

October 28, 2025

Regular Board of Education Meeting
Middle-High School Library

Present: Jack Bono
Kathleen Sarafin
Dominick Bellino
Jason Wasielewski

Absent: 1 – Joseph Ciccone
Tricia Service
Angela Service

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Assistant Superintendent of Business and Technology, Thomas Eck, Student BOE member, Thomas Service, Student BOE member, Connie Giordano, District Clerk, Julie Tangorra, Director of Student Support Services, Lindsay Owens, Elementary Principal, Nicole Castronovo, Grants Coordinator, Michael Rossi, West and Company

Call to Order:

The meeting was called to order by Jack Bono at 6:00 p.m. and the Pledge of Allegiance was recited.

Roll Call:

Roll call was taken by Jack Bono 4– Present 3 – Absent

Audit Committee Meeting – 6:00 p.m.

Convene to Executive Session – a motion was made by Dominick Bellino, seconded by Jason Wasielewski, to convene to Executive Session at 6:43 p.m. to discuss the employment status of specific personnel.

4– YES 0 – NO MOTION PASSED

Convene to General Session – a motion was made by Dominick Bellino, seconded by Jason Wasielewski to convene to General Session at 7:06` p.m.

4– YES 0 – NO MOTION PASSED

Reports/Presentations/Good News to Share:

- 1. Student Board Members – Thomas Eck and Thomas Service – Reports and Updates
- 2. Updates – Joseph Palmer

Discretionary Period for Residents to Address the Board:

N/A

A motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to add New Business Item No. 3, to the Consent Agenda.

4 – YES 0 – NO MOTION PASSED

Consent Agenda:

A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 9, New Business 1 – 3.

4 - YES 0 - NO MOTION PASSED

Minutes:

October 15, 2025

Finance:

- 1. Treasurer’s Report
- 2. Revenue Report
- 3. Trial Balance
- 4. Appropriation Status Report
- 5. Bank Reconciliation

Personnel:

- 1. Appointed School District Nurse:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Susan Jones as the School District Nurse for School Year 2025-2026. She will be paid a stipend of \$6,500.
- 2. Accepted Resignation of Art Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Cynthia Brownell from her position of Secondary Art Teacher, effective November 19, 2025.

11. Personnel:
(Continued)

3. Accepted Resignation of Art Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Nancie Coonie from her position of Art Teacher, effective June 30, 2026.

4. Coaching Appointment:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the following coaching appointment:

Jennifer Triple	Girls JV Volleyball	\$2,700
Julia Bovenzi	Cheerleading Coach (winter)	\$2,100

5. Appointed SEL Coordinator:

Be it resolved that the Frankfort-Schuyler Central School District hereby appoints Kristofer Kirkpatrick as an SEL Coordinator, at an annual pay rate of \$90,000 (12-month position), effective December 1, 2025. This is a four year probationary appointment extending from December 1, 2025 – December 1, 2029. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

6. Appointed Substitute Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Elizabeth Passalacqua as a substitute teacher, at a pay rate of \$125/day, effective October 29, 2025. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

7. Appointed School Social Worker - Intern:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Caitlin Bajrektarevic as a School Social Worker Intern, at a pay rate of Step 11, BA + 18 CH, \$52,177 + \$1440 = \$53,617, effective November 17, 2025. This is a four year probationary appointment extending from November 17, 2025 – November 17, 2029, in the tenure area of School Social Worker, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

8. Schedule E Appointments:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following Schedule E Appointments:

		<u>Stipend</u>
Michelle Cleveland	Freshmen Class Advisor	\$525
Holly Lawrence	Nat'l. Jr. Honor Comm. Member	\$145

9. Appointed CSE Chairperson:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Julie Tangorra as CSE Chairperson.

New Business:

1. CSE/CPSE Annual Reviews:

<u>Student ID</u>	<u>Meeting Date</u>
580513438	10/14/2025
580511878	10/15/2025
580512520	10/20/2025
580511770	10/20/2025
580511999	10/14/2025
580511671	10/15/2025
580513240	10/14/2025
580512284	10/14/2025
580512123	10/14/2025
580511822	10/20/2025
580511642	10/14/2025
580512806	10/14/2025
580512587	10/20/2025
580512976	10/14/2025
580512212	10/14/2025

2. Field Trip Request:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the Field Trip Request of the Instrumental Music Department to Seabreeze, Rochester, NY, June 5, 2026.

Old Business:

N/A

Adjourn – A motion was made by Kathleen Sarafin seconded by Jason Wasielewski to **adjourn** at 7:28 p.m.

4– YES

0 – NO

MOTION PASSED

Respectfully Submitted, _____
District Clerk

October 15, 2025

Regular Board of Education Meeting
Middle-High School Library

Present: Jack Bono
Kathleen Sarafin
Jason Wasielewski
Angela Service
Tricia Service
Dominick Bellino

Absent: 1 – Joseph Ciccone

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Assistant Superintendent of Business and Technology, Thomas Eck, Student BOE member, Thomas Service, Student BOE member, Connie Giordano, District Clerk

Call to Order:

The meeting was called to order by Jack Bono at 5:15 p.m. and the Pledge of Allegiance was recited.

Roll Call:

Roll call was taken by Jack Bono 6– Present 1 – Absent

Convene to Executive Session – a motion was made by Kathleen Sarafin, seconded by Tricia Service, to convene to Executive Session at 5:16 p.m. to discuss the employment status of specific personnel.

6– YES 0 – NO MOTION PASSED

Convene to General Session – a motion was made by Tricia Service, seconded by Jason Wasielewski to convene to General Session at 6:12 p.m.

