the Board's deliberation of and any public votes related to Dr. Chanley; and be it

Further Resolved, that a copy of this Resolution, having been read at a public meeting of the Board on October 15, 2025 be posted in accordance with the Board's standard procedures for not less than thirty (30) days and that the Board Secretary reflect the same in the minutes of the meeting; and be it

Further Resolved, that a copy of this Resolution be provided to the School Ethics Commission.

Roll call 8-0-1-1-0. Motion carried with Ms. Rattner recusing and Mr. Tufano voting no.

CLOSED SESSION RESOLUTION

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Monroe Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12 (b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
X	HIB investigation involving students.
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

A motion was made by Ms. Alvarez and seconded by Ms. Bohra that the members of the Board of Education go into closed session. All members were in favor. Motion carried.

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Adjourned to Closed Session at 6:25 p.m.

Returned to Public Meeting at 7:15 p.m.

Ms. DiPane introduced Ms. Patricia Schwalje, member of the Monroe Township Foundation of Education.

Ms. Schwalje provided a brief history of the Foundation, the mission and purpose of the foundation and some of the recent accomplishments.

APPROVAL OF MINUTES

A motion was made by Ms. Alvarez and seconded by Mr. Piro to approve the minutes for the Public Board of Education Meeting held on September 17, 2025. Roll call 10-0-0-0-0. Motion carried.

A motion was made by Ms. Bohra and seconded by Ms. Rattner to approve the minutes for the Closed Session Meeting held on September 17, 2025. Roll call 9-0-1-0-0. Motion carried with Dr. Peck abstaining and Ms. Rattner abstaining on the portion where she was conflicted.

STUDENT BOARD MEMBERS' REPORT

Mr. Aaditya Arora and Ms. Siyona Patel reported the following on district schools:

Brookside Elementary School – a Week of Respect with five themed days to promote kindness and inclusivity, was recently held. On October 8th and 9th, Fire Safety and Prevention assemblies were held. Parent/Teacher Conferences will be held on October 15th & 16th. A Pep Rally is scheduled for October 17th. On October 27th and 28th, 4th & 5th Grade students will be taking the NJSLA Field Test.

Barclay Brook Elementary School – students participated in a Week of Respect from October 6th-10th with events promoting kindness and the celebration of diversity through spirit days. Fire Safety Month was recognized on October 7th with an assembly provided by the Monroe Township Fire Department #3.

Mill Lake Elementary School - the annual pumpkin patch, hosted by the PTA, was held on October 10th. Parent/Teacher Conferences were held this week. Mill Lake Game Night is scheduled for October 23rd. A Week of Respect was held recognizing uniqueness and diversity through themed days. The month will end with the Halloween Parade.

Woodland Elementary School – A Week of Respect, promoting a positive, inclusive, and safe school environment was held earlier this month. Club Code, STEM, and Zero Period programs have begun. The Unified/PALS Team organized a fundraiser for National Blindness Awareness. The PTO hosted a pumpkin patch for students. Parent/Teacher Conferences took place on October 15th. Monroe Township Fire Department #1 will present a Fire Safety assembly for students on Friday, October 17th.

Applegarth Elementary School – a Week of Respect was celebrated October 6th – 10th through various activities. On October 10th, students attended a water cycle assembly. Extracurricular activities began this month. Parent/Teacher Conferences are currently being held. The Principal's

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Book Club begins on October 23rd. The PTA will host a Trunk or Treat on October 25th. NJSLA Field Testing will be conducted next week.

Oak Tree Elementary School – students celebrated a Week of Respect October 6th-10th. Parent/Teacher Conferences are currently taking place. A Pep Rally will be held October 17th. The PTA organized the annual Trunk or Treat, which will be held on October 24th.

Middle School – the 6th Grade Halloween Dance will be held on October 24th. A fundraiser for the Momma Mare Breast Cancer Awareness Foundation was recently held. The school was recognized by the American Heart Association for leading the nation in the American Heart Challenge. Both fundraisers were coordinated by Ms. Misty Drake.

High School – NJSLA Testing was completed the last week of September. Seniors participated in Senior Sunrise yesterday.

COMMITTEE REPORTS

Ms. Gazala Bohra, Chairperson of the Finance and Shared Services Committee, reported that the Committee met on October 8th and reviewed the Bill List and attorney invoices. The Committee also reviewed software proposals to assist with records request and recommended the JustFOIA annual contract to the full Board for consideration.

Ms. Gazala Bohra, Chairperson of the Curriculum, Co-curricular, Athletics and Pupil Personnel Committee, reported that the Committee met on October 7th and received an update on a grant funded mental health and substance abuse program, Athlete Talk, for Monroe's student athletes. Ms. Bohra further reported that Mr. Morolda provided the Committee with an update on the Summer Programs. Next, the Committee received a report on the progress of Multi-Tiered System of Support Services (MTSS) over the past three years. Lastly, Ms. Bohra reported that the Committee reviewed curriculum documents for Biology, Grade 1 Mathematics, and Honors Finance.

Ms. Kate Rattner, Chairperson of the Legislative Action & Community Engagement Committee, reported that the Committee had discussions on the following at the October 7th meeting:

- Review of materials from the September 2025 NJSBA legislative committee meeting
- Finalize draft of MTSD Annual District Advocacy Calendar
- Review of potential samples for the updated MTSD advocacy letter
- Update on MTSD Website (calendar tool, advocacy page)
- Recap of September Middlesex County SBA Meeting
- Review NJSBA Board Member Certification Requirements
- Discussion of Board Goals

Mr. Peter Piro, Chairperson of the Buildings, Grounds, and Transportation Committee, reported that the following topics were covered at the October 8th meeting:
The Committee received an update on the ROD Grant projects, roof projects, electric service & HVAC projects for Applegarth School.

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The Committee reviewed a weekly update provided by Honeywell.
The Annual Comprehensive Maintenance Plan was reviewed.
The Committee reviewed a proposal from DiGroup Architecture for full day Kindergarten Design Study.
Transportation Review and update on Bus App.

Videotaped committee meetings, agendas, and meeting minutes can be found on the district website at the following link:

<https://www.monroe.k12.nj.us/board-of-education-2/boe-meeting-information/videotaped-committee-meetings>

BOARD DISCUSSION ON BOARD AND DISTRICT GOALS

After committee deliberations during last week's meetings, Dr. Layman provided a presentation that included the following as Board Goals:

Board Goals

Goal #1

Portrait of a Graduate -

To support the development and implementation of the district's Portrait of a Graduate initiative, ensuring that it reflects a shared community vision for student success and guides district policies, programs, and partnerships toward cultivating well-rounded, future-ready learners.

