

**Regular Meeting**

**October 14, 2025**

The Regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the Chorus Room.

Members present: Liz Doll, Peggy Roll, Michael Balonek, Elizabeth Dietrich, Rebecca McNear, Arnie Rychlicki, John Bickford and Keira Noll.

Members absent: None

Others present: Rebekah Chenaille Superintendent; Mrs. Michele Meyer Elementary Principal; Mrs. Megan Rogers Dir. of Pupil Services, Lindsey Peet Dir. of Curric. Instruct. & Technology, Brennen Colwell Business Administrator, Susan Voos District Clerk, Sheri Murdock District Clerk and community members.

**I. CALL TO ORDER BY THE PRESIDENT OF THE BOARD OF EDUCATION**

**II. PLEDGE OF ALLEGIANCE TO OUR COUNTRY’S FLAG**

**III. CONSENT AGENDA**

Motion by Bickford and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the following consent agenda items:

1. Minutes 9/9/2025
2. General Fund Warrants #13, #15, #19, #20 (68936-69172)
3. School Lunch Fund Warrant #2, #3, #5 (106863-106895)
4. Capital Warrant #3, #4 (2645-2658)
5. Budget Transfers - September
6. Appropriation and Revenue Status Reports
7. District Treasurer Report - August
8. Extra Classroom Treasurer’s Report – August
9. CSE Recommendations

Ayes 7, Nays 0, motion carried

**V. COMMUNICATIONS**

1. Correspondence – Points of Pride/Dr. McNear reported that Mrs. Cornwell was presented the Golden Apple award by Katrina Irwin of News 8 WROC Rochester. Mr. Bickford reported that our elementary students have earned over 115 stickers towards our Raider 5 initiative. Mr. Rychlicki congratulated Bre Bishop on her 105<sup>th</sup> career goal in soccer.

2. Board Committee Reports/Prior to tonight’s meeting the audit committee meeting met and will formally present at the December board meeting. Elementary compact committee is working on a homework survey and the Reading Raiders reading program. Middle/High compact is continuing their work on college and career readiness.

3. Guests of the Board/none
4. Public Forum/none

**VI. SUPERINTENDENT’S REPORT**

1. Budget Development Guidelines/The board was given the budget guidelines for a one month review period.
2. Honor Roll/Marking period one Honor Roll list was published for the board.
3. Summer ENL Program Presentation/Alana Burns reported on her summer 2025 program. This was offered to all ELL students, 13 enrolled. She expressed that the students were highly engaged and had great success with the program, advancing their language skills.
4. 3-8 ELA, Math & Science Assessment Results/ The principals reported on the NYS test results. The presentations showed where we stand in the region offering insight as to where we have seen growth in student achievement as well as where we can turn our focus to grow even more.

5. Tax Bill Changes for Tax Year 2024/Dr. Chenaille informed the board that a letter would be sent to every resident in the district regarding the Town of Wheatland's equalization rate issue.

6. NYSCOSS Update/Dr. Chenaille attended the NYSCOSS conference in Saratoga Springs, NY at which she learned about future funding for school districts.

7. Reserve Update/Brennen Colwell reported that the state is still holding to its mandate for electric vehicles.

## **VII. OLD BUSINESS**

None

## **VIII. NEW BUSINESS**

### **1. Appointment of Genesee Area Healthcare Plan Board Member**

Motion by McNear and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, appoint Rebekah Chenaille as the Genesee Area Healthcare Plan (GAHP) Primary Board Member for the 2025-26 school year.

Ayes 7, Nays 0, motion carried

### **2. Sale and Disposal of School District Property**

Motion by Rychlicki and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, award the bid for miscellaneous items to the highest bidders from Auctions International website per Board Policy #5250 SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY.

Ayes 7, Nays 0, motion carried

### **3. Approval of Softball Overnight trip**

Motion by Bickford and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, approve the request for the Softball team to participate in an overnight field trip to Myrtle Beach, South Carolina, from April 4, 2026, through April 11, 2026, per the regulations set forth by Board Policy #8460 Field Trips. Cost for the chaperones will be passed on to the price of the student fee.

