

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 October 28, 2025
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
	Rose Roman, Executive Assistant to the Superintendent

- A. Call to Order Executive Session
 Board Chair Ivette Pantoja called the meeting to order at 5:16 PM and moved the Board into executive session under 192.660(2)(d) - Labor Negotiator Consultation.

- B. ORS 192.660(2)(e) - Real Property Transaction
 Superintendent Travis Reiman introduced the topic, Assistant Superintendent Brooke Nova, Chief Financial Officer Scott Harrison, and District Operations Officer Saideh Haghighi Khochkhou provided additional information. Board members asked questions and made comments.

- C. Recess Executive Session
 Board Chair Ivette Pantoja moved the Board out of Executive Session and recessed the meeting at 5:47 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
<u>Student Representatives Present:</u>	Derek Brown, District Information Technology Officer
Nicole Ayala Congachi	Gina McLain, Director of Teaching and Learning
Hazel Cleveland	Becky Kingsmith, Director of Teaching and Learning
	Jeff Jones, Director of Business Services
	Jess Nies, Secondary Tech TOSA
	Angela Adzima, Elementary Tech TOSA
	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Manuel Cota Gomez, Technology Support
	David Eggleston, HCU President

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 5:54 PM

- B. AI (Artificial Intelligence) in HSD Update
Assistant Superintendent Audrea Neville introduced the topic. Director of Teaching and Learning Gina McLain discussed the agenda for the presentation, generative AI guidance, benefits for teachers, and Amira. Director of Teaching and Learning Becky Kingsmith discussed the equity focus, instructional framework, and benefits for students. Secondary Tech TOSA Jess Nies defined what AI is, what AI use looks like in HSD, and Magic School AI. Elementary Tech TOSA Angela Adzima discussed HSD approved AI tools. Board members asked questions and made comments.

- C. Statewide Assessment Update
Assistant Superintendent Audrea Neville discussed key points about statewide assessment, participation rates in HSD, HSD student achievement, student achievement by group, ELPA proficiency rates, gave a look ahead, chronically absent test grade, 3rd grade ELA, 8th grade Math, and shared data on chronically absent communication sent out this Fall. Superintendent Travis Reiman provided additional information on Smarter Balance Assessment Data.

- D. Recess Work Session
Board Chair Ivette Pantoja recessed at 7:03 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
<u>Student Representatives Present:</u>	Derek Brown, District Information Technology Officer
Nicole Ayala Congachi	Jeff Jones, Director of Business Services
Hazel Cleveland	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Mary Kay Babcock, HEA President
	David Eggleston, HCU President
	Angela Adzima, HEA Vice President

- A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 7:12 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement.
- C. Recognitions / Proclamations
1. Native American Heritage Month
Director Mark Watson read the Native American Heritage Month Proclamation.
 2. American Education Week
Director See Eun Kim read the American Education Week Proclamation.
 3. National Education Support Professionals Day
Director Patrick Maguire read the National Education Support Professionals Day Proclamation.
- D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, to approve the agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent – Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

E. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Katie Rhyne MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent – Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of September 23, 2025, Board Meeting
2. Approve Minutes of October 14, 2025, Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies
 - a. A/B - Board Governance and Operations
 - 1) AC: Nondiscrimination
Presenter: Audrea Neville
 - 2) AC-AR: Discrimination Complaint Procedure
Presenter: Audrea Neville
 - b. D - Fiscal Management
 - 1) DBEA: Budget Committee
Presenter: Scott Harrison
 - c. I - Instruction
 - 1) IGBHD: Program Exemptions
Presenter: Audrea Neville
 - 2) IKF: Graduation Requirements
Presenter: Audrea Neville
 - 3) IKFB: Graduation Exercises
Presenter: Audrea Neville
 - d. J - Students
 - 1) JFCEB: Personal Electronic Devices
Presenter: Audrea Neville

F. Audience Time

No audience members requested to address the Board.