Goal #2

Community Partnerships & Advocacy -

Strengthen advocacy efforts through active collaboration with parent organizations, civic groups, and local stakeholders to enhance outreach and mobilize community support for legislation that benefits the district and its students.

Goal#3

Policy Review & Alignment -

Review and update district policies as needed, following the results of a Monroe Township School District Policy Wellness Check.

Goal #4

Fiscal & Capital Support for full day Kindergarten -

Support the fiscal planning and capital improvements necessary to implement and sustain a high-quality full-day kindergarten program across the Monroe Township School District.

The Board will adopt the Goals at next month's Board of Education Meeting after which they will be posted on the district website.

PUBLIC FORUM

Ms. DiPane stated that there is a sign in sheet available on the podium for anyone who does not receive an answer to a question and would like a follow up response.

Bob Valentine, Monroe Township – stated that he would like to see a report on the funds that the district has spent on external resources and internal resources for OPRA Requests for the past three years. Next, Mr. Valentine suggested that the Board consider taking a look at workforce and talent management as a Board Goal.

SUPERINTENDENT’S REPORT
STUDENT DATA & PERFORMANCE REPORT

Dr. Layman provided a summary on the various areas of student performance data for the 2024/2025 school year. The presentation included the Advanced Placement (AP) courses offered, the number of students taking the courses, and the performance on AP Assessment tests. The presentation also covered data from the 24/25 NJSLA testing and the Harassment, Intimidation, and Bullying investigations.

Dr. Layman stated that the district is required to report on these items annually. The presentation can be found on the district website.

PERSONNEL (10-member vote)

A motion was made by Ms. Bohra and seconded by Mr. Tufano that Personnel Items A-W under the 10 member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent’s Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Alvarez and seconded by Ms. Bohra that Personnel Items X-BA under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Rattner recusing on AJ and AW#1. A copy of the Personnel section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Rattner that Board Action Items A-N under the 10 member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with Ms. Rattner recusing on Item A for Y. Snyder. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Alvarez that Board Action Items O-U under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Rattner recusing on Item P for D. Rattner and Item S. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Rattner that Board Action Items A-K under the 10 member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with Ms. Alvarez abstaining on all checks related to Methfessel & Werbel; Ms. Aziz recusing on check #10908; Dr. Peck abstaining on Item J; Ms. Rattner recusing on check #'s 00947, 00945, 10516, 10590, 10448, 10437, and 11037; Mr. Piro, Ms. Sharma and Ms. DiPane abstaining on check #'s 10448 & 10516, and Ms. DiPane recusing on the payroll payment of a

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family member (substitute). A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

For clarification purposes another roll call was taken separately for check #10448. Roll call 7-0-1-2-0. Motion carried with Ms. Sharma abstaining and Mr. Piro and Ms. Rattner recusing.

A roll call was also taken separately for check# 10516. Roll call 6-0-2-2-0. Motion carried with Ms. Alvarez and Ms. Sharma abstaining and Mr. Piro and Ms. Rattner recusing.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Bohra that Board Action Items L-M under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. DiPane reported that she attended the Band Competition on Saturday and stated that Monroe's Band was phenomenal. Ms. DiPane wished a happy Diwali to all those who celebrate the holiday.

OTHER BOARD OF EDUCATION BUSINESS

A motion was made by Ms. Bohra and seconded by Mr. Tufano to reinstate Dr. Chanley immediately. Roll call 3-6-0-1-0. Motion did not carry with Ms. Alvarez, Ms. Aziz, Ms. DiPane, Mr. Piro, Ms. Sharma, and Mr. Zeichner voting no and Ms. Rattner recusing.

Ms. Rattner thanked all those who attended the MEF Tricky Tray for their support. Ms. Rattner reported that she attended the Green Fair and Booster Club Car Show, adding that both were great events. Ms. Rattner suggested that the members who are attending the NJSBA Workshop next week spread out and cover the grounds in an effort to bring back ideas that may interest the district.

PUBLIC FORUM

MTHS former student - expressed concern with the lack of soap and broken soap dispensers in some High School bathrooms.

Vanessa Forst, Monroe Township - spoke regarding comments that were made on social media referencing some remarks that she made during public forum at the last Board of Education meeting regarding past racism that she had faced. Ms. Forst also expressed concern regarding comments made about a member of the public who contributed to her campaign for the Board of Education.

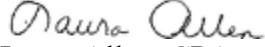
Dominick Turrito, parent of district students – inquired why the district was not closed for Columbus Day and expressed concern with the schools being open.

NEXT SCHEDULE BOARD OF EDUCATION ADJOURNMENT

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 15, 2025.

A motion was made by Ms. Rattner and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:34 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laura Allen".

Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://www.monroe.k12.nj.us/board-of-education-2/boe-meeting-information/videotaped-boe-meetings>



Wednesday, October 15, 2025
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:15 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Type	Information

Ms. Gail DiPane, Board President
 Ms. Carmen Alvarez, Board Vice President
 Ms. Sarah Aziz
 Ms. Gazala Bohra
 Mr. Peter Piro
 Ms. Kate Rattner
 Ms. Usha Sharma
 Mr. Peter Tufano
 Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Dr. Amanda Peck

STUDENT BOARD MEMBERS

Mr. Aaditya Arora

Ms. Siyona Patel

4. STATEMENT

Subject	A. STATEMENT
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted July 23, 2025 and October 8, 2025:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Type	

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Monroe Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
X	HIB investigation involving students.
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

6. APPROVAL OF MINUTES

Subject	A. APPROVAL OF MINUTES
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Type	Information

Public Board of Education Meeting, September 17, 2025

Closed Session Meeting, September 17, 2025

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

Subject	A. COMMITTEE REPORTS
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	8. COMMITTEE REPORTS
Type	

The following committees recently met:

Tuesday, October 7, 2025

Curriculum, Cocurricular, Athletics & Pupil Personnel Committee

Citizen's Advisory Committee

Legislative Action and Community Engagement Committee

Policy Committee

Wednesday, October 8, 2025

Personnel Committee

Finance & Shared Services Committee

Buildings, Grounds & Transportation Committee

Committee meeting agendas, meeting notes and videotaped meetings will be posted on the district website once available. <https://www.monroe.k12.nj.us/>

File Attachments

[BG&T Committee 10-8-25.pdf \(107 KB\)](#)

[Curriculum, Cocurricular, Athletics and Pupil Personnel Committee .pdf \(66 KB\)](#)

[Finance and Shared Services Committee.pdf \(70 KB\)](#)

9. BOARD DISCUSSION ON BOARD AND DISTRICT GOALS

Subject	A. BOARD DISCUSSION ON BOARD AND DISTRICT GOALS
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. BOARD DISCUSSION ON BOARD AND DISTRICT GOALS

Type

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Type

See Note 3.