6– YES 0 – NO MOTION PASSED

Reports/Presentations/Good News to Share:

- 1. Student Board Members – Thomas Eck and Thomas Service – Reports and Updates
- 2. Updates – Joseph Palmer

Discretionary Period for Residents to Address the Board:

N/A

Consent Agenda:

A motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 17, New Business 1 – 4.

6 - YES 0 - NO MOTION PASSED

Minutes:

September 9, 2025

Finance:

- 1. Scholarship Report – August
- 2. Extraclassroom Activities Report - August
- 3. Treasurer’s Report
- 4. Revenue Report
- 5. Trial Balance
- 6. Appropriation Status Report
- 7. Bank Reconciliation

Personnel:

- 1. **Appointed Substitute Teacher:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jack R. Bono as a substitute teacher, at a pay rate of \$125/day, effective October 10, 2025. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).
- 2. **Rescinded Coaching Appointment:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the July 9, 2025 coaching appointment of Cortlynn Drexler from her position of Girls JV Basketball Coach.

10. Personnel:
(Continued)

3. Coaching Recommendations:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed the following to coaching positions for the 2025-2026 School Year:

<u>NAME</u>	<u>SPORT</u>	<u>LEVEL/POSITION</u>	<u>Stipend</u>
William Pocyntyluk	Football	Non-Paid Volunteer Assistant	Volunteer
Cortlynn Drexler	Basketball	Program Assistant	\$ 800
Ashley Manning	Girls Volleyball	Modified Head	\$2,400
Gillian Keeler	Girls JV Basketball	J.V. Head	\$2,700
Brady SanFilippo	Indoor Track	Varsity Head	\$4,200

4. Rescinded Appointment of Teacher Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the June 10, 2025 appointment of Alana Przestrzelski from her position of Teacher Assistant.

5. Rescinded Appointment of Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the May 20, 2025, appointment of Jocelyn VanVelsor from her position of Teacher.

6. Accepted Resignation of Teacher Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Jennifer Palermo from her position of Teacher Assistant, effective October 3, 2025.

7. Approved Stipend for Substitute CSE Chairpersons:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the stipend of \$1,500 for substitute CSE Chairpersons, effective September 1, 2025:

Gabrielle Higgins
Samantha Maguire

8. Accepted Resignation of Lunch Monitor:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Emily Hunt from her position of lunch monitor, effective October 6, 2025.

9. Appointed Teacher Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Emily Hunt to the position of Teacher Assistant, at a pay rate of Step 13, \$22,045, effective October 6, 2025. This is a four-year probationary appointment extending from October 6, 2025 – October 6, 2029.

10. Schedule E Appointment:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed the following to Schedule E position:

		<u>Stipend</u>
Gina McLean	Co-advisor – Seventh Grade Class	\$250
Julie Shank	Co-advisor – Seventh Grade Class	\$250

11. Appointed Substitute Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jana Lambert as a substitute teacher, at a pay rate of \$130/day.

12. Approved Stipend for Senior Building Maintenance Mechanic:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approved a stipend of \$6,000 for Scott Schneegas, Senior Building Maintenance Mechanic, for HVAC Certification, effective September 1, 2025.

13. Accepted Resignation for the Purpose of Retirement from Secondary Principal:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the Resignation for the Purpose of Retirement from Secondary Principal, Michael Stalteri, effective October 14, 2025. This resignation is contingent upon following the terms as outlined in the Frankfort-Schuyler Administrators' Association Contract.

14. Accepted Resignation from Social Worker:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Jeana Penree from her position of Social Worker, effective November 10, 2025.

15. Accepted Resignation from Special Education Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation from Indy Jones from her position of Special Education Teacher, effective October 17, 2025.

10. Personnel:
(Continued)

16. Appointed Long-term Temporary Special Education Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Tina McLean to the position of Special Education Teacher (Long Term Substitute), at an annual pay rate Step 16 MA \$63,615 (pro-rated), effective October 27, 2025.

Education:

- SUNY ONEONTA- Bachelors of Science in Education 08/1989
- College of Saint Rose- Masters of Science in Education 08/2003

Certifications:

- Pre-K, K, Grades 1-6
- Special Education K-12

Job Related Experience/Trainings:

- 21 years of teaching in a BOCES 8:1:2 School Based Classroom (K-6)

Justification:

- Fulfill our open 8:1:2 due to resignation of Indy Jones

17. Stipend for CPSE Billing & Homeschool Coordinator:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approved a \$6,200 stipend for Dominica Helmer for performing said duties, effective October 15, 2025.

New Business:

1. Approve – Audit of Code of Conduct (per recommendation of the Policy Service)

2. Accept Donation of Steet Ponte Chevrolet:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of backpacks from Steet Ponte Chevrolet, Herkimer.

3. Accepted Donation of First Presbyterian Church:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of \$200 from First Presbyterian Church to be used by the Elementary School Nurse, at her discretion.

4. CSE/CPSE Annual Reviews:

<u>Student ID</u>	<u>Meeting Date</u>
580512456	09/29/2025
580513287	10/06/2025
580512316	10/06/2025
580513633	06/16/2025
580513733	10/02/2025
580513444	09/23/2025
580513716	09/23/2025
580513420	10/03/2025
580513276	10/07/2025
580512861	09/23/2025
580513449	09/23/2025
580513442	09/23/2025
580513188	10/06/2025
580512547	10/06/2025

Old Business:

N/A

Adjourn – A motion was made by Kathleen Sarafin seconded by Angela Service to **adjourn** at 6:53 p.m.

6– YES

0 – NO

MOTION PASSED

Respectfully Submitted, _____
District Clerk