Ayes 7, Nays 0, motion carried

### **4. Capital Reserve Transfer Resolution**

Motion by Roll and seconded by Rychlicki, that the Board of Education, upon the recommendation of the Superintendent, approve the following resolution:

WHEREAS, the Caledonia-Mumford Central School District has unappropriated fund balance available as of June 30, 2025; and

WHEREAS, the Board of Education desires to continue to plan for future capital needs of the District;

NOW, THEREFORE, BE IT RESOLVED, that based on the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the funding of the Capital Reserve Fund, as authorized by Section 3651 of the Education Law, in an amount not to exceed \$400,000 from unappropriated fund balance as of June 30, 2025; and

BE IT FURTHER RESOLVED, that this resolution shall be effective retroactively to June 30, 2025.

Ayes 7, Nays 0, motion carried

### **5. Vehicle & Equipment Reserve Transfer Resolution**

Motion by Bickford and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, approve the following resolution:

WHEREAS, the Caledonia-Mumford Central School District has unappropriated fund balance available as of June 30, 2025; and

WHEREAS, the Board of Education desires to provide for the future purchase of vehicles and equipment to maintain efficient operations of the District;

NOW, THEREFORE, BE IT RESOLVED, that based on the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the funding of the Vehicle and Equipment Reserve Fund, as authorized by Section 3651 of the Education Law, in an amount not to exceed \$121,701 from unappropriated fund balance as of June 30, 2025; and

BE IT FURTHER RESOLVED, that this resolution shall be effective retroactively to June 30, 2025.

Ayes 7, Nays 0, motion carried

**6. Approval of Change Order**

Motion by Balonek and seconded by Bickford, that the Board of Education, upon the recommendation of the Superintendent, approve the following Change Order:

WHEREAS, the Board of Education of the Caledonia-Mumford Central School District is undertaking a capital improvement project known as the 2025-2026 Capital Project; and  
WHEREAS, the Board has an existing contract with Allgaier Construction Corp. dated February 12, 2025 for General Trades Work; and

WHEREAS, certain changes to the contract are now required due to upgrade the finishes in the Middle/High School auditorium lobby and hallway, extending past the library and ending at the start of the High School hallway; and

WHEREAS, the district's architect and construction manager, Hunt Engineers and Campus Construction, has reviewed and recommended for approval the proposed change, which is detailed in Change Order No. CO101-012; and

WHEREAS, this Change Order will result in a net increase to the contract sum in the amount of \$216,343.00;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Change Order No. CO101-012 to the contract with Allgaier Construction Corp. for the 2025-2026 Capital Project, resulting in a net increase to the contract in the amount of \$216,343.00, which adjusts the total contract sum to \$4,749,802.00; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to execute any and all documents necessary to effectuate this Change Order.

Ayes 7, Nays 0, motion carried

**7. Approval of Agreement for Special Education Programming**

Motion by McNear and seconded by Roll, that the Board of Education approves the attached written agreement between the Byron-Bergen School District and Caledonia-Mumford School District, for the 2025-2026 school year.

Ayes 7, Nays 0, motion carried

Motion by Rychlicki and seconded by McNear that the Board of Education adjourn to Executive Session at 7:23 p.m. to discuss the employment and employee history of particular persons.

Ayes 7, Nays 0, motion carried

Motion by McNear and seconded by Rychlicki that the Board of Education return to regular session at 8:25 pm.

Ayes 6, Nays 0, motion carried, Absent: John Bickford

## **IX. PERSONNEL**

John Bickford was not present during personnel.

### **1. Resignation of ExtraClass Advisorship**

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Assistant Yearbook Advisor, **Susan Mills**, effective October 31, 2025.

Ayes 6, Nays 0, motion carried

### **2. Appointment of Special Education Teacher**

Motion by Roll and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, appoint **Rachel Ferrara** to the 1.0 FTE probationary tenure position of Special Education Teacher effective on or about October 14, 2025, through on or about October 13, 2029. The appointee holds Initial Certifications in Childhood Education (Grades 1-6) and Students with Disabilities (Grades 1-6).