11. ASSISTANT SUPERINTENDENT'S REPORT

Subject A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. ASSISTANT SUPERINTENDENT'S REPORT

Type

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. HOME INSTRUCTION

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTHS	10	CST	Forrest	9/3/2025	
92601	MTMS	7	Medical	Guernsey, DuBois, DiGiovannangelo, Avant, Ponsini	9/3/2025	
98707	BB	1	Medical	Goyal	9/4/2025	
88577	MTHS	12	Medical	Vogtman, Lee	9/3/2025	
97268	MTHS	11	Medical	Staub, Hardt, Lee, Lyons, Simmonds	9/9/205	
93270	MTMS	6	Medical	Ballard	9/17/2025	
90884	MTHS	9	Medical	Denehy, Granett, Carannante, Chakraborti, DuBois	9/15/2025	
95260	OOD	9	Medical	Brookfield	9/4/2025	
97935	MTHS	11	Medical	Turnbridge	9/3/2025	
99330	OT	3	Medical	Brookfield	9/4/2025	
89820	MTHS	10	Medical	Rutgers UBHC	9/3/2025	9/19/2025
97906	MTMS	7	Medical	Learnwell	9/19/2025	9/23/2025
93050	MTMS	8	Medical	Learnwell	9/30/2025	

Subject B. FIRE/LOCKDOWN DRILLS

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

Applegarth School ----- September 8, 2025
 Barclay Brook School ----- September 8, 2025
 Brookside School ----- September 9, 2025
 Mill Lake School ----- September 26, 2025
 Monroe Middle School----- September 8, 2025
 Oak Tree School ----- September 5, 2025
 Woodland School ----- September 30, 2025
 Monroe High School ----- September 16, 2025

Lockdown

Applegarth School----- September 15, 2025
 Barclay Brook School----- September 9, 2025
 Brookside School ----- September 17, 2025
 Mill Lake School ----- September 17, 2025
 Monroe Middle School----- September 12, 2025
 Oak Tree School ----- September 15, 2025
 Woodland School ----- September 15, 2025
 Monroe High School ----- September 25, 2025

Subject C. ENROLLMENT

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

Schools	9/30/25	9/30/24	9/30/23	9/30/22	9/30/21
Applegarth	348	373	443	467	452
Barclay Brook	336	358	387	353	328
Brookside	406	431	403	390	389
Mill Lake	428	478	492	484	455
MTMS	1535	1677	1704	1755	1717
Oak Tree	544	576	590	643	709
Woodland	261	261	253	271	302
High School send/receive	2542 260	2587 278	2617 267	2571 268	2510
Total	6400	6741	6889	6934	6862

OUT OF DISTRICT

	Monroe	Jamesburg
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<i>School</i>	<i>July</i>	<i>August</i>	<i>Difference</i>	<i>July</i>	<i>August</i>	<i>Difference</i>
Academy Learning Center	4	4		3	3	
Alpha School	2	2				
Bridge Academy	1	1				
Celebrate the Children	1	1				
Center for Lifelong Learning	3	3				
Center School	2	2				
Children's Center	1	1				
Coastal Learning Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	2	2				
Douglass Develop. Center	2	2				
East Mountain	0	0				
Eden	2	2				
Future Foundations Academy	1	1				
Garden Academy	1	1				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
High Point School of Bergen	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	3	3				
Midland School	1	1				
MOESC (RAA)	0	0		1	1	
New Roads -Somerset	0	0				
New Roads- Parlin	1	1		1	1	
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	1	1				
Rock Brook School	0	0				
Rugby	0	0				
Rutgers Day School	1	1				
Schroth School	3	3				
Shore Center	1	1				
Yale Institute	0	0		1	1	
Total	39	39		8	8	

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	2
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1

Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
Food Service Director	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors	
Content Supervisor	5
Secretary	1
Instructional	
Teacher	534.5
Paraprofessionals	
Paraprofessionals - Full-time	112
Paraprofessionals - Part-time	76
Educational Services Professionals	
LDTC	9
School Social Worker	7
School Psychologist	11
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	12
Media Specialist	7
School Counselor	21
Reading Specialist	4
SAC	1
Speech & Language Specialist	16
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	
Director	1
Tech Staff	11
Facilities	
Director	1
Supervisor	2
Secretary	1
Custodial/Maintenance	67
Transportation	
Director	1
Supervisor	1
Office Staff	3
Driver	56
Bus Mechanics	3
Paraprofessionals - Part-time	17
Security	
Director	1
F/T School Security Officer	20

P/T School Security Officer	4
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader (Part-time)	17
Total District Staff as of October 1, 2025	1134

Subject D. PERSONNEL (10 MEMBER VOTE)

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through W)

- A. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. LouAnn Pecorino**, accounts payable coordinator in the Business Office, effective January 1, 2026.
- B. *It is recommended by the Acting Superintendent of Schools that the Board rescind the contract of **Mr. Matthew Mongiello**, teacher of psychology at MTHS, retroactive to September 30, 2025.
- C. *It is recommended by the Acting Superintendent of Schools that the Board rescind the appointment of Ms. Sandra Mascali as Unified Fitness Advisor, retroactive to September 19, 2025.
- D. *It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Sandra Mascali**, teacher of health and physical education at MTHS, retroactive to September 19, 2025 through November 3, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Mascali may be entitled to.
- E. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Beth Wolk**, teacher of language arts at MTHS, retroactive to September 12, 2025 through September 19, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Wolk may be entitled to.
- F. *It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Mr. James Dempsey**, driver in the Transportation Department, retroactive to September 29, 2025 through October 30, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Dempsey may be entitled to.