G. Reports and Discussions

1. October 1, 2025, Enrollment Report

District Human Resources Officer Kona Lew-Williams discussed the October 1st enrollment report, Hillsboro Online Academy enrollment, transfers, and alternative options. Board members asked questions and made comments.

2. Strategic Plan and Integrated Guidance Update

Assistant Superintendent Brooke Nova, District Communications Officer Beth Graser, Chief Financial Officer Scott Harrison gave an update on the Strategic Plan and Integrated Guidance.

3. Financial Report

Chief Financial Officer Scott Harrison asked if there were any questions, which were there were none.

4. Meritorious Budget Award

Chief Financial Officer Scott Harrison and Director of Business Services Jeff Jones presented the meritorious budget award that HSD received.

H. Action Items

1. Elect Members to Oregon School Boards Association (OSBA) Board of Directors

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, that the Board of Directors cast its vote for Tristan Irvin (TTSD) for the OSBA Board of Directors, position 16.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

Director Mark Watson MOVED, SECONDED by Director Yessica Hardin Mercado, that the Board of Directors cast its vote for Nancy Thomas (HSD) for the OSBA Board of Directors, position 20.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors cast its vote for Becky Tymchuk (NWRESA) for the Legislative Policy Committee Position 16.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors cast its vote for Crystal Weston (TTSD) for the Legislative Policy Committee Position 20.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director

Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors cast its vote for Melissa Potter for the Legislative Policy Committee Position 15.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members discussed the candidate and provided comment.

2. Approve Division 22 Standards for Public Elementary and Secondary Schools 2024-25 Assurance Form

Director See Eun Kim MOVED, SECONDED by Director Katie Rhyne, that the Board of approve the 2024-25 Division 22 assurances and acknowledge the postponement of math materials at the elementary level and K-12 science adoption due the financial reductions.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

3. Surplus Acreage Sale Resolution

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the purchase and sale agreement as negotiated.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

4. Adopt 2026-2027 School Calendar

Director Katie Rhyne MOVED, SECONDED by Director Yessica Hardin Mercado, that the Board of Directors adopt the proposed 2026-2027 calendar.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

- I. Policies - First Reading
Superintendent Travis Reiman presented the policies for first read.
- J. Information - Administrative Regulation Update
Superintendent Travis Reiman presented the administrative regulation updates.
- K. HCU / HEA Reports
HEA President Mary Kay Babcock gave the HEA report.
HCU Membership Officer Ciara Hartzell gave the HCU report.
- L. Discussion Time
- 1) Student Representatives' Time
Student representative Hazel Cleveland thanked the evening's speakers.
 - 2) Superintendent's Time
Superintendent Travis Reiman thanked Mary Kay Babcock and her staff for her advocacy, highlighted the Latino Policy Council presentation by HSD, Cognia accreditation finale, and discussed listening session.
 - 3) Board of Directors' Time
Director Mark Watson highlighted the Cognia presentation, National School Lunch Week, Superintendent Coffee Chats, and the upcoming Faith Luncheon.
Director Patrick Maguire thanked Superintendent Travis Reiman and union leaders for ideas on contributing to the community.
Director Yessica Hardin Mercado thanked Mary Kay for her comments and shared her reflections on I.C.E. activities in Spanish and English.
Director Nancy Thomas passed.
Director Katie Rhyne thanked Assistant Superintendent Audrea Neville for chaperoning her recent the school visits, reminded everyone to turn in their ballots by 8pm on November 4th, thanked union partners, Superintendent Travis Reiman, and fellow Board members and read a personal statement.
Board Vice Chair See Eun Kim passed.
Board Chair Ivette Pantoja thanked the Cabinet for their work, thanked fellow Board members, thanked Director Yessica Hardin-Mercado for her words, highlighted the Cognia team, and National School Lunch Week, and reminded everyone that our schools are safe.
- M. Adjourn Meeting
Chair Ivette Pantoja adjourned the meeting at 8:51 PM.



Approved November 18, 2025