

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Board Meeting
Tuesday, October 21, 2025
5:30pm
Auditorium

MINUTES

I. Opening Procedures

A. Call to Order at 5:35pm

B. Roll Call

Members Present: Rochelle Carroll, Graciela Flores, Harry Sevel

Members Absent: Sara Roa, Morgan Appel

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Cecilia Valency

D. Choir Club Presentation

- Mrs. Valency, along with her group of her 4th grade choir club students presented and performed a song for the Board. The group sang "De Colores", a Mexican folk song commonly sung at different events. The Board praised the students along with Mrs. Valency and Mrs. Chamberlain for their amazing performance. The students spoke about what their experience was during the choir concert and spoke about what the song meant to them.

II. Approve Agenda

(Action)

Motion: Flores

Second: Sevel

Vote: UNANIMOUS

III. Approve Minutes from the September 16th, 2025 Regular Board Meeting and Special Board Meeting (Action)

Motion: Sevel

Second: Flores

Vote: UNANIMOUS

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director’s Report (Information/Report)

- Mr. MacGaffey shared a few updates about the beginning of our 2nd Quarter.
- He shared that our TK classes had an ice cream social before Fall Break which was wonderful.
- He noted that our grades K-6th had lunch on the lawn recently which was a fantastic turn out. Teachers were able to participate as well.
- He shared about our recent quarterly assembly, led by Mrs. Salo, which was filled with music, dancing, relay races and fun.
- Mr. MacGaffey noted a few events coming up. Next week is our Red Ribbon Week, which will be a week full of spirit days, and a reminder for students to remain healthy and take care of themselves.
- He shared that our canned food drive has also kicked off this week, led by Student Council.
- He noted that this morning we had well-attended Coffee with Admin meetings, where Mrs. Alamo presented our school safety plan. We had great feedback and good suggestions during this meeting.
- He also highlighted that a parent shared some great feedback during one of the meetings. The feedback was regarding some suggested questions that teachers assigned parents, to be able to engage more with their child about their day at home. This was originally an idea suggested by a parent during Coffee with Admin, and has recently been put into practice. Mr. MacGaffey shared that the positive feedback was wonderful to hear.

VI. Unaudited Actuals Budget Report (Information/Report)

- Mr. MacGaffey presented the year end summary of our 24-25 Unaudited Actuals.
- He informed the Board that our total ending balance is projected to total above \$2 million, which places our reserve percentage at 17.7%, still a very healthy reserve for Discovery.

VII. 2025-2026 Comprehensive School Safety Plan (Information/Report)

- Mrs. Alamo presented our 25-26 Comprehensive School Safety Plan.
- She reviewed our goals and spoke about what safety measures Discovery currently has in place. Mrs. Alamo also summarized our (7) school safety components for the Board.

VIII. Approve Consent Calendar (Action)

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

A. Approve 7th Grade Field Trip to Linda Vista Innovation Center (LVIC)

Location: SDCOE, LVIC Lab

Dates: 3 visits in total, one per Quarter: 10/9/25, 1/15/26 & 4/9/26

Rationale: Opportunity for 7th graders to be exposed to the Innovation Stations the County has to offer for learning and career exploration experiences. Program develops student awareness of career pathways through experiential learning and industry collaboration to strengthen workforce readiness by integrating RIASEC rotations and real-world problem solving. 47 seventh grade students are set to attend.

Total Cost: \$2,820 not to exceed \$3,000

Funding Source: Unrestricted Charter Funds

B. Approve teacher Enrollment in GATE Courses offered through UCSD's Extended Studies Program

Location: University of California, San Diego (UCSD), online

Dates: Program consists of (4) Courses to be taken August 2025–November 2025

Rationale: Certification for two teachers, Briana Palacio and Katherine Wasyliw. GATE coursework offers a comprehensive examination of characteristics and identification, curriculum differentiation, teaching strategies, and program development for gifted and talented students in an online setting. Several courses also feature investigation and study in such specialized areas as technology,

serving the second-language gifted student, and underachievement. Discovery recognizes the direct benefit to students and supports this professional development.

Total Cost: \$3,000, not to exceed \$3,500

Funding Source: Educator Effectiveness Plan Funds

C. Approve Discovery Drama Club Fundraising Request

Purpose of Fundraiser: Drama Club will be selling tickets, concessions and star grams for their upcoming production of Beauty and the Beast Jr. This money will go towards the budget for next year's show, including the purchase of the show rights, costumes, set pieces, props and tech needs.

Description of Fundraiser: Adults can purchase tickets to Beauty and the Beast Jr. through the online ticketing company, On the Stage. They can also purchase a t-shirt, sweatshirt, tote bag, and/or mug and add an extra donation to their purchase if desired. Concessions and star grams will be sold before each show starts; online ticket sales will be available starting January 16th through February 7th, 2026.

D. Approve Renewal of Computer Software Program Mosyle

Dates: Renewal subscription covers 1 year of services, 10/30/2025 – 10/29/2026.

Rationale: Discovery's IT tech uses the Mosyle computer software program to monitor activity on all iPad and Apple devices. It is also used to remotely install apps, enforce security policies, update software, track device inventory and sometimes uses lost mode on devices.

Total Cost: \$2,100 not to exceed \$2,300

Funding Source: Unrestricted Charter Funds

E. Approve Renewal of Jupiter Single Teacher Accounts

Dates: Renewal subscription covers 1 year of services, 10/14/2025 – 10/13/2026.

Rationale: 4- 6th grade teachers use Jupiter's single teacher accounts to track student classwork progress and grades. Subjects include Math, Science, Spanish and ELA.

Total Cost: \$270 not to exceed \$300

Funding Source: Unrestricted Charter Funds

F. Approve Catering for Fall ELOP Intersession

Location: Discovery Charter School

Dates: Fall 2025 Intersession. Sept 22-26.

Rationale: Discovery hosted ELOP (Extended Learning Opportunity Program) Fall Intersession for Discovery Charter Students lead by AthLEAD. During

intersession, students participated in a full day of athletics, games and other engaging activities. Breakfast, lunch and snacks were provided to (40) student participants. El Tapatio was our vendor of choice to provide catering as they are a District approved vendor.

Total Cost: \$3,700 not to exceed \$4,000

Funding Source: ELOP

Motion: Sevel

Second: Flores

Vote: UNANIMOUS

IX. Board Announcements

- Mrs. Flores thanked the staff for the invitation to the choir performance. She appreciates that Discovery has so many opportunities for our students.
- Mr. Sevel appreciated all the students who presented tonight and thanked Mr. MacGaffey and Mrs. Alamo for their reports.
- Mrs. Carroll noted that she loves celebrating the kids and appreciates all the different opportunities that Discovery gives to recognize all students throughout the year. She thanked Mr. MacGaffey and Mrs. Alamo for their reports and presentations.

X. Adjournment

(Action)

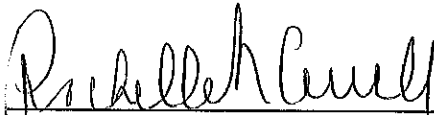
- A motion was made by President Carroll to adjourn the meeting at 6:24pm

Motion: Flores

Second: Sevel

Vote: UNANIMOUS

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, November 18, 2025, at 5:30pm.



Rochelle Carroll, Board President



Neil MacGaffey, Secretary to the Board