- G. *It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Darlyne Magno-Pohopin**, driver in the Transportation Department, effective November 12, 2025 through January 13, 2026 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Magno-Pohopin may be entitled to.
- H. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Nanette Galati**, driver in the Transportation Department, retroactive to September 1, 2025 through October 21, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Galati may be entitled to.
- I. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Ellen Venezia**, driver in the Transportation Department, retroactive to October 1, 2025 through October 31, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Venezia may be entitled to.
- J. *It is recommended by the Acting Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Casey Buffolino**, school counselor at MTHS, effective January 5, 2026 through May 15, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Buffolino may be entitled to.
- K. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Katlin Meyers**, teacher of health & physical education at MTHS, effective November 1, 2025 through November 21, 2025 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Meyers may be entitled to.
- L. *It is recommended by the Acting Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Jonathan Grasso**, teacher of special education at MTHS, effective November 10, 2025 through November 26, 2025. Mr. Grasso's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- M. *It is recommended by the Acting Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Daniel Pecorino**, network specialist at MTHS, effective January 26, 2026 through April 17, 2026. Mr. Pecorino's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- N. *It is recommended by the Acting Superintendent of Schools that the Board ratifies the determination to place employee #5336 on paid administrative leave, retroactive to September 26, 2025, until further notice.
- O. *It is recommended by the Acting Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2025-2026 school year (account no. 11-402-100-100-000-070):

	Name	Position	Compensation
1.	Jessica Singer	Head Coach Winter Cheerleading	Step 1 \$5181
2.	Jeffrey Warner	Head Coach Boys Basketball	Step 3 \$9831
3.	Michael McDonald	Winter Student/Staff Athletic Manager	Step 3 \$6639
4.	Victoria Stec	Winter Weight Training	\$1755
5.	Sean Field	Head Coach Fitness/Aerobics	\$1755
6.	Christian Jessop	Head Coach Girls Winter Track	Step 3 \$9831

7.	Andrew Isola	Head Coach Bowling	Step 3 \$6396
8.	Traci Rickert	Head Coach Swimming	Step 3 \$9076
9.	Meghan Cobb	Head Coach Winter Dance Team	Step 3 \$4159
10.	Katlin Meyers	Head Coach Unified Bowling	\$1755
11.	Katlin Meyers	Head Coach Unified Basketball	\$1755
12.	Sandra Mascali	Head Coach Unified Basketball	\$1755
13.	Sandra Mascali	Head Coach Unified Bowling	\$1755
14.	Brian Hinz	Head Coach Girls Basketball	Step 3 \$9831
15.	Joe Eurell	Head Coach Wrestling	Step 3 \$9831
16.	Kevin Felice	Head Coach Ice Hockey	Step 3 \$9076
17.	Mark Stranieri	Head Coach Boys Winter Track	Step 3 \$9831
18.	Nicholas Isola	Assistant Coach Boys Basketball	Step 3 \$6384
19.	Eugene Giaquinto	Assistant Coach Girls Basketball	Step 3 \$6384
20.	Nelson Ferreira	Assistant Coach Girls Basketball	Step 1 \$5172
21.	Christopher Muce	Assistant Coach Wrestling	Step 3 \$6384
22.	Gary Mackiewicz	Assistant Coach Wrestling	Step 3 \$6384
23.	Shane Bigelow	Assistant Coach Wrestling	Step 3 \$6384
24.	Jonathan Grasso	Assistant Coach Winter Track	Step 3 \$5998
25.	Marc Debellis	Assistant Coach Winter Track	Step 3 \$5998
26.	Mary Howroyd	Assistant Coach Winter Track	Step 3 \$5998
27.	Charles Diskin	Assistant Coach Winter Track	Step 3 \$5998
28.	Ryan McDonald	Assistant Coach Bowling	Step 2 \$5499
29.	Jason McLaughlin	Assistant Coach Swimming	Step 2 \$5306
30.	Justin Hopman	Girls Wrestling Chaperone	\$46.00/hr
31.	Joshua Daniels	Assistant Coach Boys Basketball	Step 1 \$5172 (pending completion of pre-employment requirements)

- P. *It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff for Enrichment Services eSports Pilot Program effective November 1, 2025 through June 30, 2026 school year at the instructional rate \$55.00 up to 3 hours per day/session, contingent upon enrollment (account no. 11-424-100-101-000-098):

1.	Brielle Goldstein
2.	Donna Montgomery

- Q. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for substitute teacher after school coverage at MTHS at the non-instructional rate (\$46.00) or instructional rate (\$55.00) based on area of coverage as needed for the 2025-2026 school year (account no. 11-140-100-101-000-098):

000-070):

1.	Andrea Feminella
2.	Matthew Olszewski
3.	Mark Stranieri
4.	Elizabeth Welsh
5.	Heidi Kantor
6.	Traci Venino-Rickert
7.	Scott Wall
8.	Katy Elias
9.	Stacey Weinstein
10.	Michael Krauszer
11.	Megan Denehy
12.	Denise Lopez
13.	Tara Reuter
14.	Marina Vitalin
15.	Jennifer Chase

- R. *It is recommended by the Acting Superintendent of Schools that the Board approve the following paraprofessionals for the MTHS Haunted Halloween Event effective October 29, 2025 at their hourly step on guide for 3 hours each (account no. 11-190-100-106-000-070):

1.	Nancy Muce
2.	Lisa Nelson
3.	Rosa Pieron
4.	Maria Holmann
5.	Fran Yoffredo

- S. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2025-2026 school year (account reg ed. 11-150-100-101-000-070 and spec. ed. 11-219-100-101-000-070):

		High School	
1.	S/G	Bigelow, Shane	Special Education 6-12/General Education 6-12/English
2.	G	Field, Sean	General Education K-12/Physical Education and Health K-12

- T. *It is recommended by the Acting Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Sean Field	MTHS	Teacher of Health & Phys. Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/30/25-11/13/25	New position
2.	Edward Kendall	MTHS	Teacher of Health & Phys. Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/30/25-10/30/25	Leave position
3.	Nelson Ferriera	MTHS	Teacher of Health & Phys. Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/29/25-10/31/25	Leave position
4.	Marissa Vogtman	MTHS	Teacher of Health & Phys. Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 10/1/25-10/31/25	Leave position
5.	Katy Elias	MTHS	Teacher of Health & Phys. Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/30/25-10/30/25	Leave position
6.	Victoria Stec	MTHS	Teacher of Health & Phys. Ed. CBF	17% additional contract	11-140-100-101-000-070	retroactive to 9/30/25-10/30/25	Leave position