Ayes 6, Nays 0, motion carried

### **3. Appointment of Occupational Therapist**

Motion by Rychlicki and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, appoint **Macy Miller** to the 1.0 FTE probationary Civil Service position of Occupational Therapist, effective on or about October 15, 2025. The probationary appointment is effective on or about October 16, 2025, through October 15, 2026 pending licensure as an Occupational Therapist.

Ayes 6, Nays 0, motion carried

### **4. Approval of Substitute**

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2025-2026 school year:

Carmen Maldonado/substitute cleaner.

Bridget Harvey teacher/aide

Ayes 5, Nays 1, motion carried

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### **5. Appointment of Tenure of Special Education Teacher**

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, appoint **Caitlin Kunichika** to the tenure position of Special Education Teacher, tenure area. The tenured service shall begin on October 21, 2025, pending successful completion of

the probationary term to end on October 20, 2025. The appointee has Professional Certifications in Students with Disabilities 1-8 and Childhood Education 1-6.

Ayes 6, Nays 0, motion carried

**6. Approval of Curriculum Leader**

Motion by Rychlicki and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint **Ben Hoy** as science curriculum leader for the 2025-2026 school year:

Ayes 6, Nays 0, motion carried

**7. Approval of Interscholastic Coaches & Volunteers**

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the attached list of coaches and volunteers for the 2025-2026 school year:

Ayes 6, Nays 0, motion carried

**8. Approval of School-to-work students**

Motion by Rychlicki and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, approve the following students as school-to-work employees for the 2025-2026 school year:

Lucas Wagner  
Matt Maliszweski  
Nora Walton  
Abby Heston  
Brooklyn Seymour  
Mark Loomis

Ayes 6, Nays 0, motion carried

**9. Appointment of Elementary Assistant Principal**

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint **Jessica Asquith** to the 1.0 FTE probationary position of Assistant Principal in the Elementary School, effective on November 3, 2025. The probationary appointment is effective on November 3, 2025, through November 2, 2029. The appointee holds Internship Certificate in School Building Leadership.

Ayes 6, Nays 0, motion carried

**10. Approval of Separation Agreement**

Motion by Rychlicki and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, approve the attached separation agreement between employee #1082 and the District.

Ayes 6, Nays 0, motion carried

**11. Appointment of Assistant Yearbook Advisor**

Motion by McNear and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, appoint Sarah Sheffield as the assistant yearbook advisor for the 2025-2026 school year.

Ayes 6, Nays 0, motion carried

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**12. Appointment of Mentors**

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the following mentors for the 2025-2026 school year:

Melanie Tresco – Macy Miller  
Cristie Sluberski – Rachel Ferrara

Ayes 6, Nays 0, motion carried

**13. Resignation of M/HS Substitute Coordinator**

Motion by Rychlicki and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of M/HS Substitute Coordinator, **Sheri Murdock**, effective October 31, 2025.

Ayes 6, Nays 0, motion carried

**14. Appointment of M/HS Substitute Coordinator**

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, appoint **Susan Mills** as the M/HS Substitute Coordinator, effective October 31, 2025.

Ayes 6, Nays 0, motion carried

**15. Amend Appointment of Clerk/Typist**

Motion by Balonek and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, appoint **Susan Mills** to a probationary civil service Clerk/Typist position for the 1.0 FTE position in the Middle/High School Office effective September 9, 2025. The probationary period is effective from September 9, 2025 through September 8, 2026.

Ayes 6, Nays 0, motion carried

**16. Termination of employee**

Motion by Balonek and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, approve the termination of employee #919, food service worker, effective October 6, 2025.

Ayes 6, Nays 0, motion carried

**X. ADJOURNMENT**

Motion by Balonek and seconded by Rychlicki that the Board of Education adjourn the meeting of October 14, 2025, at 8:36 p.m.

Ayes 6, Nays 0, motion carried

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Sheri Murdock, District Clerk