

ANNUAL BUDGET OF PERSONNEL COMMISSION
FISCAL YEAR 2025-2026
(Education Code Sections 45253 and 88073)

Ventura Unified School District, Ventura County, California.

NOTICE OF PUBLIC HEARING BY THE PERSONNEL COMMISSION

To the Governing Board and District Administration:

The Public Hearing on this proposed budget will be held at (site) Education Service Center
Board Room on May 21, 2025, at 4:40 pm (time)

You are invited to attend and present your views.

Signed: Andrea Crouch
Chairperson or Director of Personnel Commission

ADOPTED ANNUAL BUDGET OF PERSONNEL COMMISSION

To: Dr. César Morales, County Superintendent of Schools, Ventura County Office of Education

This proposed budget was adopted subsequent to a public hearing by the Personnel Commission of the District.

Date of Meeting: 05/21/2025

Signed: Andrea Crouch
Chairperson or Director of Personnel Commission

APPROVAL OF ANNUAL BUDGET OF PERSONNEL COMMISSION

To the Governing Board and Personnel Commission:

This report has been examined and approved by Dr. César Morales, County Superintendent of Schools, Ventura County Office of Education.

By: _____

Date: _____

**Classified Human Resources
PERSONNEL COMMISSION**

**ANNUAL FINANCIAL AND BUDGET REPORT
FISCAL YEAR 2025-2026**

	2024-2025 Budgeted Amount (dollars only)	2025-2026 Proposed Budget (dollars only)
2000 CLASSIFIED SALARIES ¹		
2300 Administrative Personnel	\$284,999	\$291,477
Commission Members ²	\$2,700	\$2,700
2400 Clerical & Other Office	\$349,492	\$389,754
2900 Other	\$0	\$0
<i>Subtotal</i>	<i>\$637,191</i>	<i>\$683,931</i>
3000 EMPLOYEE BENEFITS		
3100 Certificated Employees Retirement	\$0	\$0
3200 PERS	\$177,139	\$182,638
3300 OASDI & Medicare	\$48,745	\$51,142
3400 Health & Welfare Benefits ³	\$203,676	\$230,000
3500 SUI	\$3,186	\$3,378
3600 Workers' Compensation	\$13,445	\$11,895
3800 PERS Reduction (<i>no longer valid in 2014/15</i>)	\$0	\$0
3900 Other Benefits	\$0	\$0
<i>Subtotal</i>	<i>\$446,191</i>	<i>\$479,053</i>
4000 SUPPLIES		
4300 Other Supplies	\$8,500	\$10,000
Literature, Periodicals	\$0	\$0
Office Supplies	\$0	\$0
Examinations Purchase	\$0	\$0
Printing & Forms	\$0	\$0
Other	\$500	\$500
4400 Non-Capitalized Equipment	\$1,000	\$1,000
<i>Subtotal</i>	<i>\$10,000</i>	<i>\$11,500</i>
5000 SERVICES AND OTHER OPERATING EXPENSES		
5200 Travel & Conference Expenses		
Mileage (Local)	\$5,750	\$5,750
Expense Allowance	\$4,000	\$4,000
Conference	\$4,000	\$4,000
5300 Dues & Membership	\$1,200	\$1,200
5500 Utilities & Housekeeping Services		
Electricity	\$0	\$0
Heat	\$0	\$0
Water	\$0	\$0
Other	\$0	\$0
5600 Rentals, Leases & Repairs		
Leasing Equipment	\$0	\$0
Equipment Maintenance Contracts	\$0	\$0
Other	\$8,600	\$8,600

5800 Other Services & Operating Expenses		
Advertising	\$4,000	\$4,000
Salary Classification Surveys	\$0	\$0
Physical Examination	\$10,000	\$10,000
Fingerprinting	\$20,000	\$20,000
Other Recruitment Expense	\$2,500	\$2,500
Legal Expenses	\$0	\$0
Contracted Testing	\$0	\$0
Contracted Personnel Services	\$38,500	\$44,500
Other	\$500	\$500
5900 Communications		
Telephone/Fax	\$0	\$0
Postage	\$0	\$0
Other	\$0	\$0
<i>Subtotal</i>	<u>\$99,050</u>	<u>\$105,050</u>
 6000 EQUIPMENT		
6400 New Equipment		
Office Furniture	\$0	\$0
Office Equipment	\$0	\$0
Other	\$0	\$0
6500 Equipment Replacement		
	\$0	\$0
<i>Subtotal</i>	<u>\$0</u>	<u>\$0</u>
 FUND BALANCE		
Designated for Personnel Commission	<u><u>\$1,192,432</u></u>	<u><u>\$1,279,534</u></u>

¹ Include only those expenditures directly attributable to the activities of the Commission and its employees. For example, salaries of administrators having a line responsibility for all district operations should not be prorated even though some time may be spent working with the Personnel Director

² Salaries for Commission members should not be included without prior and specific authorization by the Governing Board (Ed Code 45250).

³ Group medical benefits cannot be provided to former Personnel Commission members