7.	Jonathan Grasso	MTHS	Teacher of Spec. Ed. TAPS	17% additional contract	11-213-100-101-000-070	retroactive to 9/1/25-10/31/25 and 12/1/25-6/30/26	Revision in dates
8.	Katlin Meyers	MTHS	Teacher of Phys. Ed. PALS/MD	17% additional contract	11-140-100-101-000-070	11/24/25-6/30/26	Revision in dates
9.	Sandra Mascali	MTHS	Teacher of Phys. Ed. Unified Health	17% additional contract	11-140-100-101-000-070	retroactive to 9/4/25	Revision in dates
10.	Heidi Kantor	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	11/10/25-12/22/25	Leave position
11.	Margaret Dey	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	11/11/25-12/23/25	Leave position
12.	Desiree Farra	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	11/11/25-12/23/25	Leave position
13.	Christine Scaletti	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	11/10/25-12/23/25	Leave position
14.	Amanda Docherty	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	11/10/25-12/22/25	Leave position
15.	Shane Bigelow	MTHS	Teacher of Spec. Ed. TAPS	17% additional contract	11-213-100-101-000-070	11/10/25-11/26/25	Leave position
16.	Laura Granett	MTHS	Teacher of Social Studies	17% additional contract	11-140-100-101-000-070	retroactive to 10/14/25-TBD	Leave position
17.	John Bigos	MTHS	Teacher of Social Studies	17% additional contract	11-140-100-101-000-070	retroactive to 10/14/25-TBD	Leave position
18.	Christopher Thumm	MTHS	Teacher of Social Studies	17% additional contract	11-140-100-101-000-070	retroactive to 10/15/25-TBD	Leave position
19.	Allison Driscoll	MTHS	Teacher of Social Studies	17% additional contract	11-140-100-101-000-070	retroactive to 10/15/25-TBD	Leave position
20.	Gail DeMarco	MTHS	Teacher of Social Studies	17% additional contract	11-140-100-101-000-070	retroactive to 10/15/25-TBD	Leave position
21.	Scott Wall	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	11/10/25-11/26/25	Transfer replacement
22.	Joe Eurell	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	11/11/25-11/25/25	Transfer replacement
23.	Jovanna Quindess	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	11/11/25-11/25/25	Transfer replacement
24.	Marianne Siciliano	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	11/10/25-11/26/25	Transfer replacement
25.	Steven MacKenzie	MTHS	Teacher of Special education ICR	17% additional contract	11-213-100-101-000-070	11/11/25-11/25/25	Transfer replacement
26.	Dana Green Witter	MTHS	Truancy Officer	\$931.25	11-000-211-100-000-070	2025-2026 school year	Yearly position
27.	Kris Cauda	MTHS	School Nurse for Homecoming Dance	Instructional rate \$55.00 for 4 hours	11-000-213-100-000-070	retroactive to 9/18/25	New position
28.	Jocelyn Cadott	MTHS	Teen Pep	Instructional rate \$55.00 up to 10 hours	11-140-100-101-000-070	2025-2026 school year	New position
29.	Marissa Vogtman	MTHS	Teen Pep	Instructional rate \$55.00 up to 10 hours	11-140-100-101-000-070	2025-2026 school year	New position

U. *It is recommended by the Acting Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Amani Barsoum	Transportation	Bus Driver	Step 2 \$29.92 for 6 hours	11-000-270-160-000-096	10/16/25-6/30/26	Retirement replacement

V. *It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Christine Stasi	MTHS	10 Month Secretary	\$1.00/hr for 7 hours	11-000-240-105-000-070	retroactive to 9/16/25-6/30/26	Educational degree
2.	Donna Robol	MTHS	10 Month Secretary	\$1.00/hr for 7.5 hours	11-000-240-105-000-070	10/16/25-6/30/26	Educational degree
3.	Marc Ryfkogel	Transportation	Mechanic	\$1500 prorated for RTRC	11-000-270-160-000-096	retroactive to 10/1/25-6/30/26	Salary adjustment
4.	David Holman	Transportation	Spec. Ed. Para	Step 4 Spec. Ed. \$17.26+\$2.25 for 3.75 hours	11-000-270-107-000-096	retroactive to 9/17/25-6/30/26	Reduction in hours
5.	Vincent Stasi	Facilities	Maintance Mechanic	\$500 CDL differential	11-000-261-100-000-098	2025-2026 school year	CDL
6.	Jason Miller	Facilities	Grounds Person	\$500 CDL differential	11-000-263-100-000-098	2025-2026 school year	CDL
7.	Marlene Oskierko	MTHS	Para for Homecoming Dance	Hourly step on guide for 4 hours	11-213-100-106-000-070	retroactive to 9/18/25	New position
8.	Frances Yoffredo	MTHS	Para for Homecoming Dance	Hourly step on guide for 4 hours	11-213-100-106-000-070	retroactive to 9/18/25	New position
9.	Maria Holmann	MTHS	Para for Homecoming Dance	Hourly step on guide for 4 hours	11-213-100-106-000-0070	retroactive to 9/18/25	New position
10.	Michael Salvador	District	Unified Para	Hourly step on guide for 2 hours as needed	11-190-100-106-000-098	retroactive to 9/1/25-6/30/26	Yearly position
11.	Nancy McNulty	Transportation	Substitute Spec. Ed. Para Bus Aide	Step 8 Spec. ed. \$22.09+ \$2.25 for 2-2.5 hours as needed	11-000-270-107-000-096	10/16/25-6/30/26	Substitute position

W. *It is recommended by the Acting Superintendent of Schools that the Board approve the following substitutes for the 2025-2026 school year (pending satisfactory completion of pre-employment requirements):

Certificated

1.	JoAnna Serra	Substitute Teacher
2.	Geeta Brega	Substitute Teacher
3.	Mona Bell-Levy	Substitute Teacher
4.	Alicia Wardell	Substitute Teacher
5.	Sidrah Bajwa	Substitute Teacher
6.	Natalie Doucette	Substitute Teacher
7.	Jacqueline Burbank	Substitute Nurse

Non-Certificated

8.	Mamantha Thanneeru	Substitute Paraprofessional
9.	Nancy McNulty	Substitute Paraprofessional Bus Aide

Subject

E. PERSONNEL (9 MEMBER VOTE)

Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items X through BA)

X. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Lisa McHugh**, teacher of kindergarten at Barclay Brook School, retroactive to October 1, 2025.

Y. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Mr. Chip Booher**, teacher of math at MTMS, retroactive to September 17, 2025 through September 19, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Booher may be entitled to.

Z. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Chip Booher**, teacher of math at MTMS, retroactive to October 3, 2025 through October 31, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Booher may be entitled to.

AA. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Angela Conover**, paraprofessional at Mill Lake School, effective October 24, 2025 through December 5, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Conover may be entitled to.

AB. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Debra Parente**, paraprofessional at Brookside School, retroactive to September 22, 2025 through January 30, 2026 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Parente may be entitled to.

AC. It is recommended by the Acting Superintendent of Schools that the Board approve a modification in the medical leave of absence to **Ms. Debra Parente**, paraprofessional at Brookside School, retroactive to September 3, 2025 through September 12, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Parente may be entitled to.

AD. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Linda Longo** paraprofessional at Oak Tree School, retroactive to September 29, 2025 through October 31, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Longo may be entitled to.

AE. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Francis Hareslak**, head custodian at MTMS, retroactive to October 2, 2025 through October 15, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Hareslak may be entitled to.

AF. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Thomas Taylor**, custodian at MTMS, retroactive to October 3, 2025 through October 30, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Hareslak may be entitled to.

AG. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Mr. Jamaal Sconiers**, custodian at Applegarth School, retroactive to October 6, 2025 through November 6, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Sconiers may be entitled to.

AH. It is recommended by the Acting Superintendent of Schools that the Board approve a correction in the medical leave of absence to **Mr. Luis Catrola**, custodian at Oak Tree School, retroactive to September 8, 2025 through October 31, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Catrola may be entitled to.

AI. It is recommended by the Acting Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Kelly Pillis**, media specialist at MTMS, effective November 12, 2025 through June 12, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Pillis may be entitled to.

AJ. It is recommended by the Acting Superintendent of Schools that the Board approve a modification in the maternity leave of absence to **Ms. Kristie Francis**, assistant principal at MTMS, effective November 4, 2025 through June 23, 2026. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Francis may be entitled to.

AK. It is recommended by the Acting Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Amanda Lee**, school psychologist at Woodland School, effective January 3, 2026 through June 30, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lee may be entitled to.

AL. It is recommended by the Acting Superintendent of Schools that the Board approve an unpaid leave of absence to **Mr. Rajeshwar Sankar**, custodian at Oak Tree School, effective October 20, 2025 through October 24, 2025.

AM. It is recommended by the Acting Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2025 through June 30, 2026:

1.	Lisa Costantino	Step 11 MA
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AN. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff as Chaperones for the 6th Grade Dance effective October 24, 2025 at the non-instructional rate \$46.00 for 2 hours each (account no. 11-130-100-101-000-080):

1.	Cheryl Whinna
2.	Holly Jarusiewicz
3.	Amy Kuhn
4.	Jennifer Schwartz
5.	Melissa Colontino
6.	Lara Goetz
7.	Maile Allen
8.	Brittany Jannuzzi
9.	Julia Granit
10.	Amanda Balestrieri
11.	Heidi Lubrani
12.	Daniel Fields

AO. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2025-2026 school year:

1.	Cristina Demone (MS)
2.	Dana Cansian (WLS)
3.	Raquel Longo (OTS)

AP. It is recommended by the Acting Superintendent of Schools that the Board approve the following coaches and steps at MTMS for the 2025-2026 school year (account no. 11-402-100-100-000-080):

	Name	Position	Compensation
1.	Corey Fernandez	Head Coach Wrestling	Step 1 \$3363 (pending completion of pre-employment requirements)

AQ. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for Substitute Teachers for After School Basic Skills Program at MTMS for the 2025-2026 school year at \$116.34/session, as needed (account no. 11-230-100-101-200-080):

1.	Jennifer Schwartz
2.	Autumn Dawson
3.	Ashlee Kovacs
4.	Melissa Colontino
5.	Nicki Pontarollo
6.	Lara Goetz

AR. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for AM/PM Bus Coverage at Barclay Brook School at the non-instructional hourly rate of \$46.00 for 1 hour daily as needed retroactive to October 7, 2025 through June 30, 2026 (account no. 11-120-100-101-000-010):

1.	Noel Battistelli
2.	Margaret Delmonaco
3.	Katherine Mennona
4.	Lauren Satmary
5.	Marisa Pilgrim
6.	Jessica Balz
7.	Rachel Roth
8.	Lauren Stuto
9.	Brittney Ragusa
10.	Nicole Midura

AS. It is recommended by the Acting Superintendent of Schools that the Board approve the following special education paraprofessionals for after school activities, concerts, plays, dances and clubs at MTMS for the 2025-2026 school year at their hourly step on guide from 1.5 to 3 hours as needed (account no. 11-190-100-106-000-080):

1.	Laura Jorgensen
2.	Dana DiMatteo-Avitto
3.	Sharon Eaglefeld
4.	Madeline Guido

AT. It is recommended by the Acting Superintendent of Schools that the Board approve the following paraprofessionals for Parent Teacher Conferences at Applegarth School effective October 16, 2025 at their hourly step on guide for 2.5 hours each (account no. 11-190-100-106-000-050)

1.	Leslie Smith
2.	Patricia Dazos
3.	Hetal Patel

AU. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2025-2026 school year (account reg ed. 11-150-100-101-000-010/080 and spec. ed. 11-219-100-101-000-010/080):

		Barclay Brook	
1	S/G	Stuto, Lauren	Special Education PK-5/General Education K-5
		Middle School	
2	G	Kuhn, Amy	General Education K-8/Science 6-8/Mathematics 6-8

AV. It is recommended by the Acting Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Sibel Siglam	Woodland	Teacher of Special Education	Step 1 MA \$54,047+\$3,600 prorated	11-213-100-101-000-030	11/10/25-6/30/26	Resignation replacement

AW. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Gabriella Guerrera	MTMS	Assistant Principal	\$105,664.61 prorated	11-000-240-103-000-080	11/10/25-6/23/25 pending certification	Leave position
2.	Theresa Bowers	MTMS	Teacher of Language Arts	Step 3 BA \$54,397 prorated	11-130-100-101-000-080	retroactive to 9/26/25-12/23/25	Change in start date
3.	Melissa Colantino	MTMS	7th Grade Science Resource Personnel	\$1206 prorated	11-130-100-101-000-080	retroactive to 9/17/25-11/28/25	Leave position
4.	Donna Montgomery	MTMS	Teacher of Technology Education	34% additional contract	11-130-100-101-000-080	11/13/25-6/30/26	Leave position
5.	Kerry Curran	MTMS	Teacher of Technology Education	34% additional contract	11-130-100-101-000-080	11/13/25-6/30/26	Leave position
6.	Nicole Judy	MTMS	Teacher of ELA (Grade 6)	17% additional contract	11-130-100-101-000-080	retroactive to 9/2/25-6/30/26	Additional section
7.	Dana Cansian	Woodland	Interventionist ELA	17% additional contract	11-120-100-101-000-030	11/10/25-3/27/26	Leave position
8.	Rebekah Hurley	Barclay Brook	Teacher of Kindergarten	50% Step 10 MA \$75,447+\$3,600 prorated for a total of 100%	11-110-100-101-000-010	retroactive to 10/1/25-6/30/26	Retirement replacement
9.	Ryan Turco	MTMS	ESL After School Support	Instructional rate \$55.00 for 1.5 hours	20-241-100-101-000-080	10/16/25-6/30/26	New position
10.	Stephanie Patterson	MTMS	Head Field Hockey Coach	Step 2 HS Asst. \$5306	11-402-100-100-000-080	2025 Fall Athletic Season	Change in salary
11.	Cristina Demone	MTMS	Nurse for 6th Grade Dance	Instructional rate \$55.00 for 3 hours	11-000-213-100-000-080	10/24/25	Yearly position

AX. It is recommended by the Acting Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Jill Benevento	MTMS	Spec. Ed. Para ICS/RC	Step 1 Spec. ed. \$16.96+\$2.25 for 6.75 hours	11-213-100-106-000-080	11/10/25-6/30/26	Transfer replacement

AY. It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Youstina Ibrahim	Applegarth	Para cafe	Step 1 reg. ed. \$16.96 for 2.5 hours	11-000-262-107-000-050	retroactive to 10/7/25-6/30/25	Change in start date

2.	Evelyn Miccoli	MTMS	Spec. ed. Para LLD	Step 4 Spec. ed. + toileting \$17.26+\$2.25+\$3.00 for 6.75 hrs	11-204-100-106-000-080	10/16/25-6/30/26	New position
3.	Patricia Dazos	Applegarth	Para for Before School Supervision	Hourly step on guide for 2 hours	11-190-100-106-000-050	retroactive to 9/29/25-TBD	New position
4.	Michelle Dea	Mill Lake	Para classroom	Hourly step on guide for 2 hours 4 days per week	11-190-100-106-000-040	retroactive to 9/18/25-10/31/25	New position
5.	Karley Rose Crawford	MTMS	Para for 8th Grade Graduation	Hourly step on guide for 2 hours	11-212-100-106-000-080	retroactive to 6/18/25	Graduation
6.	Patricia Manziano	Brookside	Principal's Secretary	\$100 PD stipend	11-000-240-105-000-020	2025-2026 school year	PD credits

AZ. It is recommended by the Acting Superintendent of Schools that the Board approve the following for clubs at MTMS for the 2025-2026 school year at the instructional rate \$55.00 hr. (account no. 11-130-100-101-000-080):

1.	Jessica Campos	Art Club
2.	Maile Allen	Bollywood Dance Fusion
3.	Alison North	Casting Call Club
4.	Frank Bonich	Chess Club
5.	James Barton	Cornhole Club
6.	Nicole Girgis	Crochet Club
7.	Frances Schwartz	Dance Club
8.	Heidi Lubrani	Falcon Broadcasting Club
9.	Ben Mulvey	Film Club
10.	Sarah Ponsini	History Bee
11.	Kerry Curran	Industrial Arts Club
12.	William James	Junior Model UN
13.	Heidi Lubrani	Magazine Layout Club
14.	Natasha Bacchus	Makerspace Club
15.	Justine Crecca	Nail Painting Club
16.	George Meyers	Offensive Football 101
17.	Steven Manahan	Offensive Football 101
18.	Christine Viszoki	Optimistic Ombassadors Club
19.	Misty Drake	Ping Pong & Tennis Club
20.	Donna Montgomery	Programming Club
21.	Rachel Zetell	Spelling Bee - 6th Grade
22.	Maura Towne	Spelling Bee - 7th & 8th Grade
23.	Gary Snyder	Wall Street Wizards
24.	Patrick Nortz	Wall Street Wizards

BA. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff for Title IV Family Game Night at Mill Lake School effective October 23, 2025 at the instructional rate \$55.00 for 2 hours each (account no. 20-281-100-101-000-098):

1.	Megan Meyers
2.	Beth Nagle
3.	Taylor Bell
4.	Michele Lauckhardt
5.	Kayla Crawford
6.	Robin Sarfati
7.	Carole Murphy

Subject **F. BOARD ACTION (10 MEMBER VOTE)**

Meeting Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through N)

- A. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of September 2025.
- D. *It is recommended by the Acting Superintendent of Schools that the Board approve the following Policy for a first reading:

P 5339.01	Student Sun Protection (New)
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- E. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between The Lizard Guys and Falcon's Nest Preschool to provide two shows on January 13, 2026 for a cost of \$795.00.
- F. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Bugs on the Go to provide two 40-minute interactive presentations for the Falcon's Nest Preschool morning and afternoon sessions on March 17, 2026 for a total cost of \$715.00.
- G. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Jenkinson's Aquarium to provide two presentations on Penguin Pointers for the Falcon's Nest Preschool morning and afternoon sessions on November 20, 2025 for a total cost of \$625.00.
- H. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Full Effect Productions to provide a program on Winter Wonderland Magic for the Falcon's Nest Preschool morning and afternoon sessions on December 9, 2025 for a total cost of \$490.00.
- I. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between Propio LS, LLC and the Monroe Township School District to provide on-demand interpretation services on an as needed basis for the 2025-2026 school year (year 3 of a three year agreement).
- J. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between Lead Universe, LLC and Monroe Township High School to provide four (4) workshops to high school students titled Lead U Workshop Style for the 2025-2026 school year for a cost of \$2650.00. (Grant funded)
- K. *It is recommended by the Acting Superintendent of Schools that the Board approve student no. 90172 to attend the Hugh O'Brian Youth Leadership ("HOBY") conference for a registration fee cost of \$350.00.

L. *It is recommended by the Acting Superintendent of Schools that the Board approve the following job description:

Accounts Payable Coordinator

M. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted curriculum for the 2025-2026 school year:

Biology
Honors Finance

N. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights for the period of July 1, 2024 through June 30, 2025.

File Attachments

[Policy for a first reading.pdf \(170 KB\)](#)
[Professional Development.pdf \(493 KB\)](#)

Subject	G. BOARD ACTION (9 MEMBER VOTE)
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items O through T)

O. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

P. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

Q. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2025-2026 school year.

R. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of September 2025.

S. It is recommended by the Acting Superintendent of Schools that the Board approve Jerry Weldon to perform a Masterclass with the Monroe Township Middle School Jazz Ensembles on December 3, 2025 for a cost of \$750.00. (Monroe Education Foundation Grant Funded)

T. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between You Are a Gardener, LLC and Mill Lake Elementary School to provide an assembly titled Pull Your Weeds on January 16, 2026 for a cost of \$1600.00. (Title IV Funded)

U. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted curriculum for the 2025-2026 school year:

File Attachments

[Professional Development K-8.pdf \(969 KB\)](#)[Student Teacher K-8.pdf \(43 KB\)](#)**13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS**

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through K)**A. *PROFESSIONAL APPOINTMENTS:**

1. It is recommended that the members of the Monroe Township Board of Education approve **Brian Blackburn** as a Pit Musician for rehearsals and performances for the MTHS Fall Musical for a total fee of \$690.00.
2. It is recommended that the members of the Monroe Township Board of Education approve **Kyle Oberhauser** as a Pit Musician for rehearsals and performances for the MTHS Fall Musical for a total fee of \$690.00.
3. It is recommended that the members of the Monroe Township Board of Education approve **Zach Walters** as a Pit Musician for rehearsals and performances for the MTHS Fall Musical for a total fee of \$690.00.
4. It is recommended that the members of the Monroe Township Board of Education approve **Eric Freeman** as a Pit Musician for rehearsals and performances for the MTHS Fall Musical for a total fee of \$690.00.
5. It is recommended that members of the Monroe Township Board of Education approve **Indus Translation Services**, 7 Lincoln Highway, Suite #227, Edison, NJ 08820 to provide translation services at the rates delineated in the previously submitted proposal for the 2025/26 school year.
6. It is recommended that members of the Monroe Township Board of Education approve **Alyssa Weinstein, Esq.** of the firm **Busch Law Group** to handle a special education matter (25EO00433AB). The Board will be responsible for fees up to a \$10,000.00 deductible each, at which time any remaining fees will be covered by the District's insurance carrier up to the policy limit.

B. *BILL LIST

It is recommended that the bills totaling \$5,024,837.88 and the addendum totaling \$11,485,342.49 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator.

C. *TRANSFER #2

It is recommended that members of the Monroe Township Board of Education approve Transfer #2 for Fiscal Year 2025/26 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2025, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in

accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the August 2025 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. *ANNUAL MAINTENANCE BUDGET (M-1)

It is recommended that the members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities **Comprehensive Maintenance Plan (CMP)**, and the **Annual Maintenance Budget (M-1)**; and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M-1) for the Monroe Township School District in compliance with Department of Education requirements.

F. *FRONTLINE TECHNOLOGIES GROUP/ TRANSLATION SERVICES

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreement with **Frontline Technologies Group** to provide translation services for the 2025/2026 school year on an as needed basis and prior approval of each individual quote.

G. *STUDENT INTERNSHIPS / SETON HALL UNIVERSITY

It is recommended that the Monroe Township Board of Education approve the previously submitted Agreement for Student Internships between **Seton Hall University** and the Board. The Board President and the Acting Superintendent of Schools are hereby authorized and directed to take all necessary steps to implement this action by the Board.

H. *CONTRACT/NORTH BRUNSWICK TOWNSHIP AQUATIC CENTER

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement between the Monroe Township Board of Education and the **North Brunswick Township Aquatic Center** for the period of November 2025 through February 2026 for the use of their pool and facility at the rates specified in the Agreement.

I. *RECORDS REQUEST SOFTWARE PROGRAM

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement between the Monroe Township Board of Education and **Justfoia**, 3717 Apalachee Parkway, Suite 201, Tallahassee, FL 32311 to provide records request software at a fee of \$5,334.25 for the period of October 16, 2025 through June 30, 2026.

J. *DONATION - DONORCHOOSE/OAK TREE ELEMENTARY SCHOOL

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of \$50.00 from **DonorChoose**. The funds are intended to be used for essential classroom items at Oak Tree Elementary School.

K. *It is recommended that the members of the Monroe Township Board of Education approve the following sponsorship for the District's Advertising Program:

Partner: Monroe Orthodontics

Type: Program Sponsorship (renewal)

MTSD Enrichment Services; MTSD Robotics; MTSD eSports Pilot

Term: Nov 1, 2025 – Oct 31, 2026

Amount: \$1,000

File Attachments

[Seton Hall University Agreement.pdf \(226 KB\)](#)

[Frontline Technologies Group, LLC Translation Services Agreement.pdf \(510 KB\)](#)
[North Brunswick Twp. Aquatics Pool 25.26.pdf \(160 KB\)](#)
[CMP M-1.pdf \(273 KB\)](#)
[BILL LIST 10.15.25.pdf \(528 KB\)](#)
[Financials.pdf \(1,350 KB\)](#)
[INDUS Translation Services 25.26.pdf \(523 KB\)](#)
[ADDENDUM BILL LIST rv.pdf \(712 KB\)](#)
[JustFOIA 25.26.pdf \(220 KB\)](#)

Subject	B. BOARD ACTION (9 MEMBER VOTE)
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items L-M)

L. PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve Harriet D'Alonzo as an Accompanist for rehearsals and performances for the MTMS 6th Grade Show for a total fee of \$500.00.

M. CHANGE ORDER No. 2 – APLEGARTH 1983 BUILDING ROOF REPLACEMENT PROJECT

It is recommended that members of the Board of Education approve Change Order No. 2 to the contract between the Monroe Township Board of Education and Pravco Inc. in the amount of \$18,191.24 for support blocking at metal panels and flashing at perimeter of 1983 building gymnasium roof per Architect's sketch. The funds will be taken from the designated project allowance.

14. BOARD PRESIDENT'S REPORT

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	16. PUBLIC FORUM
Type	Information

See Note 3.

17. CLOSED SESSION RESOLUTION IF NEEDED

18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Information

See Note 3.**19. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 19, 2025**

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 19, 2025
Type	

The next Board of Education Meeting is scheduled for November19, 2025 6:15 p.m.

20. ADJOURNMENT

Subject	A. NOTES
Meeting	Oct 15, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.

8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and municipality.